
MEETING MINUTES
Facilities Enrollment Advisory Committee Meeting
April 8, 2014

Committee Members Present:

Taylor Oliver, Co-Chairperson/Williamsport Area Representative
Mary Newby, Co-Chairperson/North Hagerstown Area Representative
Jennifer Ashbaugh, Smithsburg Area Representative
Anne Dunham, Williamsport Area Representative
Heather Lindner, South Hagerstown Area Representative
Krista Stotler, Clear Spring Representative

Staff Members Present:

Chad Criswell, Senior Project and Planning Supervisor
Robert Rollins, Director of Facilities Planning & Development
Randy Mills, Assistant Supervisor of Transportation
Kerry Walent, Supervisor of Title I

Others Present:

Julie Greene, Herald Mail Reporter

Summary of the Discussion of the Facilities and Enrollment Advisory Committee:

Introduction and Review of Agenda:

The meeting of the Facilities Enrollment Advisory Committee (FEAC) convened at 6:30 p.m. in the Auditorium of the Center for Educational Services.

Approval of Meeting Minutes:

Draft meeting minutes from March 11, 2014 were approved as written. Mr. Criswell added that the minutes were created with detail, including maps, so interested citizens could better visualize what was being discussed.

Mr. Criswell introduced Ms. Kerry Walent, Supervisor of Title I for Washington County Public Schools. Ms. Walent was invited to answer questions for the committee members concerning the closing of Winters Street Elementary School and criteria for identifying a school for Title I services. Ms. Walent shared that Title I services are funded by Federal Government. Guidelines state that a school can be identified as a Title I school if it is over a 35% Free and Reduced Meal (FARM) rate; however, the guidelines state that it must be identified as a Title I school if it is over a 75% FARM rate. It was noted that the poverty level percentage is the percentage of FARM students in attendance. Ms. Walent stated that there are eight Washington County Public Schools (WCPS) currently identified as Title I: Winter Street Elementary (91.3 FARM %), Bester Elementary (86.9 FARM %), Salem Avenue (76.7 FARM%), Hickory (70.2 FARM %), Lincolnshire (68.2 FARM %), Ruth Ann Monroe Primary (68.4 FARM %), Pangborn Elementary (66.0 FARM %), and Eastern Elementary (67.7 FARM %). Ms. Walent explained that schools are identified as a "targeted" school for 2 years prior to being identified as a "school wide" Title I school. School's identified as Title I receive supplemental funding for staffing and materials. Ms. Walent further

explained that it is the WCPS's responsibility to identify and determine the quantity of schools below a 75% FARM percentage, that are designated as Title I. She noted that WCPS distributes Title I funding to these schools through a technical formula based on the number of students and FARM percentage. Ms. Walent added that the County's Title I funding is not increased based on the number of schools identified, it is increased based on the poverty level of the county. Presently only elementary schools are receiving services; however, Western Heights Middle school is currently at a 71.3% FARM rate and if reached 75%, it will be identified as Title I as well. A committee member asked if the FARM information for the proposed student population at the new "West City" Elementary, could be reviewed prior to the opening of the school to hasten the process. Ms. Walent responded that the FARM rate is taken on October 31st of every school year, and could not be predetermined prior to the opening of a facility. She stated that regardless of the initial FARM rate of "West City" when it opens in August of 2016, it would not be measured until October 31st of 2016, and thus would have to wait at least one year before it could be considered for future Title I funding.

Working Document 4 – Considerations for a "West City" Elementary School Attendance Zone and Additional Attendance Zone Realignments:

Mr. Criswell used a PowerPoint presentation to review and illustrate the attendance zone options along with the resultant enrollment changes that had been formally discussed up through the March 11, 2014 meeting.

Adjusted for Pre-K Program	School	State-Rated K-5 Capacity	Actual September 2013 K-5 Enrollment	Projected September 2018 K-5 Enrollment	Difference between SRC and 2018 K-5 Projected Enrollment	Projected 2018 Percent Capacity	Options "In"	Total K-5 Students "In"	Options "Out"	Total K-5 Students "Out"
*	Bester ES	568	427	504	64	89%	P.1,Q.1	66		0
	Boonsboro ES	514	556	546	(-32)	106%		0		0
	Cascade ES	274	194	193	81	70%		0		0
*	Clear Spring ES	375	367	341	34	91%	H.1, K.1	16		0
	Conococheague ES	249	176	-6	6				B.1, D.1, E.1, F.1, H.1, I.1, J.1, K.1	172
	Eastern ES	567	483	539	28	95%		0	R.1	33
	Emma K. Doub ES	299	304	235	64	79%		0		0
	Fountain Rock ES	298	188	194	104	65%		0		0
	Fountaindale ES	352	351	349	3	99%		0		0
*	Funkstown ES	150	50	51	99	34%		0		0
	Greenbrier ES	252	197	189	63	75%		0		0
*	Hancock ES	278	237	204	74	73%		0		0
*	Hickory ES	215	206	204	11	95%		0		0
*	Lincolnshire ES	535	564	553	(-18)	103%		0	C.1,Q.1	64
	Maugansville ES	735	645	708	27	96%	I.1, J.1	59	G.1	20
	Old Forge ES	377	312	259	118	69%		0		0
	Pangborn ES	745	745	712	33	96%		0	T.2	38
	Paramount ES	409	383	445	(-36)	109%		0		0
	Pleasant Valley ES	229	232	207	22	90%		0		0
	Potomac Heights ES	274	214	257	17	94%	T.2	38		0
*	Rockland Woods ES	735	599	614	121	84%		0		0
*	Ruth Ann Monroe PS	645	629	582	63	90%		0	R.1	40
*	Salem Ave. ES	705	625	665	40	94%	L.1,M.1,N.1,O.1, R.1	296	A.1,S.1	260
*	Sharpsburg ES	242	276	259	(-17)	107%		0		0
*	Smithsburg ES	399	357	358	41	90%		0		0
*	West City E.S.	431	0	403	28	94%	A.1, B.1,C.1,D.1, E.1,F.1,G.1,S.1	403		
*	Williamsport ES	570	622	601	(-31)	105%		0		0
*	Winter Street ES	265	269	5	(-5)				L.1,M.1,N.1,O.1, P.1	251

Options discussed at the 2.25.14 and 3.11.14 FEAC Meetings - Updated Information Pending Options A.1, B.1, C.1, D.1, E.1, F.1, G.1, H.1, I.1, J.1, K.1, L.1, M.1, N.1, O.1, P.1, Q.1, R.1, S.1, and T.2 (FEAC stopping Point at 3.11.14 meeting)

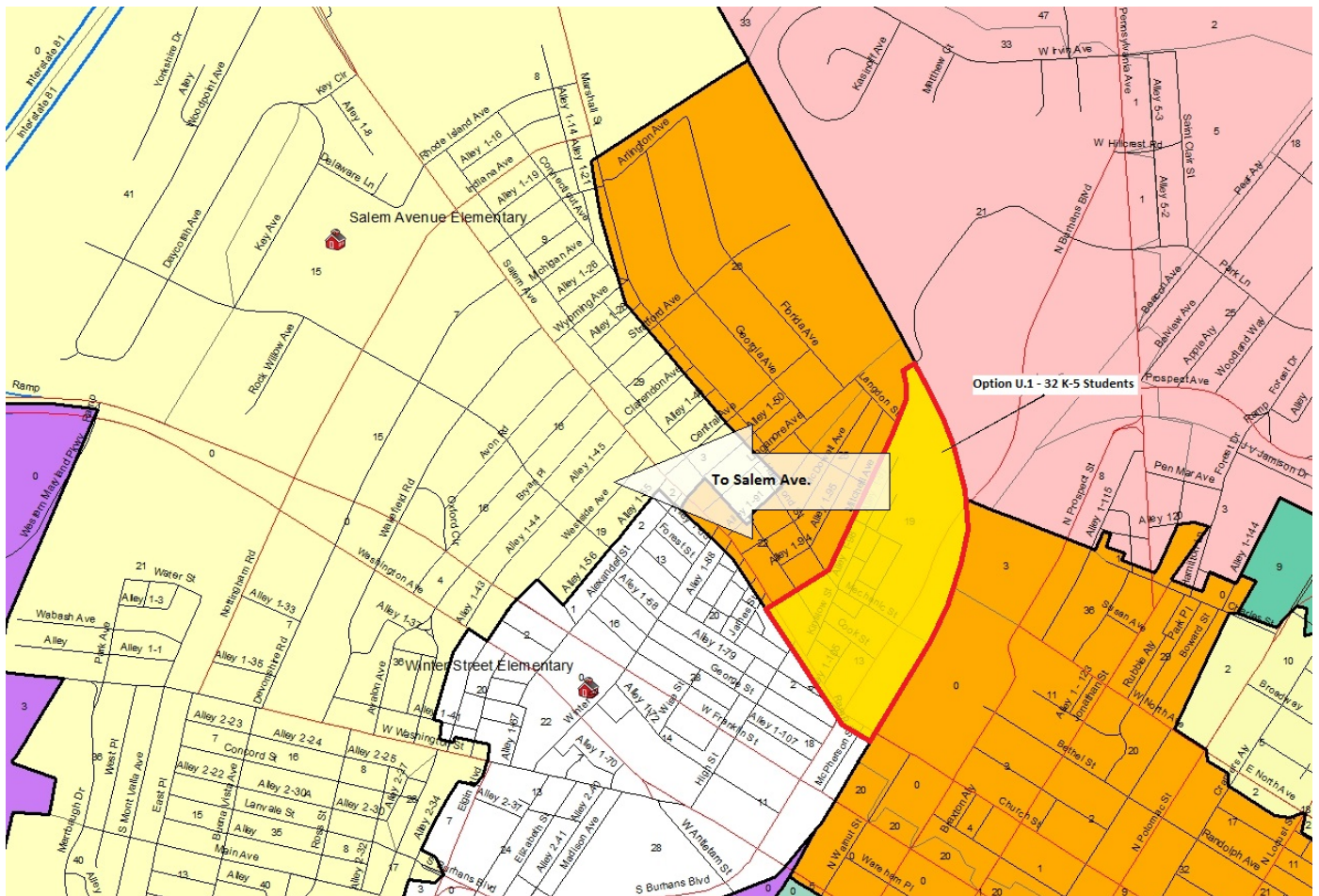
He reminded the committee that no recommendations had been voted on or finalized at this point in time. It was noted that the Transportation Department had been consulted on all of the options to confirm if they were feasible, but that each option was subject to future revisions and adjustments as they are further investigated. Mr. Criswell reminded the committee that reports and minutes do not include specific information about the Free and Reduced Meal Students (FARMS) residing in each area based on the sensitive nature and confidentiality. Adding that when FARM rates needed to be discussed in keeping with the WCBOE charge, these

discussions would take place in a closed session to maintain the confidentiality of this data. Mr. Criswell began reviewing the information and illustrations for attendance zone Options U.1 through X.1 as requested by FEAC at their March 11, 2014 meeting.

Option U.1:

Current School Attended:	Ruth Ann Monroe Primary/ Eastern Elementary School
Proposed School to Attend:	Salem Avenue Elementary School
Number of Students:	32

OPTION	COMMENTS
<p>Option U.1: Area: Westernmost panhandle of the Ruth Ann Monroe Primary and Eastern Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> - properties to the east of Mitchell Avenue to the west; -properties along Florida Avenue and Langdon Street and the Fountaindale Elementary boundary to the north; -properties along North Burhans Boulevard to the east; - properties along Salem Avenue and the Winter Street Elementary boundary to the south. <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option U.1 as discussed during meeting.)</p>	<p>Assign 32 students to Salem Avenue Elementary</p> <p>Move 32 students from Ruth Ann Monroe Primary and Eastern Elementary</p>



Option U.1

Discussion: This option would move approximately 32 K-5 students from the Ruth Ann Monroe Primary/Eastern Elementary attendance zone to the Salem Avenue Elementary attendance zone. It was noted that this option was being considered due to its geographic location between Mitchell Avenue and North Burhans Boulevard, and its adjacency to Option R.1 that was discussed at the March 11 FEAC meeting. It was noted that although the area is located within a 1-mile physical radius of Salem Avenue Elementary School, some areas of this option could be located outside of a 1-mile walking distance (walking path via sidewalks, street crossings, etc.) and would require some of the students to continue to be transported by bus (in this case to Salem Avenue Elementary), while other students would be able to walk to school. It was noted that students in this area are currently bused to Ruth Ann Monroe Primary and Eastern Elementary. He stated that Ruth Ann Monroe Primary opened in 2011 and was a newer facility than Salem Avenue Elementary School. However, Eastern Elementary opened in 1992 and was an older facility than Salem Avenue Elementary School. Mr. Criswell noted that both Option R.1 and Option U.1 are a portion of the area that was brought up and discussed by the FEAC during the recent Pangborn/Paramount redistricting process. It was noted that the County's "Blue Dot" map, which shows potential residential development, indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option U.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that Ruth Ann Monroe Primary and Eastern Elementary School currently have overall FARM percentages of 70.2% and 64.4%, respectively. He stated that the general effect of this option will result in a slight decrease in both the Ruth Ann Monroe Primary and Eastern Elementary School overall FARM percentage depending on the final attendance zone determined for those schools. He stated that the general effect of this option could result in a slight increase in the Salem Avenue Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that all three (3) facilities are currently Title I facilities.

Option N.2

Current School Attended: Winter Street Elementary School

Proposed School to Attend: Bester Elementary School

Number of Students: 47

Option N.2:

Area: Southwestern portion of the Winter Street Elementary School boundary

This area generally is described by:

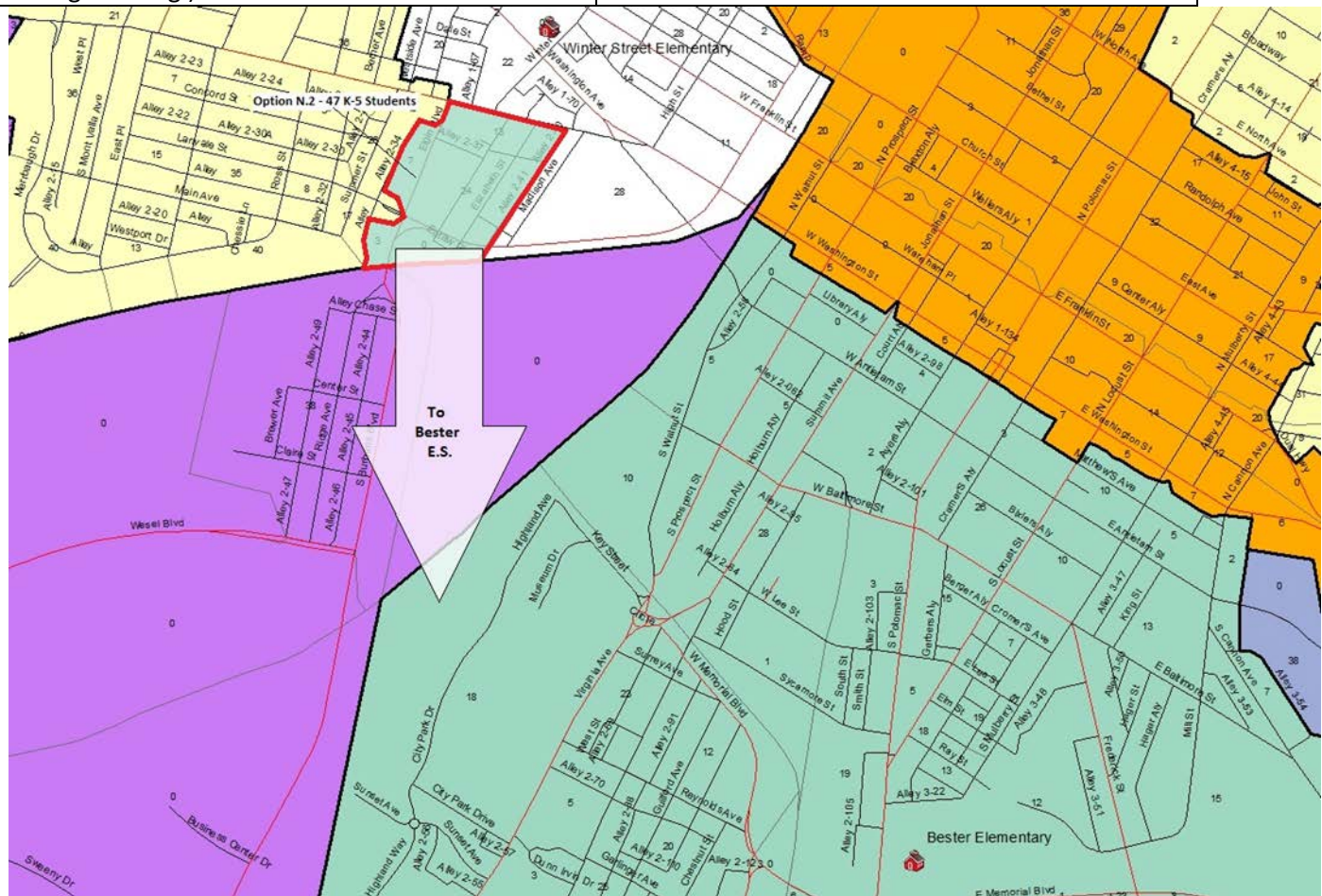
- properties along Elgin Boulevard and the Salem Avenue Elementary boundary to the west;
- properties to the south of West Washington Street to the north;
- properties along Elizabeth Street to the east.
- properties along South Burhans Boulevard, Eutaw Place, and the Lincolnshire Elementary boundary to the south;

This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes

(See Map Below for Option N.2 as discussed during meeting.)

Assign 47 students to Bester Elementary

Move 47 students from Winter Street Elementary



Option N.2

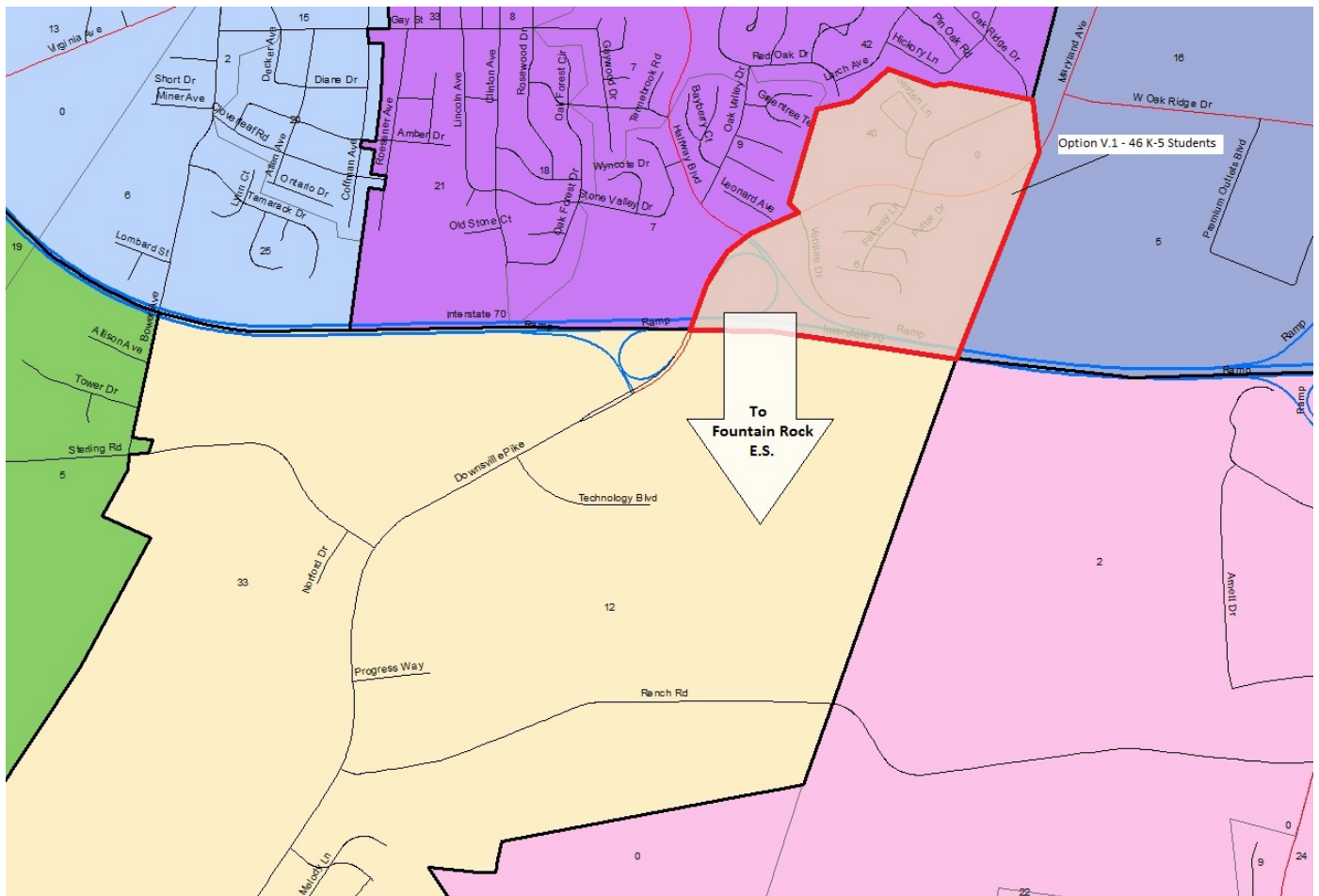
Discussion: This option would move approximately 47 K-5 students from the closing Winter Street Elementary attendance zone into the Bester Elementary attendance zone. It was noted that this option made sense due to its geographic location between West Washington Street and South Burhans Boulevard, and that the existing Bester attendance zone, and previously discussed Option Q.1 is directly to the south of this area. Mr. Criswell stated that this was the second iteration, or Option, for the area defined as N. He stated that Option N.1 as presented to the FEAC at a prior meeting, had originally sent this area to Salem Avenue Elementary School. It was noted that students in this area currently walk to Winter Street Elementary School and that the area is geographically within a 1.25 mile radius of Bester Elementary School. Mr. Criswell stated that while the area is located within a 1.25-mile physical radius of Salem Avenue Elementary School, most of this this option would likely be located outside of a 1-mile walking distance (walking path via sidewalks, street crossings, etc.) and would require the students to be transported by bus to Bester Elementary. It was noted that the County’s “Blue Dot” map, which shows potential residential development, indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option N.2 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no effect on the Winter Street Elementary School FARM %, as this school is closing. Mr. Criswell noted that Bester Elementary currently has an overall FARM % of 83.6 %, and the general effect of this option could result in a slight increase in the Bester Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that currently both Winter Street Elementary School and Bester Elementary School are Title I facilities. He noted that withstanding any major economic or program changes, the general effect of this option should not impact Bester Elementary School’s Title I designation.

Option V.1:

Current School Attended:	Lincolnshire Elementary School
Proposed School to Attend:	Fountain Rock Elementary School
Number of Students:	46

OPTION	COMMENTS
<p>Option V.1: Area: Southeastern corner of the Lincolnshire Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> - properties to the west of Oak Ridge Drive, Garden Lane, and Fairway Lane to the west; -properties along Downsview Pike, Oak Ridge Drive, and Garden Lane to the north; -properties along the Emma K. Doub Elementary boundary to the east; - Properties north of Interstate 70 and the Fountain Rock Elementary boundary to the south. <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option V.1 as discussed during meeting.)</p>	<p>Assign 46 students to Fountain Rock Elementary</p> <p>Move 46 students from Lincolnshire Elementary</p>



Option V.1

Discussion: This option would move approximately 46 K-5 students from the Lincolnshire Elementary attendance zone to the Fountain Rock Elementary attendance zone. It was noted that this option was being considered due to the current and projected over enrollment conditions at Lincolnshire Elementary, and the available capacity at Fountain Rock Elementary. It was noted that this area is located on southeastern corner of the existing Lincolnshire attendance zone, and is accessed by Downsville Pike, Oak Ridge Drive, Garden lane, and Fairway lane with close proximity to Interstate 70. This area includes the Oak Ridge Apartment complex. Mr. Criswell stated that students in this area are currently transported by bus to Lincolnshire Elementary and would continue to be transported by bus to Fountain Rock Elementary with a similar ride time based on the travel route. Randy Mills, Assistant Transportation Supervisor, added that this move made good sense with it being a straight shot to Fountain Rock Elementary on Downsville Pike. Mr. Criswell reminded the committee that the transportation department will not begin looking at exact “ride” times until proposals are more formalized, however that all options and estimates are vetted through the Transportation department for input prior to be presented to the FEAC. It was noted that the County’s “Blue Dot” map, which shows potential residential development, indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option V.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

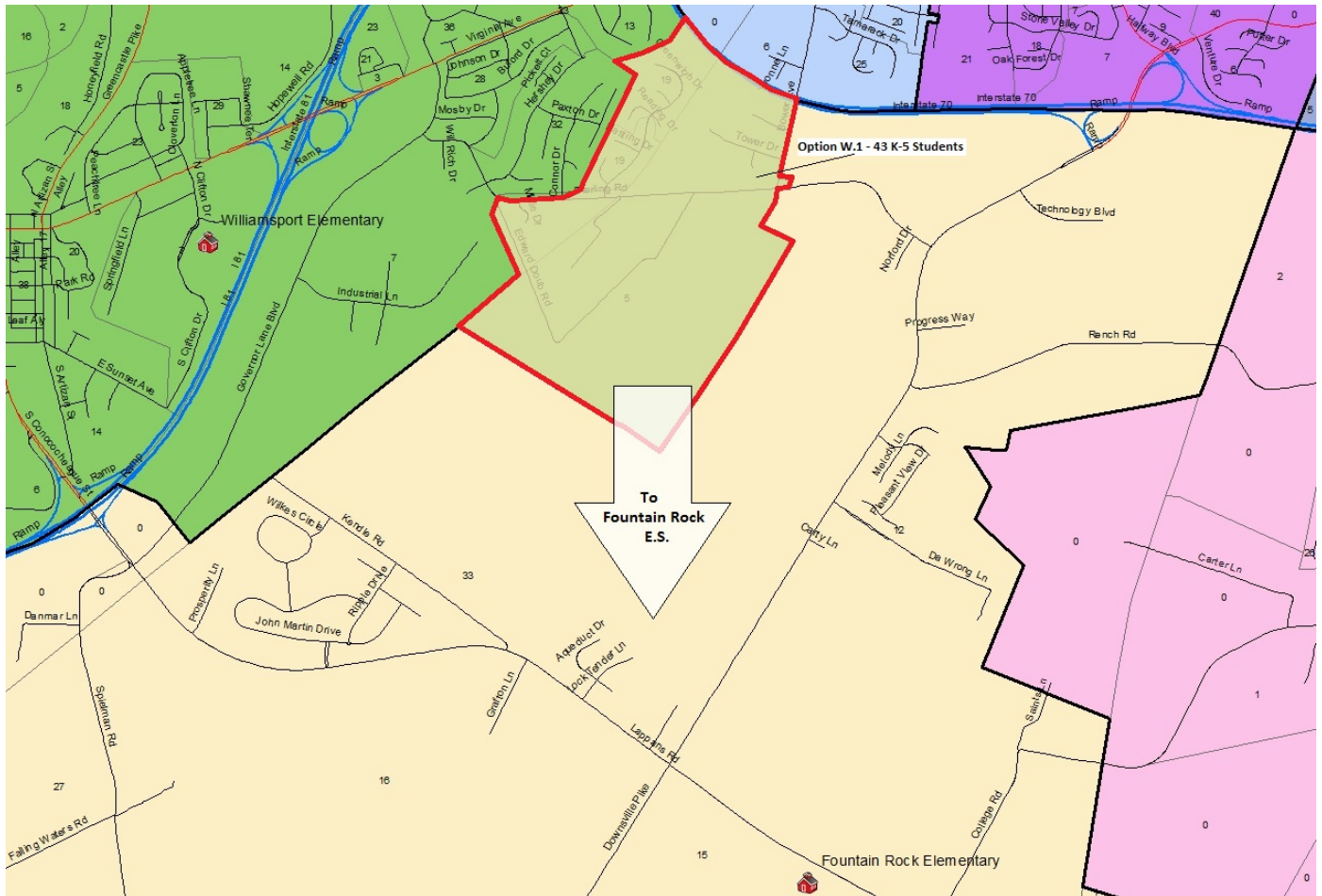
Mr. Criswell noted that Lincolnshire Elementary School currently has an overall FARM % of 72.8% and is a Title I facility. He stated the general effect of this option will result in a slight decrease in the Lincolnshire Elementary School overall FARM % depending on the final attendance zone determined for Lincolnshire. He stated that Fountain Rock Elementary School currently has an overall FARM % of 27.8 %, and is not a Title I facility. The general effect of this option could result in a slight increase in the Fountain Rock Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that the general effect of this option would most likely not impact Lincolnshire’s Title I designation.

A member referred to the map of Option V.1 and asked if it might be geographically closer to take these 46 students to Emma A. Doub instead of Fountain Rock, based on the projected available capacity at Emma K. Doub. Mr. Criswell noted that based on the current class structure, Emma K. Doub is a Grade 1 through 5 school, with Kindergarten students attending Funkstown Elementary. Mr. Mills noted that the effect of this option would have students of the same family going to two schools, Funkstown Elementary for pre-k and kindergarten and Emma K. Doub for grades 1-5, that are not located on the same campus. He noted that the transportation department has received comments or concerns over this practice in the past, and that for some residents, it can create a coordination issue. He noted that there have not been a large number of concerned parents, but wanted the committee to be aware that this arrangement can sometimes be an issue. Mr. Criswell offered to gather information and bring it back as Option V.2 for the FEAC to consider and review at the next meeting.

Option W.1:

Current School Attended: Williamsport Elementary School
Proposed School to Attend: Fountain Rock Elementary School
Number of Students: 43

OPTION	COMMENTS
<p>Option W.1: Area: Easternmost portion of the Williamsport Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> - properties and roads accessed from Greenwich Drive and along Edward Doub Road to the west; -properties south of Sterling Road, and properties south of Interstate 70 and the Hickory Elementary boundary to the north; -properties to the west of Bower Avenue and the Rockland Woods Elementary boundary to the east; - properties south or west of Edward Doub Road and the Fountain Rock Elementary boundary to the south. <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option W.1 as discussed during meeting.)</p>	<p>Assign 43 students to Fountain Rock Elementary Move 43 students from Williamsport Elementary</p>



Option W.1

Discussion: This option would move approximately 43 K-5 students from the Williamsport Elementary attendance zone to the Fountain Rock Elementary attendance zone. It was noted that this option was being considered due to the current and projected over enrollment conditions at Williamsport Elementary, and the available capacity at Fountain Rock Elementary. It was noted that this area is located in the easternmost portion of the existing Williamsport Elementary school boundary, and is accessed by Sterling Road, Edward Doub Road, and Greenwich Drive, with close proximity to Downsville Pike. A committee member stated that at the last meeting, Mr. Criswell had mistakenly said that this area was part of the Van Lear Manor Development. The committee member noted that this development is commonly mistaken to be part of the Van Lear Manor Development, but in actuality, is the Sterling Oaks Housing Development. Mr. Criswell apologized for his inaccurate statement. He stated that students in this area are currently transported by bus to Williamsport Elementary and would continue to be transported by bus to Fountain Rock Elementary with a similar ride time based on the travel route. It was noted that the County's "Blue Dot" map, which shows potential residential development, indicates a future development by the name of "Williamsview" could be constructed in this area that would create five-hundred eight (508) future lots. Mr. Criswell stated that he contacted the Department of Planning for Washington County and was informed that a concept plan was submitted in 2007 for the Williamsview development which included five hundred and eight (508) future lots. Per the Washington County Planning Department, the current status or future timing of this development is unknown. Based on changes to the stormwater management regulations, a new concept plan for this development would probably be required before it could begin to move forward again. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option W.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

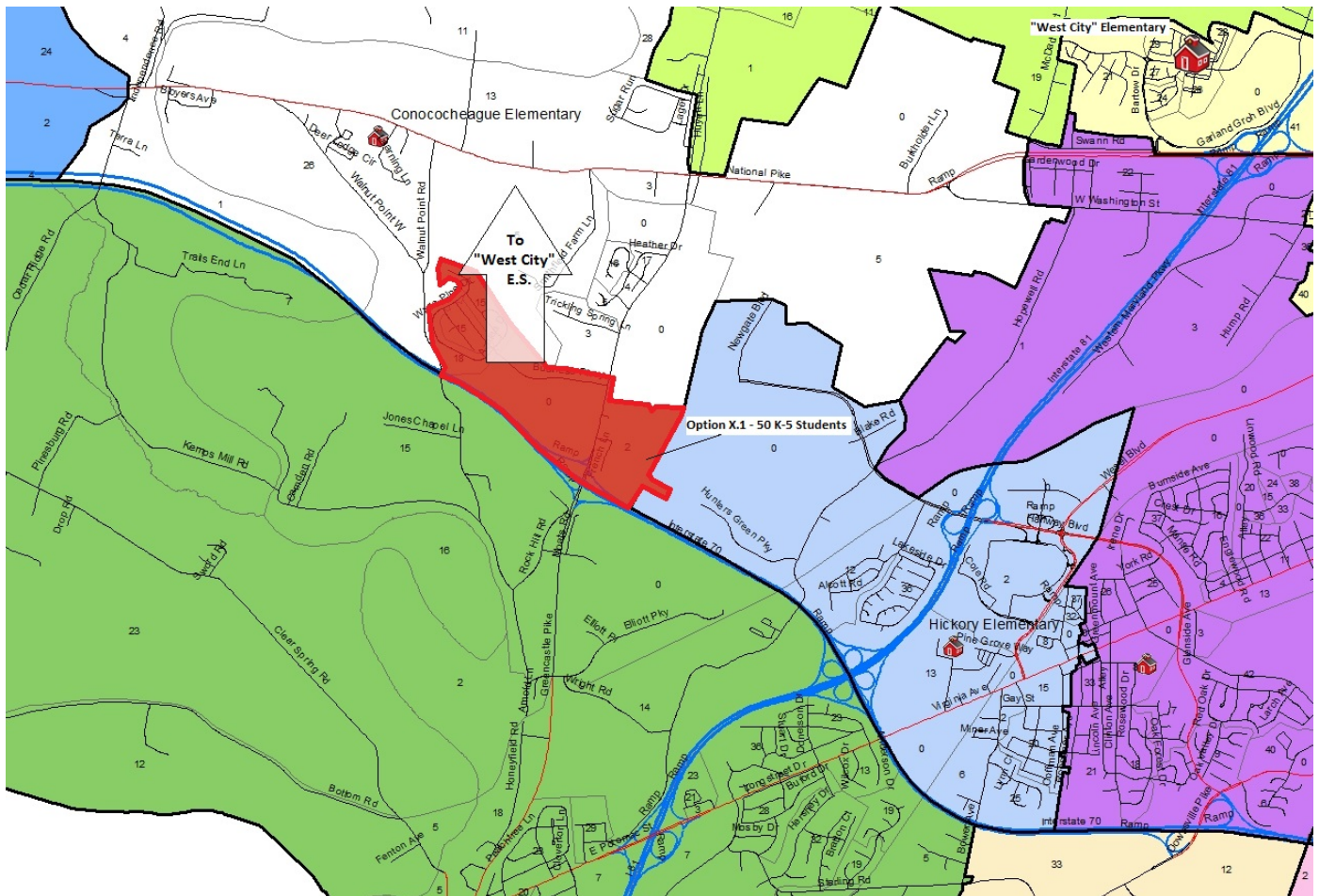
Mr. Criswell noted that Williamsport Elementary School currently has an overall FARM % of 49.6%. He stated the general effect of this option will result in a slight increase in the Williamsport Elementary School overall FARM % depending on the final attendance zone determined for Williamsport. He stated that Fountain Rock Elementary

School currently has an overall FARM % of 27.8 %, and is not a Title I facility. The general effect of this option could result in a slight increase in the Fountain Rock Elementary School overall FARM % depending on the final attendance zone determined.

Option X.1:

Current School Attended: Williamsport Elementary School
Proposed School to Attend: "West City" Elementary School
Number of Students: 50

OPTION	COMMENTS
<p>Option X.1: Area: Northeastern portion of the Williamsport Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> - properties to the west of White Pine Drive and Cardenia Court to the west; -properties along Gardenia Court, Azalea Drive and the Conococheague Elementary boundary to the north; -properties to the east of Greencastle Pike, French Lane and the Hickory Elementary boundary to the east; - properties north of Interstate 70 to the south. <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option X.1 as discussed during meeting.)</p>	<p>Assign 50 students to "West City" Elementary Move 50 students from Williamsport Elementary</p>



Option X.1

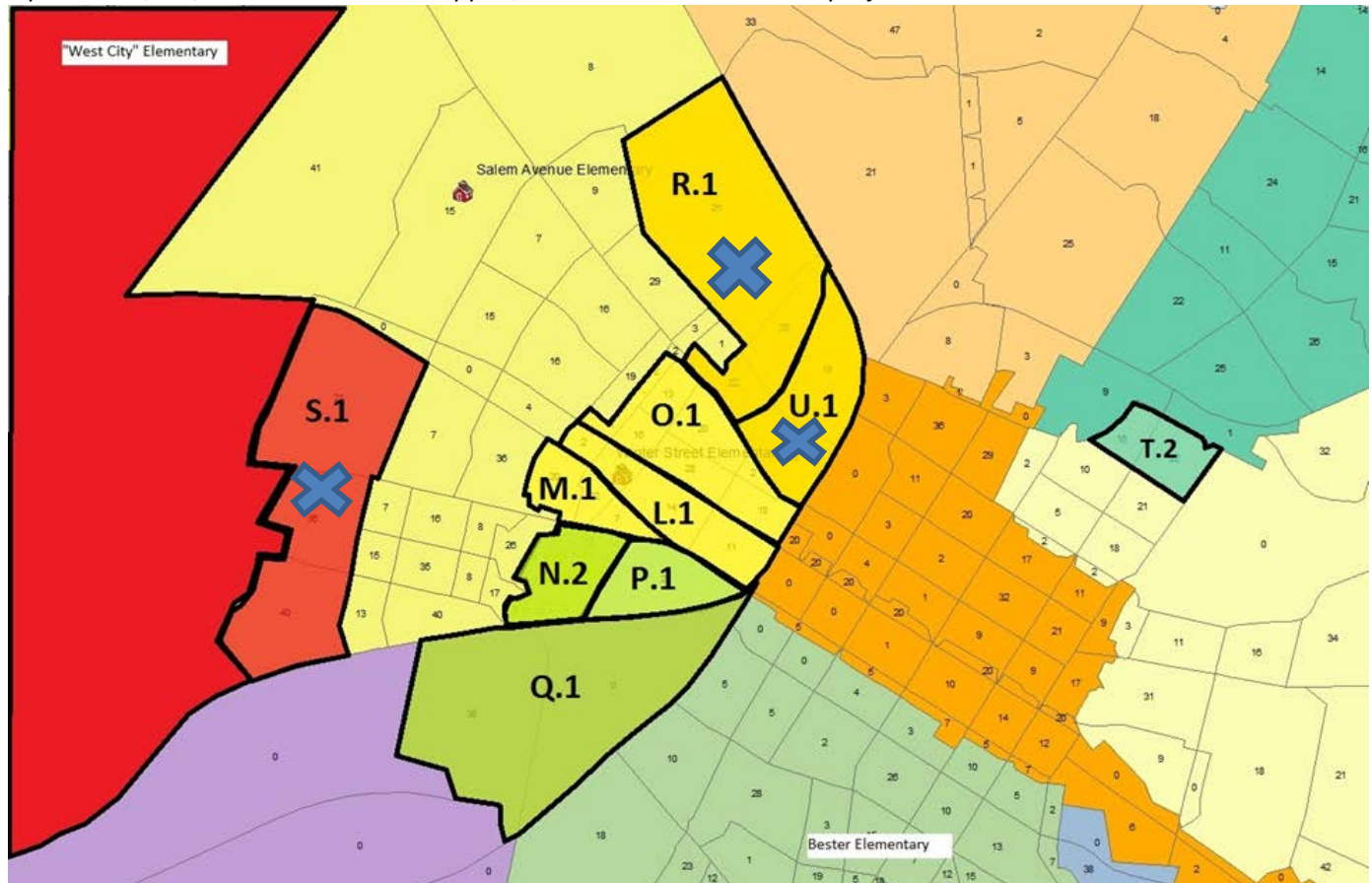
Discussion: This option would move approximately 50 K-5 students from the Williamsport Elementary attendance zone to the “West City” Elementary attendance zone. It was noted that this option was requested to be brought back to the FEAC by a committee member, and is being considered due to the current and projected over enrollment conditions at Williamsport Elementary. This area is located in the north central portion of the existing Williamsport Elementary school boundary, and is accessed by Greencastle Pike and Business Parkway. Mr. Criswell stated that students in this area are currently transported by bus to Williamsport Elementary and would continue to be transported by bus to “West City” Elementary with a similar ride time based on the travel route. It was noted that the County’s “Blue Dot” map, which shows potential residential development, indicates the Walnut Point Heights Development. Mr. Criswell noted that the Walnut Point Heights development is almost completed, with approximately approved 5 building lots remaining to be constructed. Mr. Criswell noted that this area currently feeds to Clear Spring Middle and Clear Spring High. It was noted, that this portion of the Williamsport Elementary attendance zone was the only area that did not currently feed to Springfield Middle and Williamsport High School. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option X.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged). He did note that this change would mean that all students that attend Williamsport Elementary would feed to Springfield Middle and Williamsport High.

Mr. Criswell noted that Williamsport Elementary School currently has an overall FARM % of 49.6%. He stated the general effect of this option will result in a slight increase in the Williamsport Elementary School overall FARM % depending on the final attendance zone determined for Williamsport. He stated that the “West City” FARM % is to be determined based on the final attendance boundary area.

Mr. Criswell showed the committee a chart that displayed the resulting projected enrollment with Options A.1, B.1, C.1, D.1, E.1, F.1, G.1, H.1, I.1, J.1, K.1, L.1, M.1, N.2, O.1, P.1, Q.1, R.1, S.1, T.2, U.1, V.1, W.1 and X.1.

Adjusted for Pre-K Program	School	State-Rated K-5 Capacity	Actual September 2013 K-5 Enrollment	Projected September 2018 K-5 Enrollment	Difference between SRC and 2018 K-5 Projected Enrollment	Projected 2018 Percent Capacity	Options "In"	Total K-5 Students "In"	Options "Out"	Total K-5 Students "Out"
	* Bester ES	568	427	551	17	97%	N.2,P.1,Q.1	113		0
	Boonsboro ES	514	556	546	(-32)	106%		0		0
	Cascade ES	274	194	193	81	70%		0		0
	* Clear Spring ES	375	367	341	34	91%	H.1, K.1	16		0
	Conococheague ES	249	176	-6	6				B.1, D.1, E.1, F.1, H.1, I.1, J.1, K.1	172
	Eastern ES	567	483	525	42	93%		0	R.1, U.1	47
	Emma K. Doub ES	299	304	235	64	79%		0		0
	Fountain Rock ES	298	188	283	15	95%	V.1, W.1	89		0
	Fountaindale ES	352	351	349	3	99%		0		0
	* Funkstown ES	150	50	51	99	34%		0		0
	Greenbrier ES	252	197	189	63	75%		0		0
	* Hancock ES	278	237	204	74	73%		0		0
	* Hickory ES	215	206	204	11	95%		0		0
	* Lincolnshire ES	535	564	507	28	95%		0	C.1,Q.1, V.1	110
	Maugansville ES	735	645	708	27	96%	I.1, J.1	59	G.1	20
	Old Forge ES	377	312	259	118	69%		0		0
	Pangborn ES	745	745	712	33	96%		0	T.2	38
	Paramount ES	409	383	445	(-36)	109%		0		0
	Pleasant Valley ES	229	232	207	22	90%		0		0
	Potomac Heights ES	274	214	257	17	94%	T.2	38		0
	* Rockland Woods ES	735	599	614	121	84%		0		0
	* Ruth Ann Monroe PS	645	629	564	81	87%		0	R.1, U.1	58
	* Salem Ave. ES	705	625	650	55	92%	L.1,M.1,O.1,R.1, U.1	281	A.1,S.1	260
	* Sharpsburg ES	242	276	259	(-17)	107%		0		0
	* Smithsburg ES	399	357	358	41	90%		0		0
	* West City E.S.	431	0	453	(-22)	105%	A.1, B.1,C.1,D.1, E.1,F.1,G.1,S.1, X.1	453		
	* Williamsport ES	570	622	508	62	89%		0	W.1, X.1	93
	* Winter Street ES	265	269	5	(-5)				L.1,M.1,N.2,O.1,P.1	251

He noted that with this move, it would reduce the projected enrollment at Williamsport Elementary from 98% to 89% of SRC, however, it would push the projected enrollment at "West City" Elementary from 94% to 105% of SRC. It was noted that if the FEAC wanted to recommend the X.1 option, in order to balance the projected enrollment, Options R.1, S.1, and U.1 could be dropped, and that would allow the projected numbers to balance.



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*	Bester ES	568	427	551	17	97%	N.2,P.1,Q.1	113		0
	Boonsboro ES	514	556	546	(-32)	106%		0		0
	Cascade ES	274	194	193	81	70%		0		0
*	Clear Spring ES	375	367	341	34	91%	H.1, K.1	16		0
	Conococheague ES	249	176	-6	6				B.1, D.1, E.1, F.1, H.1, I.1, J.1, K.1	172
	Eastern ES	567	483	572	(-5)	101%		0		0
	Emma K. Doub ES	299	304	235	64	79%		0		0
	Fountain Rock ES	298	188	283	15	95%	V.1, W.1	89		0
	Fountaindale ES	352	351	349	3	99%		0		0
*	Funkstown ES	150	50	51	99	34%		0		0
	Greenbrier ES	252	197	189	63	75%		0		0
*	Hancock ES	278	237	204	74	73%		0		0
*	Hickory ES	215	206	204	11	95%		0		0
*	Lincolnshire ES	535	564	507	28	95%		0	C.1,Q.1, V.1	110
	Maugansville ES	735	645	708	27	96%	I.1, J.1	59	G.1	20
	Old Forge ES	377	312	259	118	69%		0		0
	Pangborn ES	745	745	712	33	96%		0	T.2	38
	Paramount ES	409	383	445	(-36)	109%		0		0
	Pleasant Valley ES	229	232	207	22	90%		0		0
	Potomac Heights ES	274	214	257	17	94%	T.2	38		0
*	Rockland Woods ES	735	599	614	121	84%		0		0
*	Ruth Ann Monroe PS	645	629	622	23	96%		0		0
*	Salem Ave. ES	705	625	650	55	92%	L.1,M.1,O.1,	176	A.1	155
*	Sharpsburg ES	242	276	259	(-17)	107%		0		0
*	Smithsburg ES	399	357	358	41	90%		0		0
*	West City E.S.	431	0	348	83	81%	A.1, B.1,C.1,D.1, E.1,F.1,G.1, X.1	348		
*	Williamsport ES	570	622	508	62	89%		0	W.1, X.1	93
*	Winter Street ES	265	269	5	(-5)				L.1,M.1,N.2,O.1,P.1	251

A committee member noted that while they liked further reducing the projected enrollment at Williamsport, they did not think it was worth losing the option to bring R.1 and U.1 back to Salem Avenue. Another committee member agreed, but asked if it would be possible to cut Option S.1 in half. Mr. Criswell showed the FEAC the neighborhood / street layout of S.1. He noted that he could bring that option back to the committee but showed how it would cut the neighborhood / streets in half, and result in the need for two buses to traverse that area for elementary pick up. The committee did not like the result of this option, and stated that a different option for "S" did not need to be brought back. Mr. Criswell and the FEAC looked at all of the current options being considered for "West City" on the GIS program. A committee member asked Mr. Mills what would be the better direction, R.1, S.1 and U.1 or X.1 to "West City"? Mr. Mills responded that the majority of the complaints regarding Transportation are from families residing in the R.1 and U.1 Areas, and from a Transportation perspective, options R.1, S.1, and U.1 would be better. Mr. Criswell noted that the committee could choose to initially say no to option X.1, and then after re-visiting and re-evaluating the enrollment this coming October, see if any of the areas had changed that would allow X.1 to be considered as an option to "West City" Elementary. Mr. Criswell also noted that if X.1 was not a final recommendation in this process, it could certainly be reviewed or reconsidered in the future, if "West City" Elementary were to ever expand to 4 or 5 rounds of classrooms.

Mr. Criswell shared that he updated the Facilities Committee members on the current status of the FEAC's progress with regard to the Board's February 19, 2013 Charge at their last meeting. At the meeting, he shared a color-coded map that reflected all of the attendance zone boundary re-alignments that were under consideration by the FEAC as of March 11, 2014. Mr. Criswell noted that he stated that these proposals had not been voted on yet, by the committee, and could change substantially between now and when they are presented to the Board in the FEAC's update or again before the final report is issued. Mr. Criswell added that the Facilities Committee consists of three Board of Education Members. Mr. Criswell noted that at the meeting, it was questioned when the Board would receiving an updated on the proposed recommendations. The committee members discussed the timeline and determined that a Board of Education work session in early June, with the FEAC Co-Chairpersons would be the target. A committee member suggested that a second May meeting date be added to the Calendar in case the FEAC

needed the additional time. The committee agreed to May 13th to be added as a future FEAC meeting. Mr. Criswell shared that during the Facilities Committee meeting, it was noted that FEAC recommendations to relieve overcrowding at Williamsport and Lincolnshire elementary schools may be able to be made independent of the “West City” changes, and possibly for the 2015-2016 school year. He stated that it would be up to the FEAC to decide if they wanted to recommend a two-step move. Mr. Rollins offered that there may be some timeline constraints that would need to be addressed fairly soon if the FEAC decided to pursue this action. Mr. Criswell noted that he would bring back information on a resultant time line to accomplish a two-step process to the next FEAC meeting for consideration.

Mr. Criswell displayed the middle and high school projected enrollment figures that were originally presented in Document 1 on January 28, 2014.

School	State-Rated Capacity	Actual September 2013 Enrollment	Projected September 2018 Enrollment	Difference between SRC and 2018 Projected Enrollment	Projected 2018 Percent Capacity
Boonsboro MS	872	754	710	162	81%
Clear Spring MS	563	412	347	216	62%
E. Russell Hicks MS	797	764	1031	-234	129%
Hancock MS	244	122	128	116	52%
Northern MS	818	792	813	5	99%
Smithsburg MS	829	639	636	193	77%
Springfield MS	860	865	896	-36	104%
Western Heights MS	828	737	749	79	90%

School	State-Rated Capacity	Actual September 2013 Enrollment	Projected September 2018 Enrollment	Difference between SRC and 2018 Projected Enrollment	Projected 2018 Percent Capacity
Barbara Ingram	149	247	264	-115	177%
Boonsboro HS	1030	883	886	144	86%
Clear Spring HS	574	501	469	105	82%
Hancock HS	340	146	124	216	36%
North Hagerstown HS	1337	1312	1441	-104	108%
Smithsburg HS	829	799	766	63	92%
South Hagerstown HS	1209	1292	1510	-301	125%
Technical HS	575	520	515	60	90%
Williamsport HS	935	919	996	-61	107%

He noted that the committee had not reviewed or discussed any options in depth beyond the elementary boundaries at this point in time. Through the GIS software, Mr. Criswell overlaid the high school attendance boundaries over the middle school attendance boundaries to show the current alignment. He noted that while not a mandatory requirement, as the committee discusses any options for middle school boundary adjustments, it would be advisable to review and consider possible revisions to the high school boundaries as well in an effort to maintain the current alignment. Mr. Criswell noted that during the last Educational Facilities Master Plan process, Concepts for High School Capacity had been listed as a future project, and programs/ideas are currently being reviewed and considered by the Instructional staff.

He indicated that when looking at secondary projected enrollments, magnet school information needs to be considered, as well as succession rates from 5th to 6th grade. Mr. Criswell noted that the schools demographer is

currently projecting that E. Russell Hicks enrollment will continue to increase based on past succession ratios from elementary schools that feed to it. He noted that he has been working with the demographer on information made available through the GIS software to show where future 6th graders at each middle school are currently residing. He noted that this real time information would suggest the future projected enrollments at E. Russell Hicks might not be as high as currently projected. He noted that he and the demographer are going to look at another enrollment cycle before making revisions to the current practice to ensure the data is accurate to utilize. Mr. Criswell added that he would be glad to gather/simplify the information he is discussing concerning the secondary schools, and present it to the committee for the consideration at the next meeting.

Mr. Criswell shared that he received a call from a citizen on Monday April 7, regarding the proposed school district her child may be attending. He noted that the FEAC had received a summary of that phone conversation at today's meeting for their binder. He added that the citizen had a child attending Conococheague Elementary and seemed very interested that their residence was in an option under consideration to attend Maugansville Elementary School. He noted the parent asked about the possibility for a special permission ahead of the boundary realignments and he referenced them to Maugansville Elementary, but warned that the recommendation had not yet been finalized by the FEAC, or formally vetted through and approved by the Superintendent or the Board of Education. He noted the parent understood, and that they stated they were going to drive to Maugansville for a visit. A committee member suggested that as part of the FEAC recommendation, open forums for the proposed attendance boundary lines could also be held at some of the proposed schools involved to give community members a chance to see them.

Closing Discussion:

Mr. Criswell noted that at this point in the process, there were no formally approved attendance zone realignment options and that the committee is still in the process of requesting information for additional options.

Due to time restraints, the committee decided to table the Closed Session – To discuss Free and Reduced Meal (FARM) Percentages for Options under FEAC Consideration until the next meeting scheduled for Tuesday, April 22, 6:30 PM, in the CSE Auditorium.

Mr. Criswell reminded members that they can forward recommendations or comments, at any time, by email and copying co-chairs, Mr. Oliver and Mrs. Newby. Mr. Criswell thanked the committee members for their time, and asked if there were any other questions or discussions that needed to occur. There were none, and the committee decided to adjourn the meeting.

The meeting adjourned at 8:00 p.m.

Submitted by: Kay Kennedy