

PARENT/GUARDIAN RESPONSIBILITIES

To ensure that Home and Hospital Teaching is successful, WCPS asks that you, as the adult responsible for this student:

- Provide a quiet and private place for the instruction to be held.
- Be present in the home when instruction takes place (parent/guardian or responsible adult over age 21.)
- Provide transportation to and from location other than the home, if necessary.
- Follow through on recommendations in the transition plan.
- Provide new documentation, in advance, if your child requires home teaching beyond 60 days.
- Communicate with the instructor in advance when the student is unavailable for instruction.



Questions should be directed to the PPW coordinator of Home and Hospital Teaching at 301-766-2955 or the Director of Student Services at 301-766-8776.

ATTENDANCE PROCEDURES

- A student will be counted present while actively participating in HHT.
- Because a student receiving HHT services is considered too ill to attend school, he/she is also prohibited from participating in activities such as employment, travel/ vacations, and/or participation in school and extracurricular activities.
- A student not available for scheduled instruction will be marked absent at his/ her home school.

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WASHINGTON COUNTY PUBLIC SCHOOLS



Washington County
**BOARD OF
EDUCATION**

Home & Hospital teaching



DEPARTMENT OF
STUDENT SERVICES

301-766-2955 (phone)
301-766-2938 (fax)

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WCPS
Washington County
Public Schools

Revised 7/23



WHAT IS THE HOME AND HOSPITAL TEACHING PROGRAM?

The Home and Hospital Teaching Program (HHT) provides short term or intermittent instruction to students who are unable to attend their regular school program due to physical or emotional conditions.

HHT Instructional Services

- Instruction takes place online. Individual exceptions for the student's place of residence will require review and approval by the Director of Student Services. An adult 21 years or older must be present.
- A full-time student generally receives a maximum of 6 hours per week. Intermittent students may receive up to six hours of instruction per week dependent on the days absent in a M-F school week, related to their HHT condition.
- For students with an Individualized Education Program (IEP), an IEP meeting will be held to determine the instructional services to be provided. The hours of instruction and to develop a plan for the student to return to a school-based program.
- Teaching shall begin no later than 10 calendar days following receipt of completed documentation.
- Continuation of HHT beyond 60 calendar days requires completion of a new treatment plan by the treating professional.
- Instruction assigned prior to beginning of HHT may not be included.
- Appropriate effort will be made to provide instruction that matches the student's schedule, but schedule adjustments may be necessary, as there are some courses that may be unable to be taught outside of the school environment.

WHO IS ELIGIBLE?

A student is eligible for full time HHT if he/she will miss a total of 15 or more consecutive days of school for one or more of the following reasons:

- Physical illness or disability
- Emotional condition
- Pregnancy

Students may **not** be assigned HHT for disciplinary reasons.

Documentation Required

Physical Condition

Licensed physician or nurse practitioner must complete the HHT application and treatment plan.

Emotional/Behavioral Condition

Licensed psychiatrist, certified psychiatric nurse practitioner or licensed psychologist providing ongoing services must complete the HHT application and treatment plan.

Chronic Health Illness

Licensed physician, psychiatrist, psychologist, or certified (psychiatric) nurse practitioner must complete the HHT application and treatment plan explaining the nature of the chronic condition requiring intermittent HHT. Parents must report an absence related to intermittent HHT within 15 days of the student's absence.

SERVICES REQUESTED?

1. Parent/legal guardian obtains the *WCPS HHT Application and Treatment Plan* from student's home school.
2. Parent/legal guardian completes and signs the *HHT Application and HHT Treatment Plan*.
3. Parent/legal guardian requests that the treating physician, psychologist, or psychiatrist, complete the *HHT Application and HHT Treatment Plan*.
4. The parent/legal guardian promptly returns the *HHT Application and HHT Treatment Plan* to student's home school.
5. The home school completes school-related information on the *HHT Application* and forwards both of the above to the HHT facilitator in the Office of Student Services.



WCPS shall comply with Individuals with Disabilities Education Act (IDEA) Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act of 1973, as appropriate to HHT services.