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MEETING MINUTES  
Facilities Enrollment Advisory Committee Meeting  
March 10, 2015

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**Committee Members Present:**

Mary Newby, Co-Chairperson/North Hagerstown Area Representative  
Taylor Oliver, Co-Chairperson/Williamsport Area Representative  
Caren Cramer, Boonsboro Area Representative  
Anne Dunham, Williamsport Area Representative  
Heather Lindner, South Hagerstown Area Representative  
Jennifer Ashbaugh, Smithsburg Area Representative

**Staff Members Present:**

Chad Criswell, Senior Project and Planning Supervisor  
Rob Rollins, Director Facilities Planning and Development  
Boyd Michael, Deputy Superintendent  
Matt Semler, Director of Elementary Education and Early Learning  
Randy Mills, Supervisor of Transportation Department

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*Summary of the Discussion of the Facilities and Enrollment Advisory Committee:*

**Introduction and Review of Agenda:**

The meeting of the Facilities Enrollment Advisory Committee (FEAC) convened at 6:30 p.m. in the Funkstown conference room of the Center for Education Services.

**Approval of Meeting Minutes:**

The meeting minutes from the November 13, 2014 and February 24, 2015 Facilities Enrollment Advisory Committee meetings, were approved as written.

**Working Document 7 – “Considerations for Jonathan Hager Elementary School Attendance Zone and Additional Attendance Zone Realignment”:**

Mr. Criswell started by reviewing the January 6, 2015, Board of Education work session recommendations to the committee: 1) Consider providing additional enrollment relief to Williamsport Elementary; 2) Consider providing additional enrollment relief to Lincolnshire Elementary; and 3) Consider providing additional enrollment relief to Pangborn Elementary. He reminded the committee that as discussed at the last meeting, Instructional Staff has

requested that the committee review/consider options that would create separate K-5 attendance zones for the Emma K. Doub Elementary, Ruth Ann Monroe Primary, and Eastern Elementary schools.

Using a PowerPoint presentation, Mr. Criswell shared a spreadsheet that reflected the impact of the thirteen (13) elementary school recommendations from the January 2015 report, and the updated enrollment projections (February 2015).

School	State-Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Bester ES	608	91%	556	8,10	67		0	623	102%
Clear Spring ES	385	89%	352	5	22		0	374	97%
Conococheague ES	249	59%	147			2,5,6	157		
Eastern ES	567	97%	551		0	9	56	495	87%
Fountain Rock ES	298	67%	200	11,12	88		0	288	97%
Lincolnshire ES	555	107%	595		0	3,10,11	76	519	94%
Maugansville ES	735	94%	691	6	53	4	23	721	98%
Pangborn ES	745	99%	741		0	13	31	710	95%
Potomac Heights ES	274	66%	182	13	31		0	213	78%
Ruth Ann Monroe PS	695	95%	662		0	9	56	606	87%
Salem Avenue ES	725	88%	640	7,9	282	1	236	686	95%
Jonathan Hager ES	471			1,2,3,4	364			404	86%
Williamsport ES	570	101%	578		0	12	35	543	95%
Winter Street ES	305	91%	279			7,8	237		
Total					907	Total	907		

Includes additional Pre-K students at Bester Elementary (10), Pangborn Elementary (20), and Lincolnshire Elementary (20).

It was noted that at the last meeting, the FEAC looked at several preliminary recommendations, and had requested that Mr. Criswell bring back additional recommendations to this meeting. Mr. Criswell shared that he grouped the requested options into two (2) groups (Group IV and Group V) for the committee to review:

**Group IV Options:** Provides enrollment relief to Bester Elementary, creates a separate K-5 attendance zone for Emma K. Doub Elementary and converts Funkstown Elementary into a regional Pre-K center.

**Option AD.2 –** Reassigns approximately 38 K-5 students from Bester Elementary to the current Emma K. Doub Elementary/Funkstown Elementary.

Option AE.2 – Reassigns approximately 104 K-5 students from the current Emma K. Doub Elementary/Funkstown Elementary to Eastern Elementary/Ruth Ann Monroe Primary.

Option AI.1 – Reassigns approximately 34 Kindergarten students from the new Emma K. Doub Elementary/Funkstown Elementary attendance zone, created by Recommendation #15 and Recommendation #16, into the new Emma K. Doub Elementary attendance zone, eliminating Funkstown Elementary as a feeder to Emma K. Doub Elementary and establishing it as a regional Pre-K center. Mr. Criswell shared that the Option AI.1 is contingent on approval of Option AD.2 and Option AE.2.

The committee began their work for the evening with Group IV:

**Option AD.2**

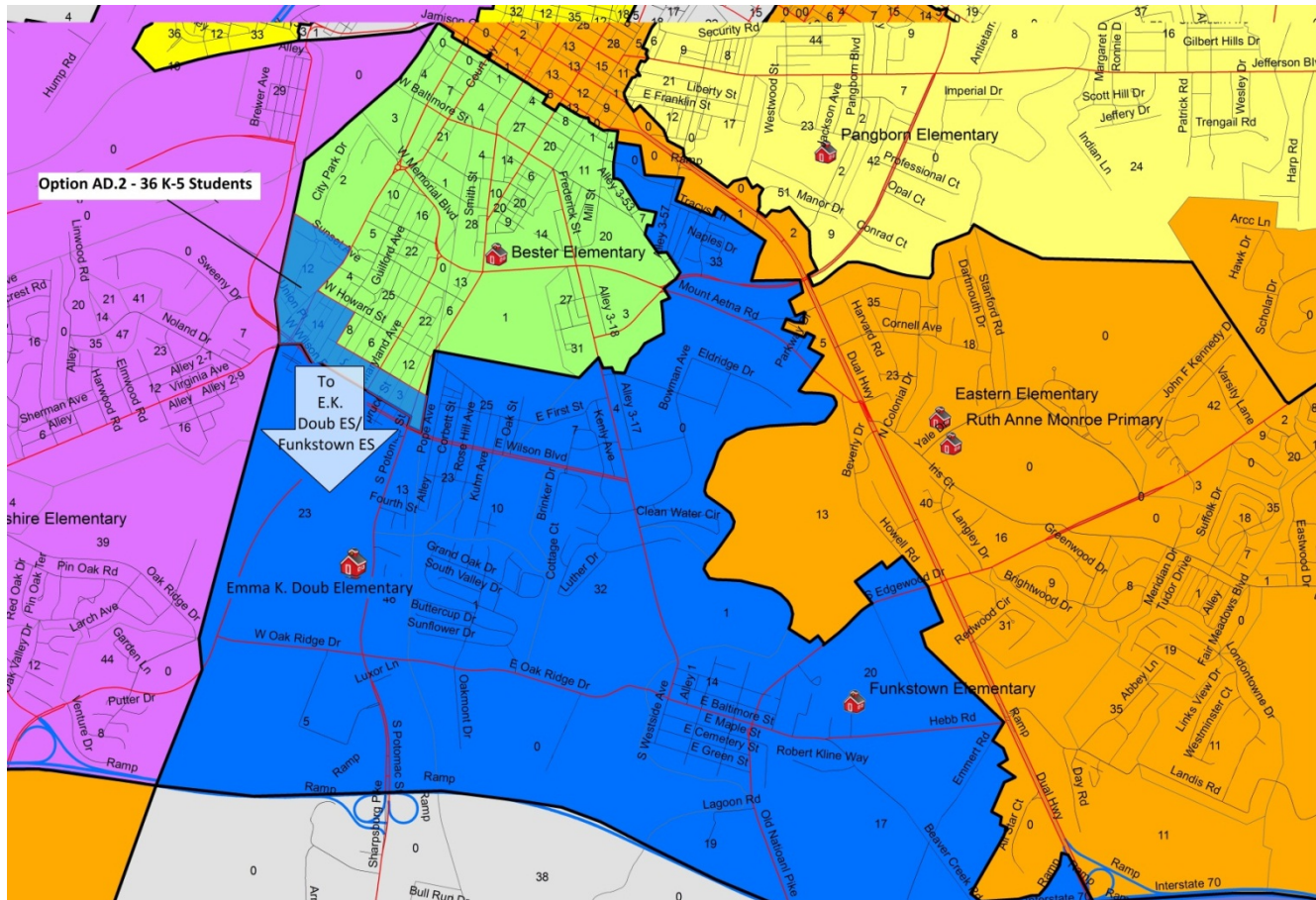
Current School Attended:	Bester Elementary School
Proposed School to Attend:	Funkstown Elementary (Pre-K & K) & Emma K Doub Elementary School (Grades 1-5)
Number of Students:	36

<p>Option AD.2:</p> <p>Area: Southwestern portion of the Bester Elementary School boundary</p> <p>The first portion is defined by:</p> <ul style="list-style-type: none"> <li>-the Lincolnshire Elementary attendance zone to the west;;</li> <li>-properties south of City Park Drive to the north; -</li> <li>properties west of Virginia Avenue to the east;</li> <li>-properties south of the Emma K. Doub/Funkstown Elementary attendance zone to the south.</li> </ul> <p>The second portion is defined by:</p> <ul style="list-style-type: none"> <li>- properties east of Virginia Avenue to the west;</li> <li>-properties south of West Howard Street to the north;</li> <li>-properties to the east of Summit Avenue to the east;</li> <li>-properties south of Emma K. Doub/Funkstown Elementary attendance zone to the south.</li> </ul> <p>The third and final portion is defined by:</p>	<p>Assign 36 students to Emma K. Doub Elementary /Funkstown Elementary</p> <p>Move 36 students from Bester Elementary</p>
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-properties west of Guilford Avenue to the west;  
-properties south of West First Street to the north;  
- properties west of the railroad tracks to the east.  
Emma K. Doub/Funkstown Elementary attendance  
zone to the east and south.

*\*\*This is not a formal boundary description, and is  
stated above only for the purpose of the meeting  
minutes\*\**

(See Map Below for Option AD.2 as discussed  
during meeting.)



Map of AD.2 with streets shown

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Mr. Criswell shared that after talking with the Transportation Department, a revision was made to Option AD.1 (from the previous February 24, 2015 FEAC meeting,) that resulted in Option AD.2. The revision was to simplify the boundary line, which resulted in both the east and west side of a portion of Guilford Avenue remaining in the Bester Elementary attendance zone. It was noted that this change resulted in less students impacted than the previous Option AD.1.

Mr. Criswell said that the option is proposed to move 36 students from the Bester Elementary attendance zone which currently feeds into one (1) middle school (E. Russell Hicks) and one (1) high school (South Hagerstown), into the Funkstown Elementary and the Emma K. Doub Elementary attendance zones which feed into 1 middle school (E. Russell Hicks) and 1 high school (South Hagerstown). Mr. Criswell shared that Funkstown Elementary is currently a pre-kindergarten through kindergarten facility and Emma K. Doub Elementary is a Grade 1 -5 facility. He stated that Bester Elementary is a Title I facility, and that Funkstown Elementary and Emma K. Doub Elementary are not currently Title I facilities. He noted that there are no major residential developments in this recommendation area. The majority of students in this area are currently transported by bus to Bester Elementary. It was noted that approximately ten (10) of the 36 students that reside in this area walk to Bester Elementary. Mr. Criswell stated that while portions of this area are located within a 1-mile physical radius of Emma K. Doub Elementary, some areas are located outside of a 1-mile walking distance (walking path via sidewalks, street crossings, etc.), and that other safe route concerns could be identified. He noted that by today's standards, it would require students to be transported by bus to Emma K. Doub Elementary. Mr. Criswell pointed out that the students currently residing along W. Wilson Boulevard, are currently transported by bus to Emma K. Doub Elementary and many of the students proposed in this area would walk to the same bus stop. All students in this area would require transportation to the Funkstown Elementary.

It was noted that Bester Elementary currently has an overall FARM % of 85.5 %. The general effect of this option could result in a slight increase in the Bester Elementary overall FARM %. Funkstown Elementary and Emma K. Doub Elementary currently have an overall FARM % of 74.2% and 56.1%, respectively. The general effect of this option could result in a slight decrease to the Funkstown Elementary overall FARM %, and a slight increase to the Emma K. Doub Elementary overall FARM %. The general effect of this option should not impact Bester's Title I designation. Mr. Criswell noted that the FEAC did not revise the Funkstown Elementary and Emma K. Doub Elementary attendance zone as part of its initial recommendations. In September of 2014, the enrollment at Funkstown was 105 students (53 % of SRC) and 305 students at Emma K. Doub (102% of SRC). The current projected enrollment for Funkstown in 2018 is 97 students (49% of SRC), and is expected to remain constant beyond, pending any future program changes. The current projected enrollment at Emma K. Doub in 2018 is 319 students (107% of SRC) and is expected to remain constant beyond.

When considering the 2014 enrollment, the 2015 enrollment projections, and the previous recommendations from the FEAC's 1/6/15 Report (Recommendation #8,#10), the projected 2018 enrollment is assumed to be 102% of SRC for Bester Elementary, 48% of SRC for Funkstown Elementary, and 107% of SRC for Emma K. Doub Elementary. Mr. Criswell noted that the updated Bester projected enrollment includes an additional ten (10) Pre-K students that are expected to start in the 2015-2016 school year. With the implementation of Option AD.2 (36 K-5 students), the projected 2018 enrollment is assumed to be 96% of SRC for Bester Elementary, 117% of SRC for Emma K. Doub Elementary, and 51% of SRC for Funkstown Elementary. He noted that this option should be considered in conjunction with options AE.2, and AI.1 for the committee to see the complete resultant impact.



School	State- Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Bester ES	608	91%	556	8,10	<b>67</b>	AD.2	<b>36</b>	587	97%
Emma. K. Doub ES	299	107%	319	AD.2	<b>31</b>			350	117%
Funkstown ES	200	48%	96	AD.2	<b>5</b>			101	51%

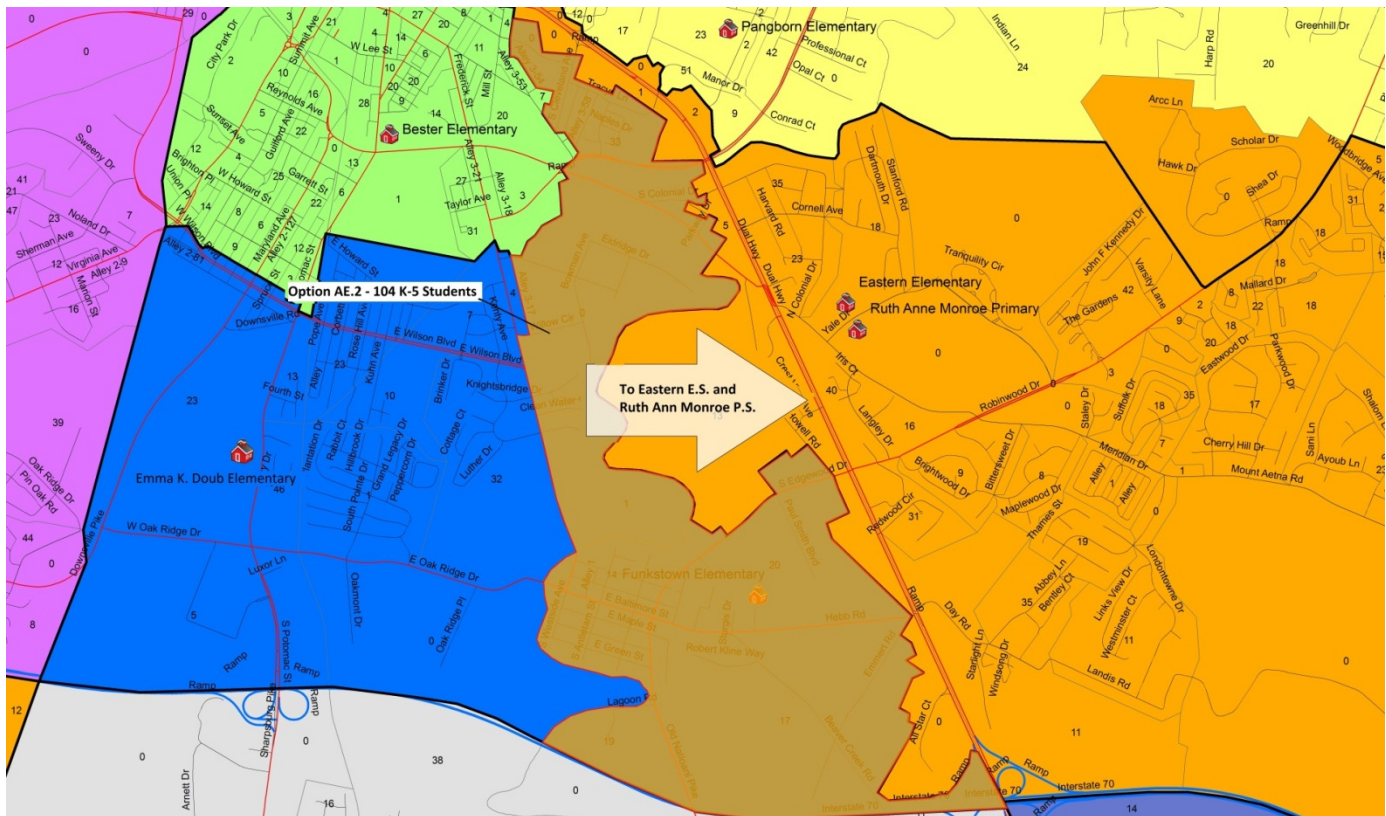
## Option AE.2

Current School Attended: Funkstown Elementary School (K) & Emma K. Doub Elementary School (1-5)  
Proposed School to Attend: Ruth Ann Monroe Primary (K-2) & Eastern Elementary School (3-5)  
Number of Students: 104

<p>Option AE.2:</p> <p>Area:</p> <ul style="list-style-type: none"> <li>- Northeastern portion of the Emma K. Doub Elementary/ Funkstown Elementary School boundary.</li> </ul> <p>The first portion is defined by:</p> <ul style="list-style-type: none"> <li>-properties east of Frederick Street and south of Willow Circle, properties west of Bowman Avenue, and the Bester Elementary attendance zone to the west;</li> <li>-the Eastern Elementary/Ruth Ann Monroe Primary attendance zone to the north and east;</li> <li>-properties north of Clean Water Circle to the south.</li> </ul> <p>The second portion is defined by:</p> <ul style="list-style-type: none"> <li>-properties east of the Antietam creek, and properties east of Frederick Street to the west; properties south of Clean Water Circle to the north;</li> <li>-the Eastern Elementary/Ruth Ann Monroe Primary attendance zone to the east;</li> <li>-the Rockland Woods attendance zone to the South.</li> </ul> <p><i>**This is not a formal boundary description, and is</i></p>	<p>Assign 104 students to Ruth Ann Monroe Primary /Eastern Elementary</p> <p>Move 104 students from Emma K. Doub Elementary /Funkstown Elementary</p>
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*stated above only for the purpose of the meeting minutes\*\**

(See Map Below for Option AE.2 as discussed during meeting.)



Map of AE.2 with streets shown

Mr. Criswell noted that Option AE.2 is proposed to move 104 K-5 students from the Funkstown Elementary and the Emma K Doub Elementary attendance zone which feeds into 1 middle school (E. Russell Hicks) and 1 high school (South Hagerstown), into the Ruth Ann Monroe Primary and Eastern Elementary attendance zone, which feeds into five (5) middle schools (Boonsboro, E. Russell Hicks, Northern, Smithsburg and Western Heights) and four (4) high schools (Boonsboro, North Hagerstown, Smithsburg, and South Hagerstown). He stated that Option AE.1 from the last meeting was updated to include the Funkstown area, which was discussed by the FEAC at the end of the meeting. Funkstown Elementary is currently a pre-kindergarten through kindergarten facility. Emma K. Doub Elementary is currently a grade 1 through grade 5 facility. Ruth Ann Monroe Primary is currently a pre-kindergarten through grade 2 facility. Eastern

Elementary is currently a grade 3 through grade 5 facility. Funkstown Elementary and Emma K. Doub Elementary are not currently Title I facilities, Ruth Ann Monroe Primary and Eastern Elementary are Title I facilities. He noted that there were no major residential developments proposed in this area. Area AE.2 is located within a 2 mile geographic radius from Ruth Ann Monroe Primary and Eastern Elementary. While portions of this area are located within a 1-mile physical radius of Ruth Ann Monroe Primary and Eastern Elementary, all of the students in this area would require bus transportation due to safe route concerns and actual walking distances.

It was noted that Funkstown Elementary and Emma K. Doub Elementary currently have an overall FARM % of 74.2 % and 56.1 %, respectively. The general effect of this option could result in a slight increase to the Funkstown Elementary overall FARM %, and a slight decrease to the Emma K. Doub Elementary overall FARM %. Ruth Ann Monroe Primary and Eastern Elementary currently have overall FARM %'s of 77.3% and 71.0%, respectively. The general effect of this option will result in a slight decrease to both the Ruth Ann Monroe Primary and Eastern Elementary overall FARM %. The general effect of this option should not impact the Ruth Ann Monroe Primary or Eastern Elementary Title I designation.

Based on the previous recommendations from the FEAC's 1/6/15 Report (Recommendation #9), the 2014 enrollment, and the 2015 enrollment projections, the projected 2018 enrollment is assumed to be 87% of SRC for Eastern Elementary, 107% of SRC for Emma K. Doub Elementary, 48% of SRC for Funkstown Elementary, and 87% of SRC for Ruth Ann Monroe Primary. With the implementation of Option AE.2 (104 K-5 students), the projected 2018 enrollment is assumed to be 96% of SRC for Eastern Elementary, 78% of SRC for Emma K. Doub Elementary, and 40% of SRC for Funkstown Elementary, and 95% of SRC for Ruth Ann Monroe Primary. He noted that this option should be considered in conjunction with options AD.2, and AI.1 for the committee to see the resultant impact.

School	State-Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Eastern ES	567	97%	551	AE.2	52	9	56	547	96%
Emma. K. Doub ES	299	107%	319			AE.2	87	232	78%
Funkstown ES	200	48%	96			AE.2	17	79	40%
Ruth Ann Monroe PS	695	95%	662	AE.2	52	9	56	658	95%

### Option AI.1

Current School Attended: Funkstown Elementary School (K) & Emma K. Doub Elementary School (1-5)  
Proposed School to Attend: Emma K. Doub Elementary School (K-5)  
Number of Students: 34 Kindergarten students (based on Option AD.2 and AE.2)



## Option AI.1:

### Area:

This area generally is described by:

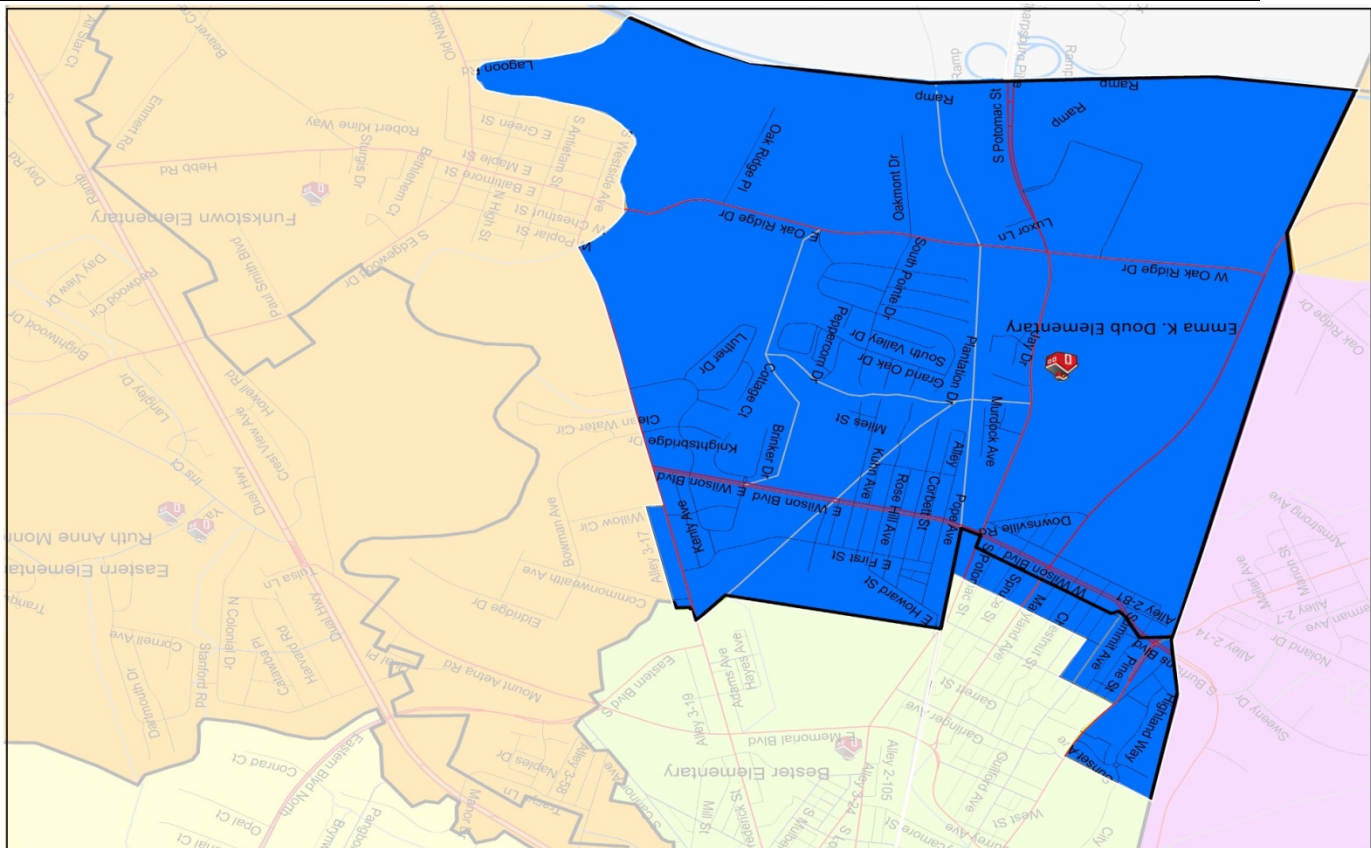
- Resulting attendance zone from Option AD.2 and Option AE.2. There are no other physical changes to the boundary lines

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(See Map Below for Option AI.1 as discussed during meeting.)

Assign 34 Kindergarten students to Emma K. Doub Elementary School, to create a K-5 attendance zone.

Move 34 Kindergarten students from Funkstown Elementary, establish it as a regional Pre-K center.



Map of AI.1

Mr. Criswell stated that Option AI.1 creates a separate K-5 attendance zone for Emma K. Doub Elementary, and converts Funkstown Elementary into a regional Pre-K center by returning the Kindergarten students from Funkstown Elementary

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to Emma K. Doub Elementary. He reminded the committee that this proposed option was based on Instructional Staff's request, and a review of the anticipated Emma K. Doub enrollment and associated magnet program. Students currently attending Funkstown Elementary for Kindergarten matriculate to Emma K. Doub Elementary for grades 1-5. He noted that Funkstown Elementary and Emma K. Doub Elementary are not currently Title I facilities. He stated that it has no other impact on secondary school feeder patterns. A committee member asked why instructional staff made this request. Mr. Criswell noted that Mr. Matt Semler, Director for Elementary Education and Early Learning was attending the Board's Budget Hearing; but that he would be stopping by the FEAC meeting at a later time, and could answer that question then.

Mr. Criswell stated that Funkstown Elementary and Emma K. Doub Elementary School currently have an overall FARM % of 74.2 % and 56.1%. The general effect of this option could result in a slight increase in the Emma K. Doub Elementary overall FARM %. The Funkstown Elementary overall FARM % would change depending on the final use of the regional Pre-K center. He noted that it is impossible to determine an anticipated FARM % as it is completely dependent on the facilities that it would serve, and their associated FARM percentages. The students in this combined attendance zone are currently transported by bus to both Funkstown Elementary and Emma K. Doub Elementary. This option is expected to result in cost savings to transportation by reducing the number of school destinations for the current boundary. The net resulting cost associated with this change is unknown, as it would be subject to the final use of the building, staffing and programs that are determined by instructional staff. While the cost of this change may be unknown to the FEAC at this point in time, the flexibility of this type of center may benefit the community, adjacent school facilities, and aid in potential future Pre-K programs that are needed or become mandatory.

When considering the 2014 enrollment, the 2015 enrollment projections, the previous recommendations from the FEAC's 1/6/15 Report, and using Option AD.2 and Option AE.2, the projected 2018 enrollment is assumed to be 97% of SRC for Bester Elementary, 96% of SRC for Eastern Elementary, 88% of SRC for Emma K. Doub Elementary (Grades 1-5), 42% of SRC for Funkstown Elementary (Pre-K, and K), and 95% of SRC for Ruth Ann Monroe Primary. With the implementation of Option AI.1 (34 Kindergarten students, includes area from Option AD.2), the projected 2018 enrollment is assumed to be 97% of SRC for Bester Elementary, 96% of SRC for Eastern Elementary, 99% of SRC for Emma K. Doub Elementary (Grades K-5), 26% of SRC for Funkstown Elementary (Pre-K Only), and 95% of SRC for Ruth Ann Monroe Primary. Mr. Criswell stated that the low percentage of utilization shown for Funkstown only accounted for current Pre-K programs and would be expected to increase as additional Pre-K programs are added. A committee member noted that committee was reviewing attendance boundary realignments that will create capacity at Emma K. Doub for it to become a K-5 facility without removing the current magnet program. Another committee member noted that the FEAC had previously agreed to not make recommendations to the Board that resulted in changes to the current magnet program locations. Mr. Criswell pointed out that this option should only be considered in conjunction with Option AD.2 and Option AE.2, or else the enrollment and capacity numbers would not work for Emma K. Doub Elementary. Mr. Criswell stated that if Option AD.2 and Option AE.2 were implemented, and Option AI.1 was not implemented, students would attend a Kindergarten facility outside of the proposed attendance zone boundary.

School	State-Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Bester ES	608	91%	556	8,10	<b>67</b>	AD.2	<b>36</b>	587	97%
Eastern ES	567	97%	551	AE.2	<b>52</b>	9	<b>56</b>	547	96%
Emma. K. Doub ES	299	107%	319	AD.2, Kind (28)	<b>64</b>	AE.2	<b>87</b>	296	99%
Funkstown ES	200	48%	96			AE.2, Kind (28)	<b>45</b>	51	26%
Ruth Ann Monroe PS	695	95%	662	AE.2	<b>52</b>	9	<b>56</b>	658	95%

Note: Updated Projected 2018 Enrollment without Recommendations for Emma K. Doub includes only Grades 1-5, and Funkstown includes both Pre-K and Kindergarten.

Mr. Criswell reviewed the resulting impact of Option AD.2, AE.2, and AI.1 (Group IV) to the FEAC's current recommendations.

School	State-Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Bester ES	608	91%	556	8,10	<b>67</b>	AD.2	<b>36</b>	587	97%
Clear Spring ES	385	89%	352	5	<b>22</b>		<b>0</b>	374	97%
Conococheague ES	249	59%	147			2,5,6	<b>157</b>		
Eastern ES	567	97%	551	AE.2	<b>52</b>	9	<b>56</b>	547	96%
Emma. K. Doub ES	299	107%	319	AD.2, Kind (28)	<b>64</b>	AE.2	<b>87</b>	296	99%
Fountain Rock ES	298	67%	200	11,12	<b>88</b>		<b>0</b>	288	97%
Funkstown ES	200	48%	96			AE.2, Kind (28)	<b>45</b>	51	26%
Lincolnshire ES	555	107%	595		<b>0</b>	3,10,11	<b>76</b>	519	94%
Maugansville ES	735	94%	691	6	<b>53</b>	4	<b>23</b>	721	98%
Pangborn ES	745	99%	741		<b>0</b>	13	<b>31</b>	710	95%
Potomac Heights ES	274	66%	182	13	<b>31</b>		<b>0</b>	213	78%
Ruth Ann Monroe PS	695	95%	662	AE.2	<b>52</b>	9	<b>56</b>	658	95%
Salem Avenue ES	725	88%	640	7,9	<b>282</b>	1	<b>236</b>	686	95%
Jonathan Hager ES	471			1,2,3,4	<b>364</b>			404	86%
Williamsport ES	570	101%	578		<b>0</b>	12	<b>35</b>	543	95%
Winter Street ES	305	91%	279			7,8	<b>237</b>		
Total					<b>1075</b>	Total	<b>1075</b>		

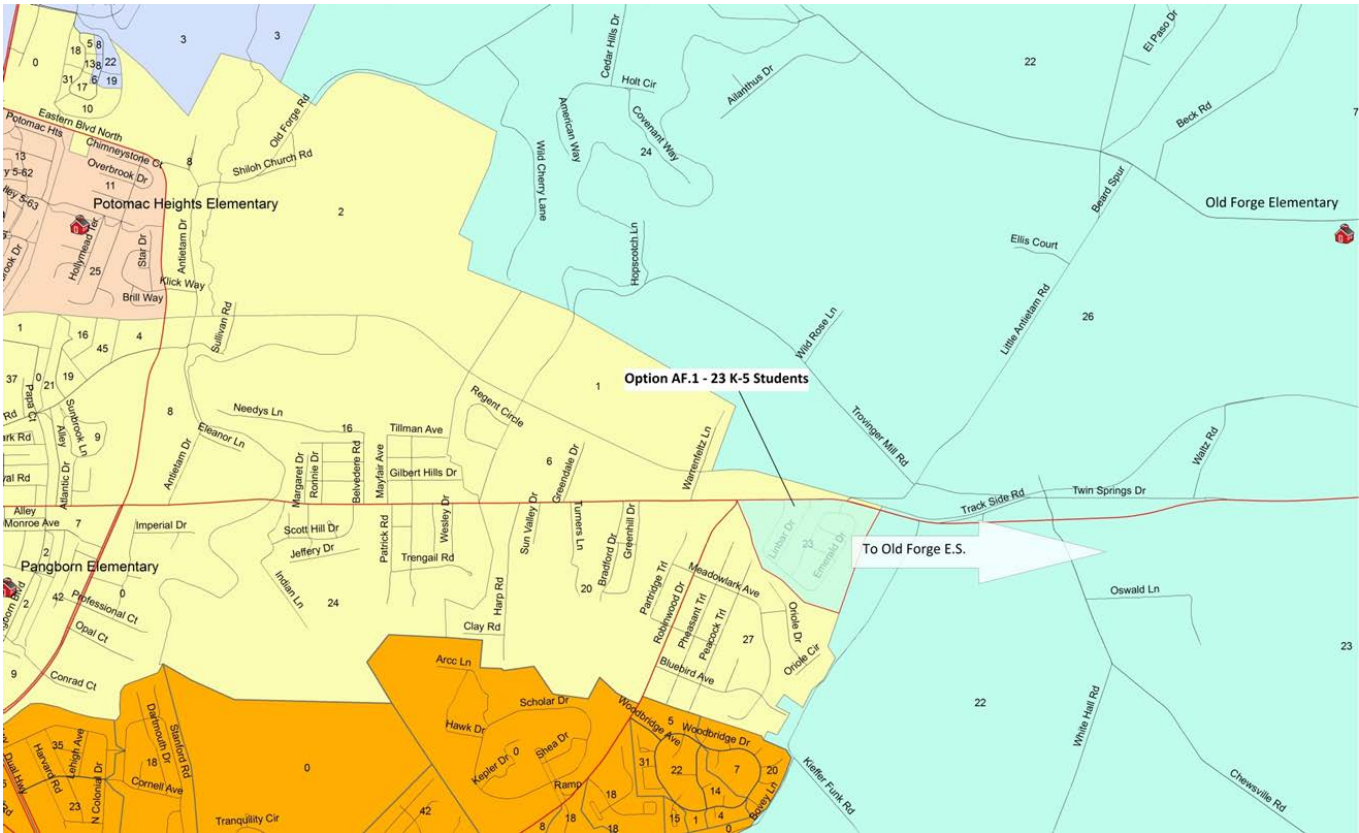
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## Group V Options:

### Option AF.1

Current School Attended: Pangborn Elementary School  
Proposed School to Attend: Old Forge Elementary School  
Number of Students: 23

<p>Option AF.1: Area: Easternmost portion of the Pangborn Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"><li>- the properties west of Emerald Drive to the west;</li><li>- properties south of Jefferson Boulevard to the north;</li><li>-the Old Forge Elementary attendance zone to the east;</li><li>- and properties south of Emerald Drive to the south.</li></ul> <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option AF.1 as discussed during meeting.)</p>	<p>Assign 23 students to Old Forge Elementary Move 23 students from Pangborn Elementary</p>
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## Option AF.1

### Comments:

Mr. Criswell briefly reviewed this option and noted that it had not changed since it was reviewed and discussed by the committee at the 2/24/15 meeting.

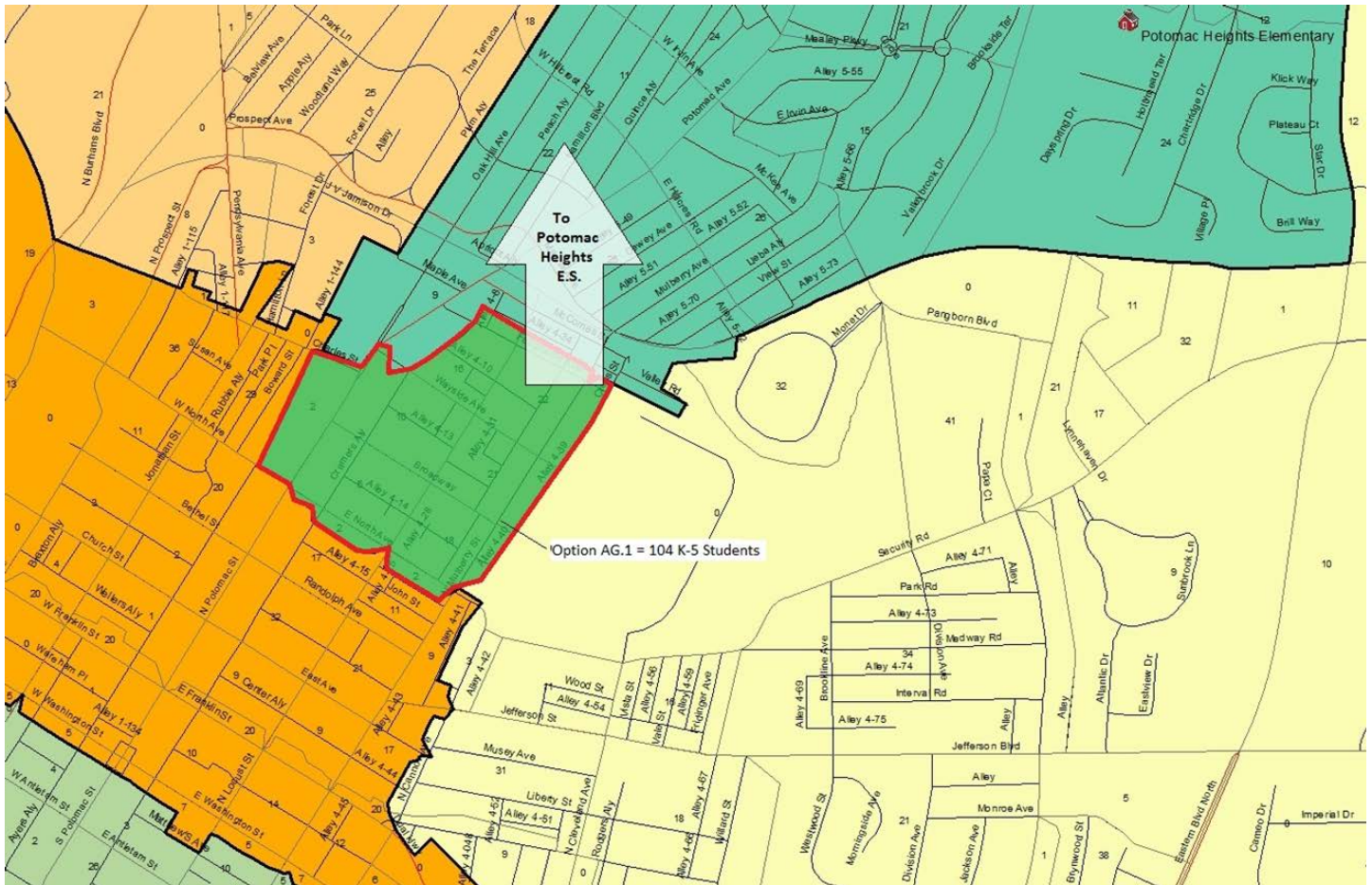
Mr. Criswell noted that at the 2/24/15 meeting, a committee member had requested that staff research and bring back an option to consider sending additional Pangborn students to Potomac Heights Elementary, similar to what was proposed in Recommendation #13. Mr. Criswell noted that Option AG.1 would require an amendment, or a change to Recommendation #13 if it were to be formally recommended by the committee.



**Option AG.1**

Current School Attended: Pangborn Elementary School  
Proposed School to Attend: Potomac Heights Elementary School  
Number of Students: 104

<p>Option AG.1: Area:</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> <li>-properties along North Potomac Street and the Ruth Ann Monroe Primary/Eastern Elementary boundary to the west;</li> <li>-properties along Fairground Avenue and Potomac Heights Elementary boundary to the north;</li> <li>-properties along North Mulberry Street to the east;</li> <li>-properties along East North Avenue and the Ruth Ann Monroe Primary/Eastern Elementary boundary to the south.</li> </ul> <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option AG.1 as discussed during meeting.)</p>	<p>Assign 104 students to Potomac Heights Elementary School</p> <p>Move 104 students from Pangborn Elementary School</p> <p>Requires a modification to FEAC Recommendation #13.</p>
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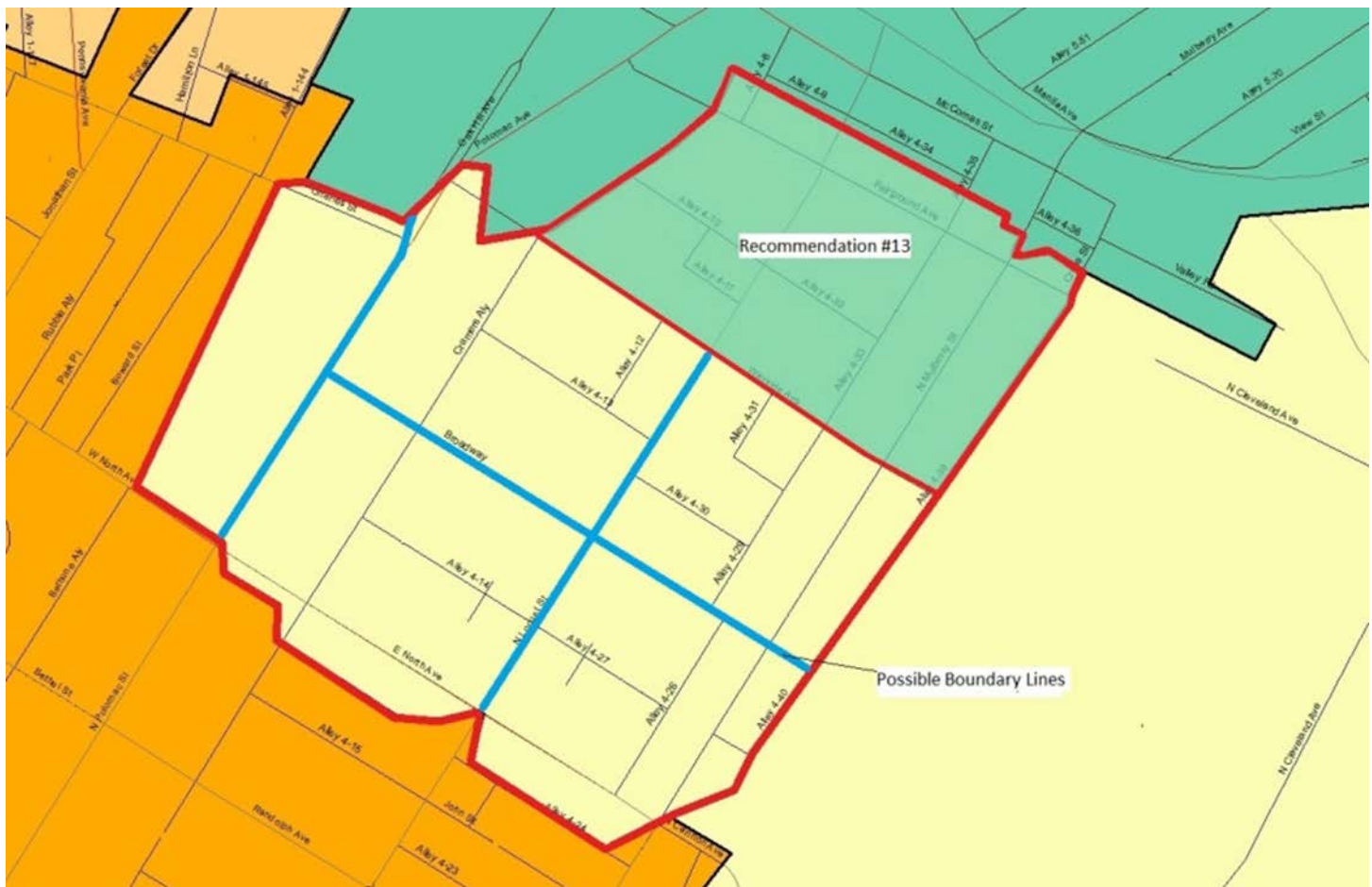


Map of AG.1 – with streets

Option AG.1 is proposed to move approximately 104 K-5 students from the Pangborn Elementary attendance zone which feeds into three (3) middle schools (Northern, Smithsburg, and E. Russell Hicks) and three (3) high schools (North Hagerstown, Smithsburg, and South Hagerstown) into the Potomac Heights Elementary attendance zone which feeds into one (1) middle school (Northern) and one (1) high school (North Hagerstown). Mr. Criswell reminded the committee that the 104 student quantity included the 31 students from Recommendation #13. Implementing Option AG.1 (104 K-5 students) (which also includes 31 students from Recommendation #13), the projected 2018 enrollment is assumed to be 86% of SRC for Pangborn Elementary, and 104% of SRC for Potomac Heights Elementary.

School	State-Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Pangborn ES	745	99%	741		0	AG.1	104	637	86%
Potomac Heights ES	274	66%	182	AG.1	104		0	286	104%

A committee member noted that Potomac Heights Elementary is an open school setting and felt that it should not be over populated. Mr. Criswell shared that while he was working on the option he looked at various ways to divide the area to a total that was less than the 104 K-5 student quantity proposed. He showed the FEAC a drawing of potential dividing lines that he had looked at, and noted that it could potentially leave a one (1) block wide area between attendance zones if it were revised.



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Mr. Criswell offered to bring back any variation of this zone as an Option AG.2, or Option AG.3 if that was what the committee would like. A committee member said that a smaller option did not make sense. Another committee member stated that in the essence of time, and since the information was in Working Document 7, that Mr. Criswell should move on to the next Option for consideration.

Mr. Semler, Director for Elementary Education and Early Learning, briefly joined the FEAC meeting to provide information for the members. Mr. Criswell noted the prior question posed by the committee with regard to the request to create a separate K-5 attendance zone for Emma K. Doub Elementary. Mr. Criswell noted that since Mr. Semler had to return to the Budget hearing, and the committee had not yet discussed Eastern Elementary and Ruth Ann Monroe Primary, that maybe he could go ahead and address all three items at once. Mr. Semler stated that, in his opinion, these options to create separate districts would benefit the students. He noted that as with any option, there were of course going to be some downsides, he felt the positives outweighed the negatives. Mr. Semler shared that separating the schools would give students at each school a feeling of community, and more continuity. As a former principal at Winter Street Elementary, when the 5<sup>th</sup> grade students would matriculate to Salem Avenue Elementary, Mr. Semler noted that this was a difficult situation because the school staff can no longer monitor the student's progress through all of the grade levels. His opinion was that the continuity of a single facility, K-5 migration for a student was an important ingredient to educational success. Mr. Semler noted that he had spoken with the principals at these facilities about both the positive and negative aspects, and that at the end of the discussion, the positives outweighed the negatives. Another committee member noted that older students serve as role models to younger students. Mr. Criswell shared that when they get to the Option for discussion, one of the negatives of separating the Eastern Elementary and Ruth Ann Monroe Primary schools is that it would increase the FARM rate at Eastern Elementary to 80-90%, and decrease the total FARM rate at Ruth Ann Monroe Primary to a point where it could lose its Title I designation. Mr. Semler shared that could be viewed differently as both a negative and a positive. In some ways, reducing the FARM rate is considered beneficial, and if the higher FARM % students are in one facility, they could potentially receive additional funding or support. Increasing the FARM % is sometimes unavoidable based on the demographics of the area. The current boundary is set up to try to mitigate and lower some of that impact. He noted that there are more non-Title I facilities in the county than Title I facilities. Some of the positives that were considered were that at the current Pre-K-2 facility every activity takes longer with the younger students, for example, getting students ready for dismissal. Another positive factor is that parents will no longer have multiple students attending different buildings for events. A committee member noted that it could simplify transportation/pick-up/PTA meetings for parents who currently have two go to two (2) different elementary facilities. Mr. Semler indicated that there is an advantage for students attending the same school throughout their elementary years, stating that students will have the same staff and one less transition. The committee thanked Mr. Semler for his time and input.



**Option AK.1**

Current School Attended: Pangborn Elementary School  
Proposed School to Attend: Ruth Ann Monroe Elementary /Eastern Elementary School  
Number of Students: 12

<p>Option AK.1: Area:</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> <li>-the Ruth Ann Monroe Primary/Eastern Elementary boundary to the west;</li> <li>-properties north of East Franklin Street to Alley 4-50 and properties south of East Franklin Street to Alley 4-64 to the north;</li> <li>-properties west of alley 4-64 to the east;</li> <li>-the Ruth Ann Monroe Primary/Eastern Elementary boundary to the south.</li> </ul> <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option AK.1 as discussed during meeting.)</p>	<p>Assign 12 students to Ruth Ann Monroe Primary and Eastern Elementary School</p> <p>Move 12 students from Pangborn Elementary School</p>
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Option AK.1 is proposed to move twelve (12) K-5 students from the Pangborn Elementary attendance zone which feeds into three (3) middle schools ( Northern, Smithsburg, and E. Russell Hicks) and three (3) high schools (North Hagerstown, Smithsburg, and South Hagerstown) into the Ruth Ann Monroe Primary and Eastern Elementary attendance zone, which currently feeds into five (5) middle schools (Boonsboro, E. Russell Hicks, Northern, Smithsburg and Western Heights) and four (4) high schools (Boonsboro, North Hagerstown, Smithsburg, and South Hagerstown). Mr. Criswell explained that by moving these 12 students to Ruth Ann Monroe and Eastern Elementary from Pangborn Elementary would eliminate one (1) middle school (E. Russell Hicks) and one (1) high school (South Hagerstown) from the Pangborn Elementary feeder pattern. A committee member noted that 12 students divided by six (6) grades means that every year, approximately two (2) students from the 5<sup>th</sup> grade class leaves all their friends to go on to a different middle school. Another committee member asked to see a close up of the area to discuss the boundary/streets. It was noted that the adjacent neighborhood currently resides in the Eastern Elementary/Ruth Ann Monroe Primary attendance zone. Mr. Criswell noted that this Option would not be required to make the plan balance out on the numbers, but is being presented to the committee based solely on the feeder pattern information and to honor the Board of Education's request, in conjunction with other Options, to further reduce projected enrollment at Pangborn Elementary identified in 1/6/15 FEAC Report.

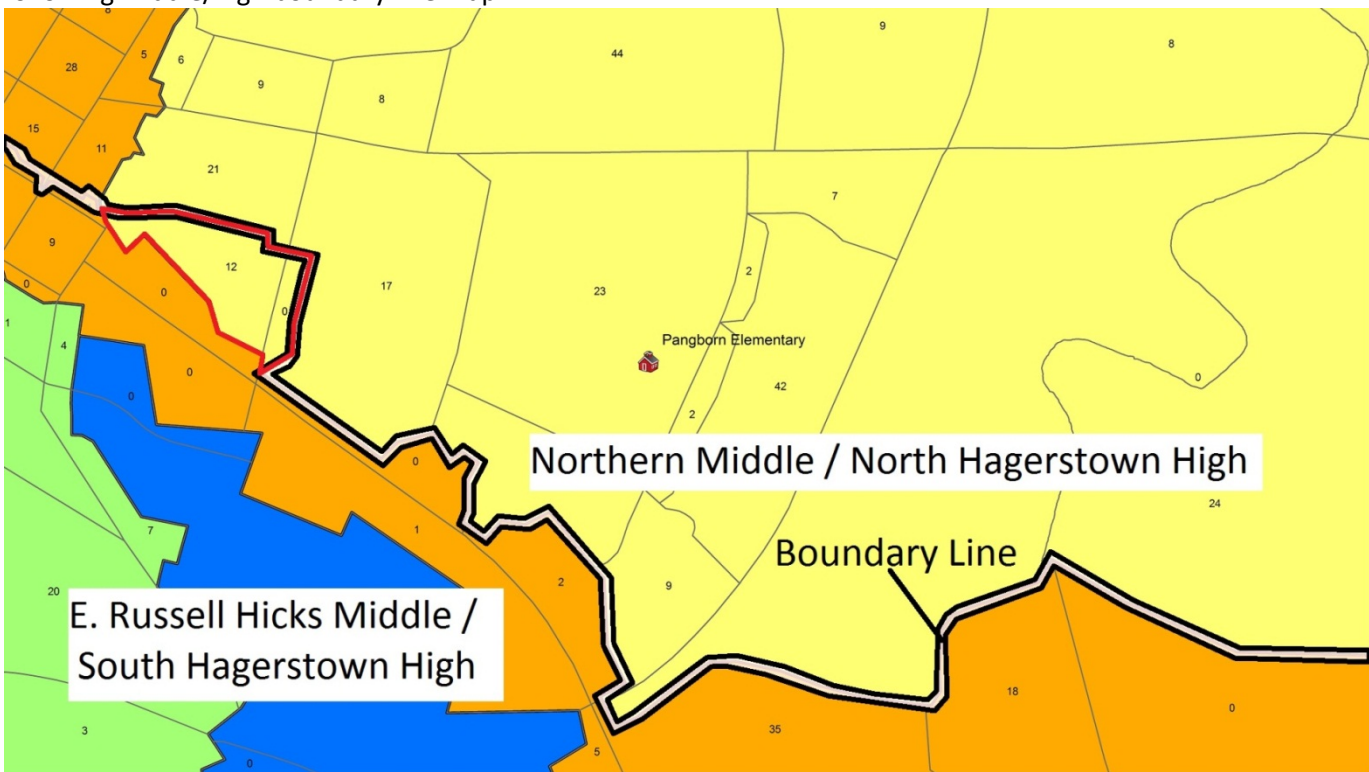




Mr. Criswell noted that the educational opportunities at Ruth Ann Monroe Primary and Eastern Elementary are similar to those offered at Pangborn Elementary. He stated that there were no major residential developments proposed in this area. Due to the proximity to US.40, and the direct route to Eastern Elementary/Ruth Ann Monroe Primary, any additional time should be minimal. Mr. Criswell noted that Pangborn Elementary currently has an overall FARM % of 67.2%. The general effect of this option could result in a decrease in the Pangborn Elementary overall FARM %. Ruth Ann Monroe Primary and Eastern Elementary currently have overall FARM %'s of 77.3% and 71.0%, respectively. The general effect of this option will result in a slight increase to both the Ruth Ann Monroe Primary and Eastern Elementary overall FARM %. All three (3) facilities are currently Title I schools and the general effect of this option should not impact this designation. Implementing Option AK.1 (12 K-5 students), the projected 2018 enrollment is assumed to be 94% of SRC for Pangborn Elementary, 88% of SRC for Eastern Elementary, and 88% of SRC for Ruth Ann Monroe Primary.

School	State-Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Eastern ES	567	97%	551	AK.1	6	9	56	501	88%
Pangborn ES	745	99%	741			13, AK.1	43	698	94%
Ruth Ann Monroe PS	695	95%	662	AK.1	6	9	56	612	88%

While this option is located slightly further away from Ruth Ann Monroe Primary/Eastern Elementary as it is from Pangborn Elementary, based on the small number of students, and the associated middle/high school boundary line, it was brought to the FEAC's attention to consider as a way to reduce Pangborn Elementary enrollment, and offer the opportunity for these students to matriculate to middle/high school with other students from their school. See the following middle/high boundary line map.

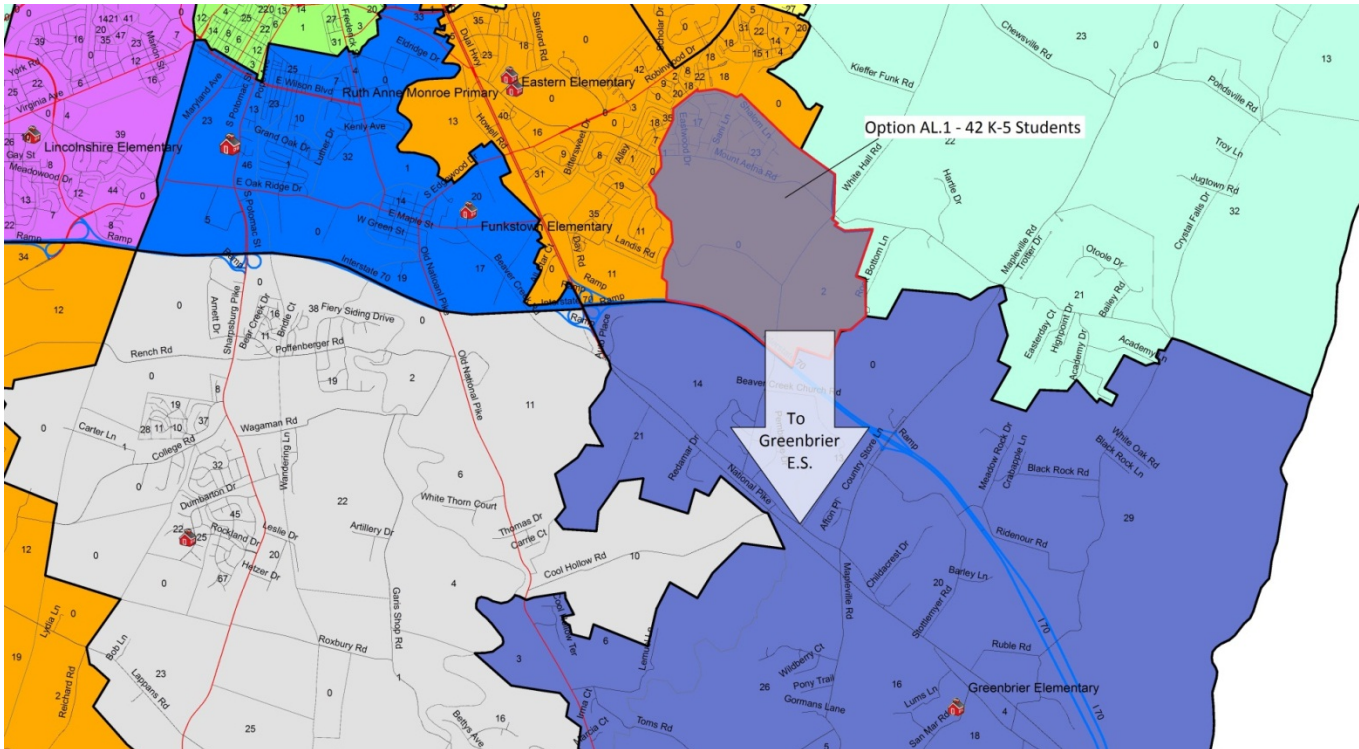


Map of AK.1 close up view of middle / high boundary line

## Option AL.1

Current School Attended: Ruth Ann Monroe Elementary /Eastern Elementary School  
Proposed School to Attend: Greenbrier Elementary  
Number of Students: 42

<p>Option AL.1: Area:</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"><li>-the Ditto Farms Regional Park and properties bordering Eastwood Drive to the west;</li><li>-properties bordering Eastwood Drive, Shalom Lane, Sani Lane, and Sassan Lane to the north;</li><li>-properties bordering White Hall Road and west of Rock Bottom Lane to the east;</li><li>-Interstate 70 and the Greenbrier Elementary boundary to the south.</li></ul> <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option AL.1 as discussed during meeting.)</p>	<p>Assign 42 students to Greenbrier Elementary School</p> <p>Move 42 students from Ruth Ann Monroe Primary and Eastern Elementary School</p>
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Map of AL.1 with streets shown

Option AL.1 is proposed to move 42 K-5 students from the Ruth Ann Monroe Primary and Eastern Elementary attendance zone, which feeds into five (5) middle schools (Boonsboro, E. Russell Hicks, Northern, Smithsburg and Western Heights) and four (4) high schools (Boonsboro, North Hagerstown, Smithsburg, and South Hagerstown), into the Greenbrier Elementary attendance zone which feeds into one (1) middle school (Boonsboro) and one (1) high school (Boonsboro). Mr. Criswell explained that by moving these 42 students to Greenbrier Elementary from Ruth Ann Monroe Primary and Eastern Elementary, it would eliminate one (1) middle school (Boonsboro) and one (1) high school (Boonsboro) from the Ruth Ann Monroe Primary and Eastern Elementary feeder pattern. Mr. Criswell noted that this option would also increase enrollment and use available seat capacity at Greenbrier Elementary, and reduce enrollment at Eastern Elementary / Ruth Ann Monroe Primary. He stated that Ruth Ann Monroe Primary and Eastern Elementary are currently Title I facilities, and Greenbrier Elementary is not a Title I facility. He informed the committee that the Black Rock development is located in this area, and an additional small quantity of students (up to approximately 10) will be generated by the Black Rock development in the future as the remaining approved lots are constructed (currently 22 without permit). Mr. Criswell noted that there are no additional dwelling units listed in the concept phase for that development or that area. He pointed out that this Option area did not include the planned Black Rock PUD development.



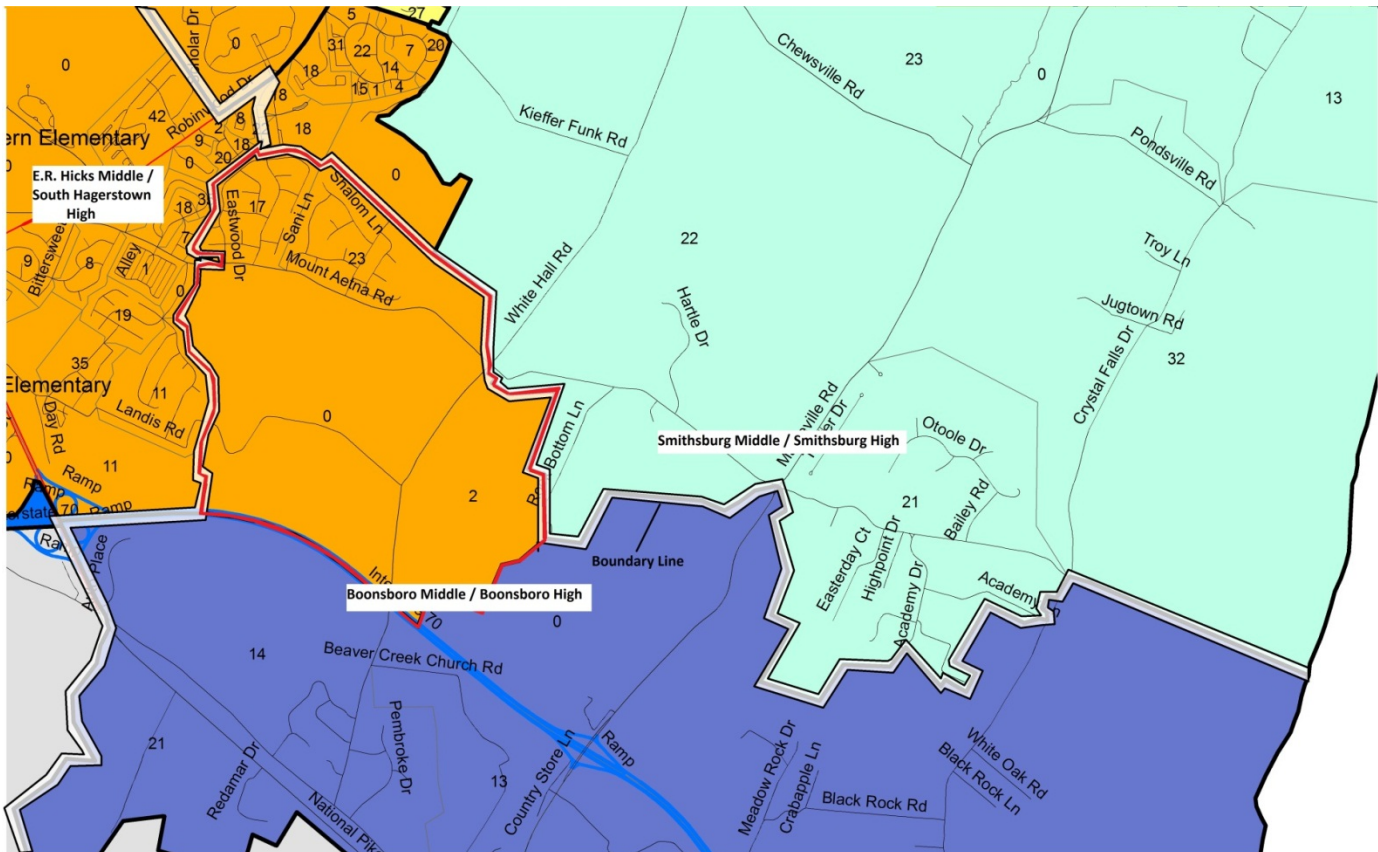
Mr. Criswell noted that this area was one (1) of two (2) that was redistricted in 2011 from Greenbrier Elementary to Ruth Ann Monroe Primary and Eastern Elementary based on a Board of Education decision made in 2009. He noted that at the time, the enrollment at Greenbrier Elementary had been over 100% of SRC for 13 consecutive years, and enrollment projections (at the time) indicated that it would continue grow to 127% of SRC by 2012 (this included potential development in the Black Rock development and surrounding areas). A committee member noted that the housing market then dropped, and everything changed. Another committee member stated that such a drastic change reinforced the “move less students and impact less families” approach the committee had taken since the process started. Mr. Criswell stated that the students in this area are currently transported by bus to Ruth Ann Monroe Primary and Eastern Elementary and will be transported by bus to Greenbrier Elementary. He noted that this will be an increased travel time for these students, but pointed out that the travel time to Greenbrier Elementary will be less than travel time to Boonsboro Middle or Boonsboro High, which students from this area will experience in grades 6-12. A committee member noted that the residents of this area will not have a problem with the travel time, and that they will be happy to return to Greenbrier Elementary.

It was noted that Ruth Ann Monroe Primary and Eastern Elementary currently have overall FARM %'s of 77.3% and 71.0%, respectively. The general effect of this option will result in a slight increase to both the Ruth Ann Monroe Primary and Eastern Elementary overall FARM %. Greenbrier Elementary currently has an overall FARM % of 38.7%. The general effect of this option will result in a slight reduction to the Greenbrier Elementary overall FARM %. The general effect of this option should not impact the Ruth Ann Monroe Primary or Eastern Elementary Title I designation. Implementing Option AL.1 (42 K-5 students), the projected 2018 enrollment is assumed to be 75% of SRC for Greenbrier Elementary, and 84% of SRC for Eastern Elementary and Ruth Ann Monroe Primary.

School	State-Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Eastern ES	567	97%	551			9, AL.1	77	474	84%
Greenbrier ES	252	58%	147	AL.1	42			189	75%
Ruth Ann Monroe PS	695	95%	662			9, AL.1	77	585	84%

While the area described by this option is located slightly further away from Greenbrier Elementary than it is from Ruth Ann Monroe Primary/Eastern Elementary, based on the associated middle/high school boundary line, and the need to offer enrollment relief, it was brought to the FEAC's attention to consider as a way to use available seat capacity at Greenbrier Elementary, and offer the opportunity for these students to matriculate to middle/high school with other students from their school.





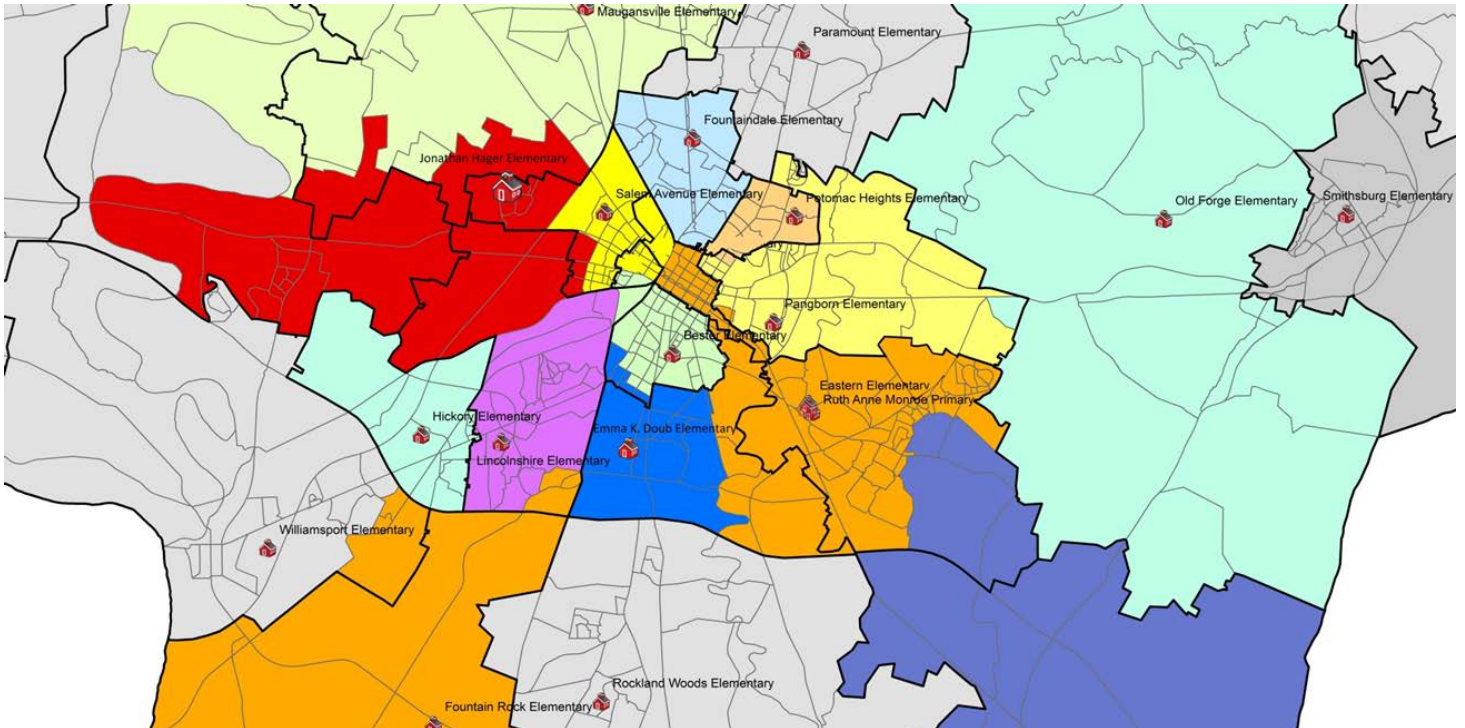
Mr. Criswell then reviewed the resulting impact of FEAC Recommendation #'s 1-14, and Option AD.2, AE.2, AI.1, AF.1, AK.1, and AL.1 to the projected 2018 enrollment.

He noted that the plan:

- Closes Conococheague Elementary and Winter Street Elementary.
- Creates a new Jonathan Hager Elementary attendance zone.
- Creates a separate K-5 attendance zone for Emma K. Doub Elementary.
- Converts Funkstown Elementary into a Regional Pre-K Center.
- Increases enrollment at Potomac Heights, Old Forge, Fountain Rock, and Greenbrier Elementary.
- Reduces enrollment at Pangborn Elementary, Lincolnshire Elementary, Emma K. Doub Elementary and Williamsport Elementary.
- Impacts approximately 1,152 K-5 students (original 1/6/15 FEAC Report Impacted approximately 907 K-5 students).

School	State- Rated Capacity (SRC)	Updated Proj. 2018 Percent Capacity without Rec.	Updated Projected 2018 Enrollment Without Recommendations	Recommendation of K-5 Students Realigned "In" to Attendance Boundary		Recommendation of K-5 Students Realigned "Out" of Attendance Boundary		Updated Projected September 2018 Enrollment With Recommendations	Projected 2018 Percent Capacity With Recommendations
				Rec. #	2014 K-5 Students	Rec. #	2014 K-5 Students		
Bester ES	608	91%	556	8,10	<b>67</b>	AD.2	<b>36</b>	587	97%
Clear Spring ES	385	89%	352	5	<b>22</b>		<b>0</b>	374	97%
Conococheague ES	249	59%	147			2,5,6	<b>157</b>		
Eastern ES	567	97%	551	AE.2, AK.1	<b>58</b>	9, AL.1	<b>77</b>	532	94%
Emma. K. Doub ES	299	107%	319	AD.2, Kind (28)	<b>64</b>	AE.2	<b>87</b>	296	99%
Fountain Rock ES	298	67%	200	11,12	<b>88</b>		<b>0</b>	288	97%
Funkstown ES	200	48%	96			AE.2, Kind (28)	<b>45</b>	51	26%
Greenbrier ES	252	58%	147	AL.1	<b>42</b>			189	75%
Lincolnshire ES	555	107%	595		<b>0</b>	3,10,11	<b>76</b>	519	94%
Maugansville ES	735	94%	691	6	<b>53</b>	4	<b>23</b>	721	98%
Old Forge ES	377	76%	287	AF.1	<b>23</b>			310	82%
Pangborn ES	745	99%	741		<b>0</b>	13, AF.1, AK.1	<b>66</b>	675	91%
Potomac Heights ES	274	66%	182	13	<b>31</b>		<b>0</b>	213	78%
Ruth Ann Monroe PS	695	95%	662	AE.2, AK.1	<b>58</b>	9, AL.1	<b>77</b>	643	93%
Salem Avenue ES	725	88%	640	7,9	<b>282</b>	1	<b>236</b>	686	95%
Jonathan Hager ES	471			1,2,3,4	<b>364</b>			404	86%
Williamsport ES	570	101%	578		<b>0</b>	12	<b>35</b>	543	95%
Winter Street ES	305	91%	279			7,8	<b>237</b>		
Total					<b>1152</b>	Total	<b>1152</b>		

Impact of FEAC Recommendation #'s 1-14, and Option AD.2, AE.2, AL.1, AF.1, AK.1, and AL.1 to the projected 2018 enrollment.



Map showing resultant FEAC Recommendation #'s 1-14, and Option AD.2, AE.2, AI.1, AF.1, AK.1, and AL.1 to the current attendance zone boundaries.

**Option AM.1**

**Create a separate K-5 Attendance Zone for Ruth Ann Monroe Primary and Eastern Elementary.**

Current School Attended: Ruth Ann Monroe Elementary (Pre-K-2)/Eastern Elementary School (3-5)

Proposed School to Attend: Ruth Ann Monroe Primary (K-5) or Eastern Elementary (K-5)

Number of Students:

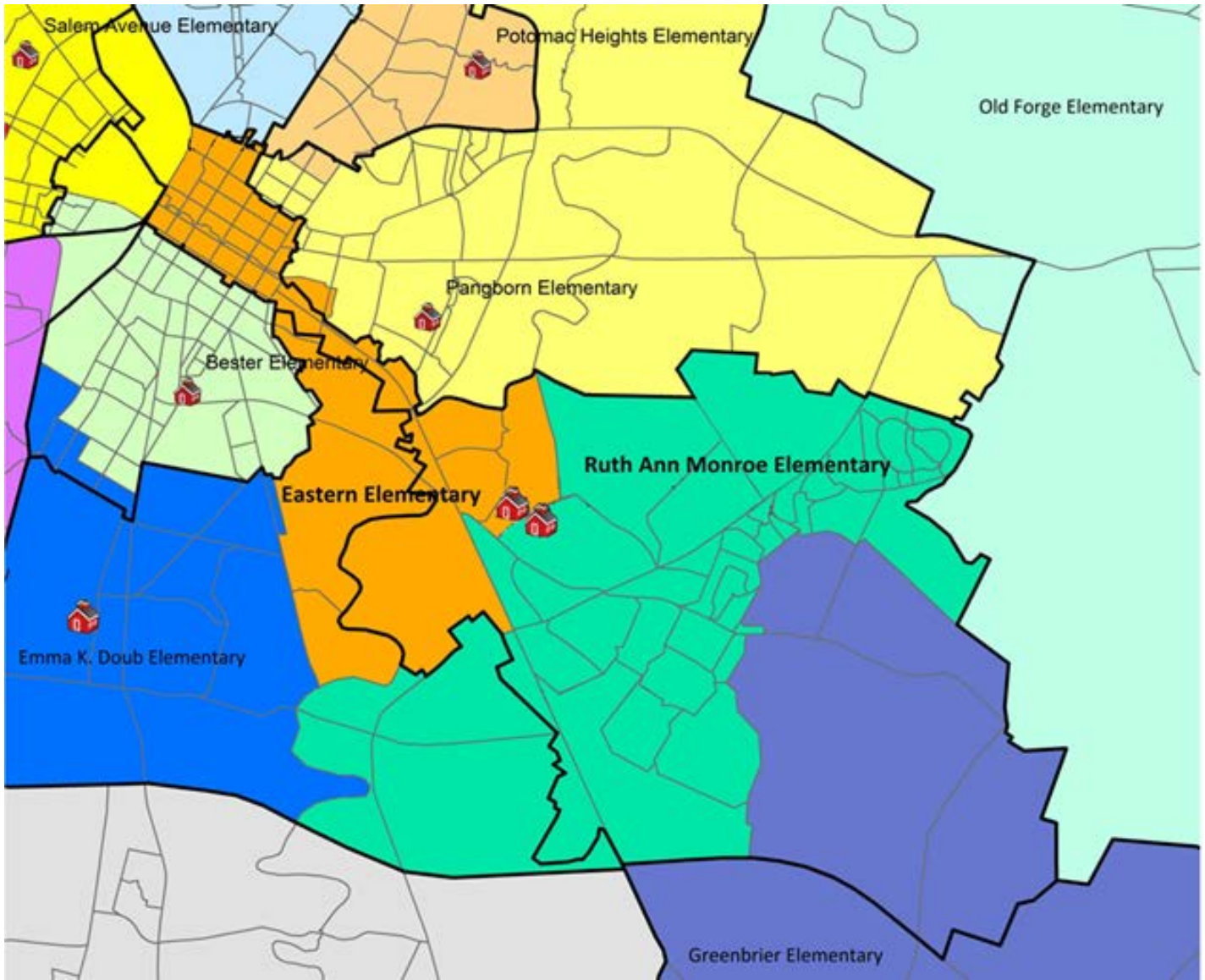
<p>Option AM.1:</p> <p>Establish a new Eastern Elementary K-5 attendance zone and a Ruth Ann Monroe Primary K-5 attendance zone by creating a boundary line to separate the proposed combined attendance zone (assuming FEAC approval of Recommendation #9, Option AE.2, Option AK.1, and Option AL.1).</p> <p>The new Eastern Elementary attendance zone would be defined as:</p> <ul style="list-style-type: none"> <li>-the Emma K. Doub Elementary, Bester Elementary, and Salem Avenue Elementary attendance zones to the west;</li> <li>-the Fountaindale Elementary, Potomac Heights Elementary, and Pangborn Elementary attendance zones to the north;</li> <li>-properties east of Whittier Heights and Stanford Road, properties north of Yale Drive and Mount Aetna Road, and properties west of Dual Highway to the east;</li> <li>-properties north of South Edgewood Drive and east of 393 South Edgewood Drive, and properties north of the Antietam Creek to the south.</li> </ul> <p>The new Ruth Ann Monroe Primary attendance zone would be defined as:</p> <ul style="list-style-type: none"> <li>-the Emma K. Doub Elementary attendance zone, properties east of Dual Highway and south of Mount Aetna Road and Yale Drive, and properties west of the future Yale Drive extension to the west;</li> </ul>	<p>Create a separate Eastern Elementary attendance zone</p> <p>Create a separate Ruth Ann Monroe Primary attendance zone.</p>
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-properties south of the Antietam Creek and west of 393 South Edgewood Drive, properties south of Edgewood Drive, properties south of Yale drive, and the Pangborn Elementary attendance zone to the north;  
-the Old Forge Elementary and Greenbrier Elementary attendance zones to the east; properties east of Whittier Heights and Stanford Road, properties north of Yale Drive and Mount Aetna Road, and properties west of Dual Highway to the east;  
-the Greenbrier Elementary and Rockland Wood Elementary attendance zones to the south.

*\*\*This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes\*\**

(See Map Below for Option AM.1 as discussed during meeting.)





*Map of Option AM.1 - Creation of two (2) separate K-5 attendance zones for Eastern Elementary and Ruth Ann Monroe Elementary*

Option AM.1 is proposed to create two (2) separate K-5 boundaries for the Eastern Elementary and Ruth Ann Monroe Primary (Elementary) school districts. This option would create a proposed Eastern Elementary attendance zone which would feed into two (2) middle schools (Northern, and E. Russell Hicks) and two (2) high schools (North Hagerstown, and South Hagerstown). This option would also create a Ruth Ann Monroe Primary attendance zone which would feed into

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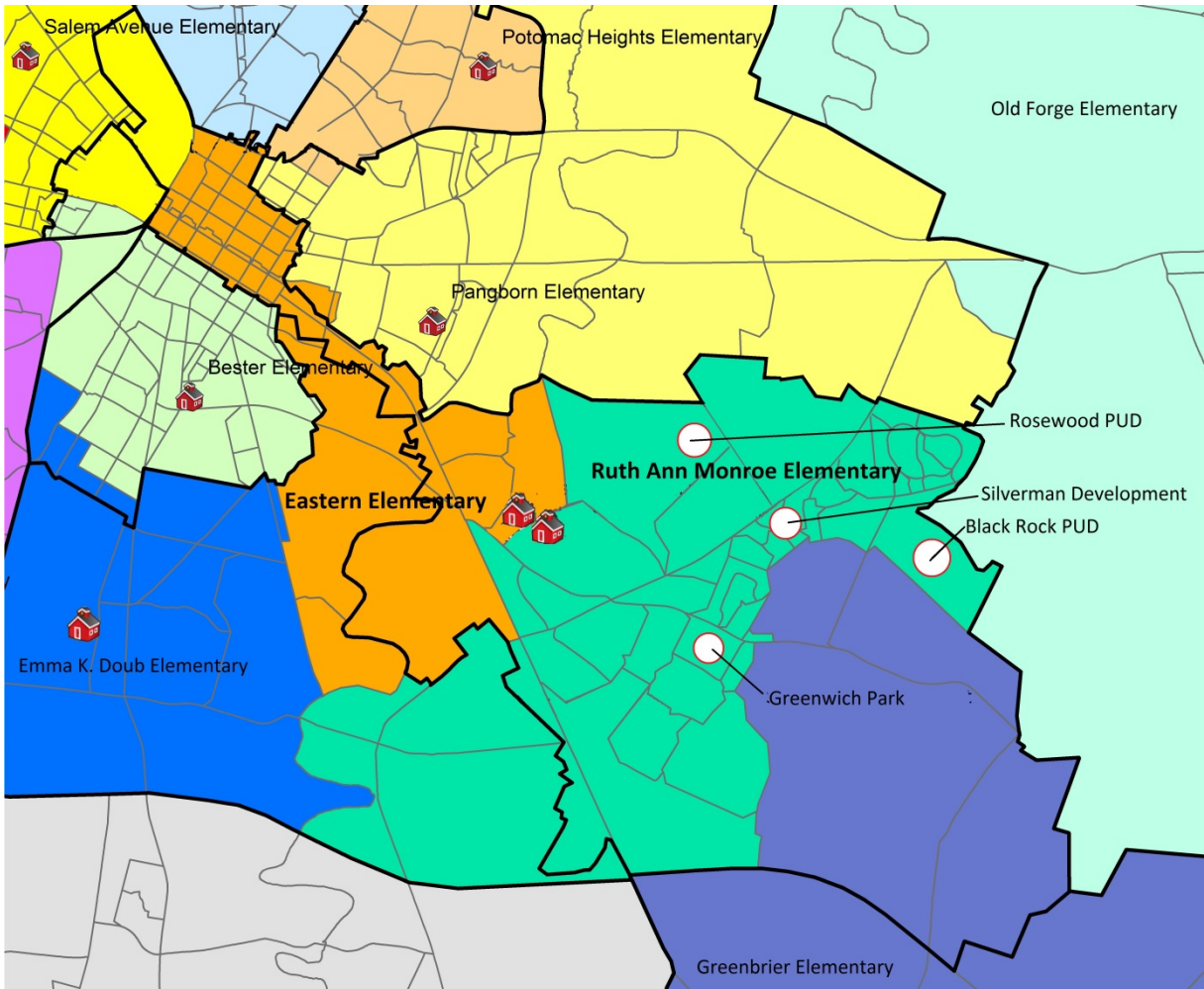
two (2) middle schools (Northern, and Smithsburg) and two (2) high schools (North Hagerstown, and Smithsburg). Mr. Criswell reminded the committee that this option would not change the middle or high school attendance boundaries.

Mr. Criswell discussed some of the attempts that were made to develop separate attendance zones for the current combined attendance zone. A committee member noted they did not like the option that the FEAC had discussed at the February meeting that involved Pangborn Elementary. Another committee member asked if this option could be incorporated into the final recommendations, and not impact the other recommendations. Mr. Criswell noted that Option AM.1 was dependent on approval of Recommendation #9, Option AE.2, Option AK.1, and Option AL.1. If the FEAC chose not to recommend Option AM.1, it would not negatively impact the other recommendations. Mr. Criswell pulled up the previous chart to show the committee that it would have no impact on the previous recommendations/options.

Mr. Criswell noted that he used the GIS system and pulled data from the last five (5) years to manually count the actual students residing in the two (2) proposed areas. He used data from the last two (2) years to look at the various components of the socio-economic compositions of the two (2) proposed areas. He noted that Eastern Elementary currently has an overall FARM % of 71.0%. Ruth Ann Monroe Primary currently has an overall FARM % of 77.3%. The general effect of this option will result in a change to both the Ruth Ann Monroe Primary (Elementary) and Eastern Elementary overall FARM %. Based on historic GIS information available, the Eastern Elementary FARM % would be between 83% and 91% FARMS. Based on the historic GIS information, the Ruth Ann Monroe Primary (Elementary) FARM % would be between 53% and 66%. A committee member asked if it would be the high number or the low number in the range given. Mr. Criswell noted that those were the (2) two actual calculation numbers, and that the most accurate value would probably be somewhere between those two (2) percentages. Mr. Criswell noted that the general effect of this option could impact the Ruth Ann Monroe Primary (Elementary) Title I designation, based on the potential drop in % of FARM students.

The committee discussed the proposed developments in the Option AM.1 area. Mr. Criswell told the committee that there are several proposed major residential developments located in the proposed Ruth Ann Monroe Elementary attendance zone. The developments include Black Rock PUD, Rosewood PUD , Silverman , Greenwich Park . A committee member questioned Greenwich Park, and noted they thought that was for senior housing only. Mr. Criswell was unsure about this, but noted he would look into it. Randy Mills from the department of transportation stated that the school system sees students come out of age restricted housing developments all the time. He noted that there is really no enforcement agency to make sure that students don't live in the areas over the course of various owners. Mr. Criswell stated that there are no planned developments in the proposed Eastern Elementary attendance zone. A committee member noted that the recent enrollments recorded, and the enrollment projections indicate higher enrollment growth in lower income areas, more so than areas that have proposed development. Mr. Criswell stated

that was correct, and noted that the WCPS Demographer identified the same condition in her recent presentation to the Board.



*Map of Option AM.1 - Developments*

Mr. Criswell stated that the students in this area would see no change in transportation, except for those residing in the neighborhood located northeast of Eastern Elementary who would now become non-transportable because they would no longer have to cross Yale drive to attend Ruth Ann Monroe Primary. He stated that this boundary line modification could result in a change to the start time at either Eastern Elementary or Ruth Ann Monroe Primary, or possibly both schools. He stated that pending the final proposed boundary, it was possible that it could impact multiple school's and their associated start times, in order to provide county wide transportation services in the most economical way

possible. He stated that this option is expected to result in potential cost savings to transportation by adding flexibility to changing bell times, and to potentially allow for fewer buses to serve the two (2) schools.

Mr. Criswell stated that the net resulting cost associated with this change is unknown, as it would be subject to the final use of the building, staffing, and programs that are to be determined by Instructional Staff. In addition, some minor building modifications at Ruth Ann Monroe Primary may be required such as toilet fixtures, marker board heights, etc. While the total cost of this change may be unknown to the FEAC at this point in time, this review is being done at the request of Instructional Staff to see if the enrollment numbers can be balanced to create two (2) separate K-5 districts.

Mr. Criswell noted that because Option AM.1 impacts a combined district that currently has the enrollment and SRC % calculated by grade instead of an attendance boundary, the estimate of anticipated enrollment is based on current students and historical GIS information. He stated this was a change to the FEAC methodology used in previous discussions. He stated that the current projected enrollment growth for the combined existing district is about 79 students but that would be reduced because of areas removed and added with Recommendation #9, and the Options reviewed this evening. The table in the working document was not adjusted for the new methodology and indicated a 99% SRC for Ruth Ann Monroe Primary, which made this option appear as though it was “adding students”, even though the total boundary wouldn’t change. He showed the committee a graph that balanced the growth numbers to match the 63 student growth anticipated by those options and the resulting attendance boundary.

Mr. Criswell noted that based on FARM %, the numbers assume that Eastern would receive the current 40 FTE Pre-K program that currently serves both facilities. He noted the growth numbers also assume that the new development growth would equal the potential in-migration growth of a more urban environment. Based on these assumptions, the Total FTE that these facilities could see could be 94% of SRC for Eastern Elementary, and 93% of SRC for Ruth Ann Monroe Primary (Elementary). He noted that if Pre-K was added to Ruth Ann Monroe Primary, the total FTE would be 98-99% including the projected growth.

School	State-Rated Capacity (SRC)	September 2014 GIS K-5	Anticipated Pre-K	Projected Growth	Total FTE	% of SRC
Eastern ES	567	453	40	39	532	94%
Ruth Ann Monroe PS	695	609		34	643	93%

School	State-Rated Capacity (SRC)	September 2014 GIS K-5	Anticipated Pre-K	Projected Growth	Total FTE	% of SRC
Eastern ES	567	453	40	39	532	94%
Ruth Ann Monroe PS	695	609	40	34	683	98%

The co-chairperson stated that members could vote this evening, asking if everybody had all their questions and concerns addressed. A member shared a concern regarding Cascade Elementary school’s declining enrollment and if there was anyway the school’s boundaries could be adjusted and included in this proposal. Mr. Criswell explained that



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he too looked at the school and reviewed several scenarios with the committee; however, in the end, could not come up with a workable solution at this time. He used the GIS system to show the committee the location of students in the areas adjacent to the Cascade Elementary attendance zone. Mr. Criswell suggested that the committee may want to request to come back at a later date to look at Cascade Elementary school. A committee member asked if any of the proposed options would be implemented next school year. Mr. Criswell replied that due to the timing of the approvals, none of the options would be ready. Mr. Criswell asked the committee if anyone wanted to propose revisions to Option AG.1 (Reassigned 71 K-5 students from Pangborn Elementary to Potomac Heights, as that could be addressed now if members wanted. With no response, the committee preceded to vote:

**Recommendation #15:** Do I hear a motion to approve Option AD.2 as Boundary Realignment Recommendation #15, which reassigns approximately 38 K-5 students from Bester Elementary to the current Emma K. Doub Elementary/Funkstown Elementary.

*Motion by: Taylor Oliver*  
*Second by: Caren Cramer*  
Discussion: none  
All those in favor: 6  
All those opposed: 0  
Motion: Pass

**Recommendation #16:** Do I hear a motion to approve Option AE.2 as Boundary Realignment Recommendation #16, which reassigns approximately 104 K-5 students from the current Emma K. Doub Elementary/Funkstown Elementary to Eastern Elementary/Ruth Ann Monroe Primary.

*Motion by: Taylor Oliver*  
*Second by: Ann Durham*  
Discussion: none  
All those in favor: 6  
All those opposed: 0  
Motion: Pass

**Recommendation #17:** Do I hear a motion to approve Option AI.1 as Boundary Realignment Recommendation #17, which reassigns approximately 28 Kindergarten students from the remaining Emma K. Doub Elementary/Funkstown Elementary attendance zone and Option AD.2 into the Emma K. Doub Elementary attendance zone, eliminating Funkstown Elementary as a feeder to Emma K. Doub Elementary and establishing it as a regional Pre-K center.

*Motion by: Mary Newby*  
*Second by: Caren Cramer*  
Discussion: none  
All those in favor: 6  
All those opposed: 0  
Motion: Pass



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**Recommendation #18:** Do I hear a motion to approve Option AF.1 as Boundary Realignment Recommendation #18, which reassigns approximately 23 K-5 students from Pangborn Elementary to Old Forge Elementary.

*Motion by: Taylor Oliver*  
*Second by: Anne Durham*  
Discussion: none  
All those in favor: 6  
All those opposed: 0  
Motion: Pass

**Recommendation #19:** Do I hear a motion to approve Option AK.1 as Boundary Realignment Recommendation #19, which reassigns approximately 12 K-5 students from Pangborn Elementary to the current Eastern Elementary/Ruth Ann Monroe Primary.

*Motion by: Caren Cramer*  
*Second by: Jennifer Ashbaugh*  
Discussion: none  
All those in favor: 6  
All those opposed: 0  
Motion: Pass

**Recommendation #20:** Do I hear a motion to approve Option AL.1 as Boundary Realignment Recommendation #20, which Reassigns approximately 42 K-5 students from the current Eastern Elementary/Ruth Ann Monroe Primary to Greenbrier Elementary.

*Motion by: Jennifer Ashbaugh*  
*Second by: Taylor Oliver*  
Discussion: none  
All those in favor: 6  
All those opposed: 0  
Motion: Pass

**Recommendation #21:** Do I hear a motion to approve Option AM.1 as Boundary Realignment Recommendation #21, which divides the current combined Eastern Elementary / Ruth Ann Monroe Primary attendance zone into two separate attendance zones.

*Motion by: Mary Newby*  
*Second by: Jennifer Ashbaugh*  
Discussion: none  
All those in favor: 6  
All those opposed: 0  
Motion: Pass

**Conclusion:**

At the conclusion of the voting, Mr. Criswell noted that he would draft the report which outlined the final recommendations, as well as FEAC's process and efforts. He stated that he would send a draft of the report to committee members for their review and comments. It was noted that the report was currently scheduled to be

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presented at the April 7<sup>th</sup> work session with the Board of Education. Mr. Criswell thanked the committee for their efforts and diligence during this process.

**Discussion Future FEAC Meeting Dates and Schedule:**

Mr. Criswell closed the meeting by giving members the next two (2) meeting dates, April 28 and May 26 to review the Education Facilities Master Plan (EFMP). Mr. Criswell told members that unless they had something to cover, there would be no summer meetings.

The meeting was adjourned by 8:20 pm.