The Policy Committee approved moving the content of this policy to Policy GCDA and the rescission of this policy at its public work session on 4/11/24.

File: GDPB

RESIGNATION (NON-CERTIFICATED EMPLOYEES)

In the event of voluntary termination of employment, all employees in the non-certificated unit are required to submit a letter of resignation to the Human Resources Department two (2) weeks prior to the final workday.

An exit interview with the employee may be scheduled by the Human Resources Department.

Policy adopted: November 4, 1991. Amended: September 2, 2003. Board of Education of Washington County