

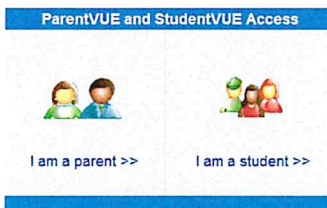
# WASHINGTON COUNTY PUBLIC SCHOOLS PARENTVUE

WCPS high schools and middle schools now issue interim reports and report cards electronically. **The first electronic interim reports will be available on ParentVue on Friday, December 11, 2015.** The directions for creating and accessing your ParentVUE account are provided below. Directions for printing interims and report cards are provided on the back of this document. Contact your child's school if you need assistance.

## First Time Access: Create an Account

1. From a personal computer, go to (<https://sportal.wcps.k12.md.us>)

and click **I am a parent**



2. Click **I have an activation key and need to create my account.**



3. Read the Privacy Statement and click **I Accept.**



4. Enter your name and activation key *exactly as they appear in your letter from the school*, and click **Continue to Step 3.**

First Name	<input type="text" value="Your"/>
Last Name	<input type="text" value="Name"/>
Activation Key	<input type="text" value="NH94G8Z"/>
<input type="button" value="Continue to Step 3"/>	

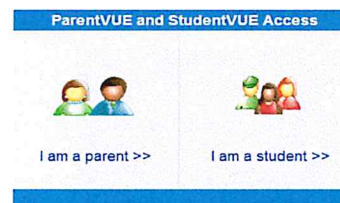
5. Choose a user name and password (at least 6 characters), provide an email address, and click **Complete Account Activation.**

User Name	<input type="text"/>
Password	<input type="password"/>
Confirm Password	<input type="password"/>
Primary E-Mail	<input type="text"/>
<input type="button" value="Complete Account Activation"/>	

## Later Access: Log In

1. In your web browser, go to (<https://sportal.wcps.k12.md.us>)

and click **I am a parent**



2. Enter your user name and password, and click **Login.**

User Name:	<input type="text"/>
Password:	<input type="password"/>
<input type="button" value="Login"/>	

## Mobile Apps

Download the ParentVUE iPhone apps from the iTunes Store.

- <https://itunes.apple.com/us/app/parentvue/id412054615>

Compatible with iPhone, iPod touch, and iPad.  
Requires iOS 4.3 or later.  
Optimized for iPhone 5.

Download the ParentVUE Android apps from Google Play.

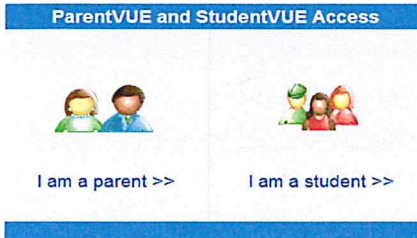
- <https://play.google.com/store/apps/details?id=com.FreeLance.ParentVUE>

Compatible with phones and tablets running Android 2.1 or later.

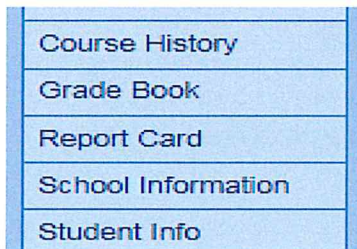
# WASHINGTON COUNTY PUBLIC SCHOOLS PRINTING INTERIMS AND REPORT CARDS

## Printing Interims and Report Cards

1. Log into the ParentVUE or StudentVUE portal with your credentials.



2. Choose 'Report Card' along the left side menu options:



3. Along the right side of the screen, choose the appropriate grading term. In this example, the current grading term, GR1, appears in red.

Interim 1 | **GR1** | Interim 2 | GR2 | Interim 3 | G

4. Once you have chosen the correct grading term, an option will appear to left under the student's picture. Here, you can click on this link to view the student's report card, or interim report, in a PDF.

