

Cooperative Learning Policy

Revised June 2020

Students interested in becoming a part of the Cooperative Learning Program offered at WCTHS must complete and abide by all of the following;

1. The student must have the permission and recommendation of the Automotive Technology Instructor and the building Administration to be accepted into the co-op program.
2. The student must have taken all four ASE Entry Level Certification exams and passed at least the Maintenance and Light Repair ASE Entry Level Certification to qualify for co-op. Students are expected to take and pass all four ASE exams. The MLR exam as well as the Brakes, Steering/Suspension and Electrical/Electronics exams will be first offered in December/January of the students' senior year. The testing window will not reopen until April/May of the students' senior year. During the April/May window all Automotive Technology students will be required to retake the ASE Entry Level Certification exams in Brakes, Electrical, and Steering & Suspension as necessary.
3. The student must have satisfactory grades in all subject areas, meet the school attendance requirement, exhibit good behavior in the school as a whole, and show proper work ethic throughout their junior and senior year.
4. The place of employment being applied for must be an ASE Certified facility in order to qualify for the WCTHS Cooperative Learning Program.

Once the Cooperative Learning has been approved by all involved parties the student must turn in the required Employer Grade Sheets to the Main Office on or before the 15th and 30th of each month. These grade sheets are used to calculate the semester grades and provide the school valuable information about your performance growth. If the grade sheets show a continual decline in performance a meeting will be scheduled to discuss options including, but not limited to, the discontinuation of the Cooperative Learning Program.

Students, parents/guardians, and employers alike must understand that the Cooperative Learning Program is a privilege and not a right. The student co-op can be revoked at any time if the student does not comply with these rules and regulations.

Parent/Guardian

Signature _____ Date _____

Student

Signature _____ Date _____