
MEETING MINUTES
Facilities Enrollment Advisory Committee Meeting
March 11, 2014

Committee Members Present:

Taylor Oliver, Co-Chairperson/Williamsport Area Representative
Mary Newby, Co-Chairperson/North Hagerstown Area Representative
Jennifer Ashbaugh, Smithsburg Area Representative
Anne Dunham, Williamsport Area Representative
Heather Lindner, South Hagerstown Area Representative
Krista Stotler, Clear Spring Representative
Caren Cramer/Boonsboro Area Representative

Staff Members Present:

Chad Criswell, Senior Project and Planning Supervisor
Robert Rollins, Director of Facilities Planning & Development
Boyd Michael, Deputy Superintendent
Barbara Scotto, Supervisor of Transportation
Sharon Rahochik, Assistant Supervisor of Transportation
Randy Mills, Assistant Supervisor of Transportation

Others Present:

Julie Greene, Herald Mail Reporter

Summary of the Discussion of the Facilities and Enrollment Advisory Committee:

Introduction and Review of Agenda:

The meeting of the Facilities Enrollment Advisory Committee (FEAC) convened at 6:30 p.m. in the Hagerstown Room of the Center for Education Services.

Approval of Meeting Minutes:

Draft meeting minutes from February 25, 2014 were approved as written. Mr. Criswell added that maps were included within the minutes to better illustrate each proposed option so interested citizens could better visualize what was being discussed.

Working Document 4 – Considerations for a “West City” Elementary School Attendance Zone and Additional Attendance Zone Realignment:

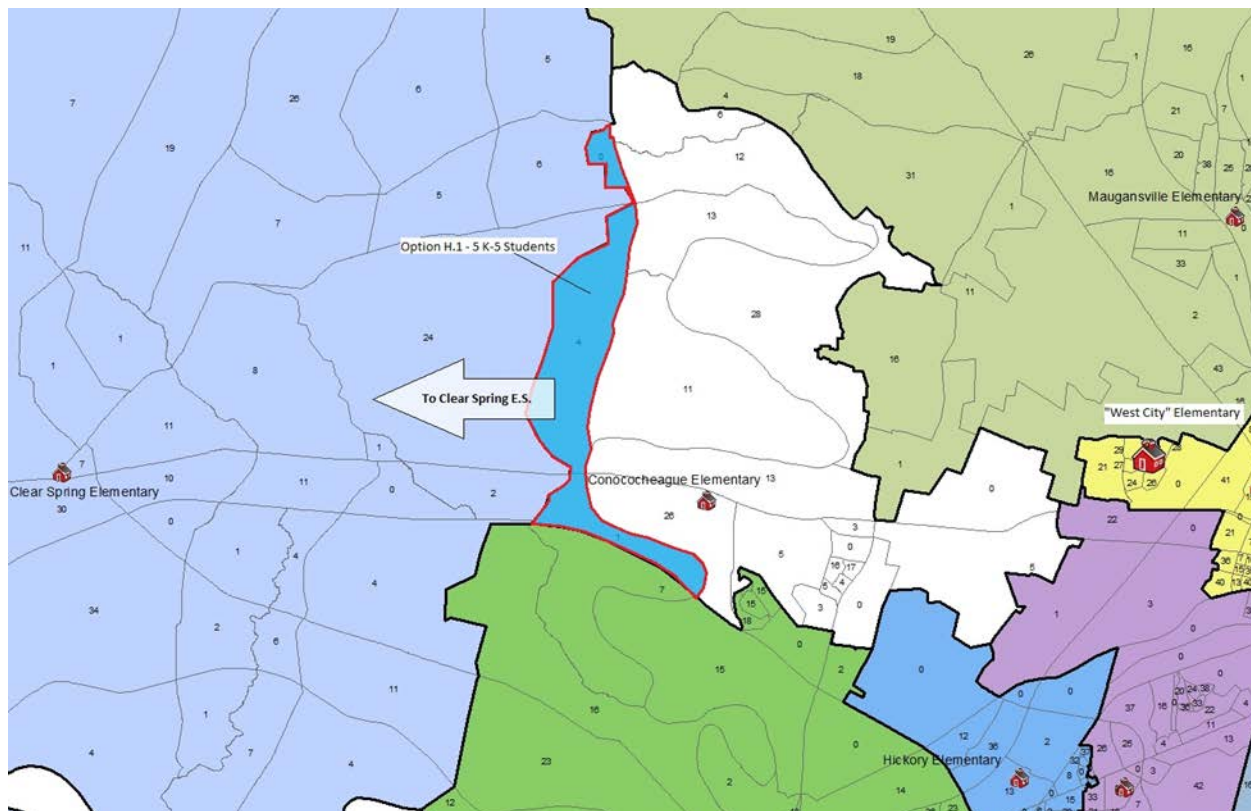
Mr. Criswell used a PowerPoint presentation to review and illustrate the attendance zone options that were discussed and requested by the FEAC at the February 25, 2014 meeting. Options A.1 through G.1 as discussed at the February 24, 2014 meeting, along with the resultant enrollment changes were displayed. He reminded the committee that no recommendations had been voted on or finalized at this point in time. It was noted that the Transportation Department had been consulted on all of the options to confirm if they were feasible, but that each option was subject to future revisions and adjustments as they are further investigated. Mr. Criswell reminded the committee that reports and minutes do not include specific information about the Free and Reduced Meal Students (FARMS) residing in each area based on the sensitive nature and confidentiality. Adding that when FARM rates needed to be discussed in keeping with the WCBOE charge, these discussions

would take place in a closed session to maintain the confidentiality of this data. Mr. Criswell began reviewing the information and illustrations for attendance zone Options H.1 through T.2 as requested by FEAC at their February 25, 2014 meeting.

Option H.1

Current School Attended: Conococheague Elementary School
Proposed School to Attend: Clear Spring Elementary School
Number of Students: 5

OPTION	COMMENTS
<p>Option H.1: Area: Western portion of the Conococheague Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> -properties along Rockdale Road, Cedar Ridge Road and the Clear Spring Elementary boundary to the west; -properties to the south of Hicksville Road and the Clear Spring Elementary boundary to the north; -properties to the west of Rockdale Road and the Conococheague creek to the east. -properties to the north of Interstate 70 and the Williamsport Elementary boundary to the south; <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option H.1 as discussed during meeting.)</p>	<p>Assign 5 students to Clear Spring Elementary Move 5 students from Conococheague Elementary</p>



Option H.1

Discussion: This option would move 5 K-5 students from the closing Conococheague Elementary attendance zone into the Clear Spring Elementary attendance zone. It was noted that this option made sense due to its geographic location west of Rockdale Road and near US Route 40, as it addresses students in the western area of the current Conococheague Elementary attendance boundary which is directly adjacent to the current Clear Spring Elementary attendance boundary. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option H.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no effect on the Conococheague Elementary School FARM %, as this school is closing. Clear Spring Elementary School currently has an overall FARM % of 35.3%. The general effect of this option could result in a slight increase in the Clear Spring Elementary School overall FARM % depending on the final attendance zone determined.

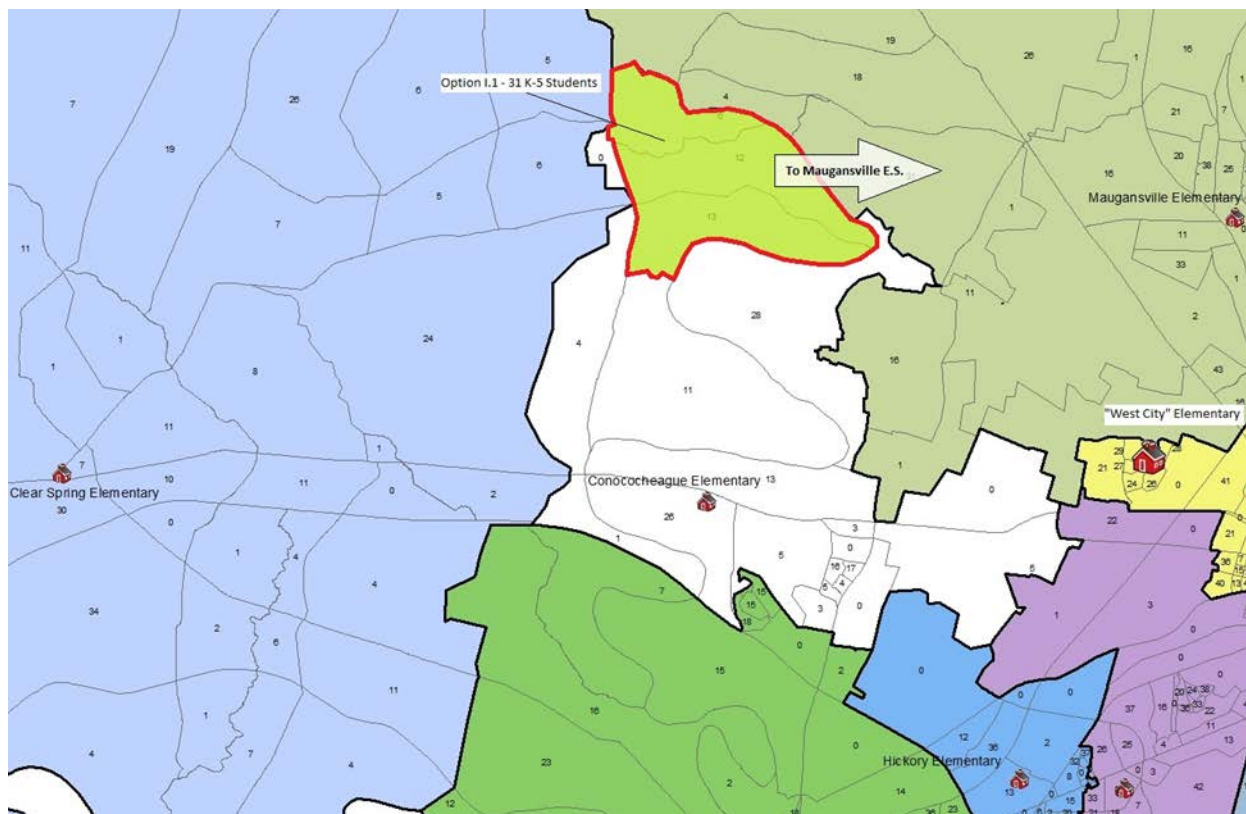
Option I.1

Current School Attended: Conococheague Elementary School

Proposed School to Attend: Maugansville Elementary School

Number of Students: 31

<p>Option I.1: Area: Most northern portion of the Conococheague Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none">-properties to the east of Rockdale Road to the west;-properties along Gossard Mill Road and the Maugansville Elementary boundary to the north;-properties to the west of Hopp's Landing Road and the Maugansville Elementary boundary to the east.-properties along Cresspond Road and Broadfording Road to the south; <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option I.1 as discussed during meeting.)</p>	<p>Assign 31 students to Maugansville Elementary Move 31 students from Conococheague Elementary</p>
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Option I.1

Discussion: This option would move 31 K-5 students from the closing Conococheague Elementary attendance zone into the Maugansville Elementary attendance zone. It was noted that this option made sense due to its geographic location being the northernmost area of the Conococheague Elementary attendance boundary which is directly adjacent to the current Maugansville Elementary attendance zone. This area is served by Gossard Mill Road, Broadfording Road, and is in close proximity to Greencastle Pike. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option I.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no effect on the Conococheague Elementary School FARM %, as this school is closing. Maugansville Elementary School currently has an overall FARM % of 47.6%. The general effect of this option could result in a slight increase in the Maugansville Elementary School overall FARM % depending on the final attendance zone determined.

Option J.1

Current School Attended: Conococheague Elementary School
 Proposed School to Attend: Maugansville Elementary School
 Number of Students: 28

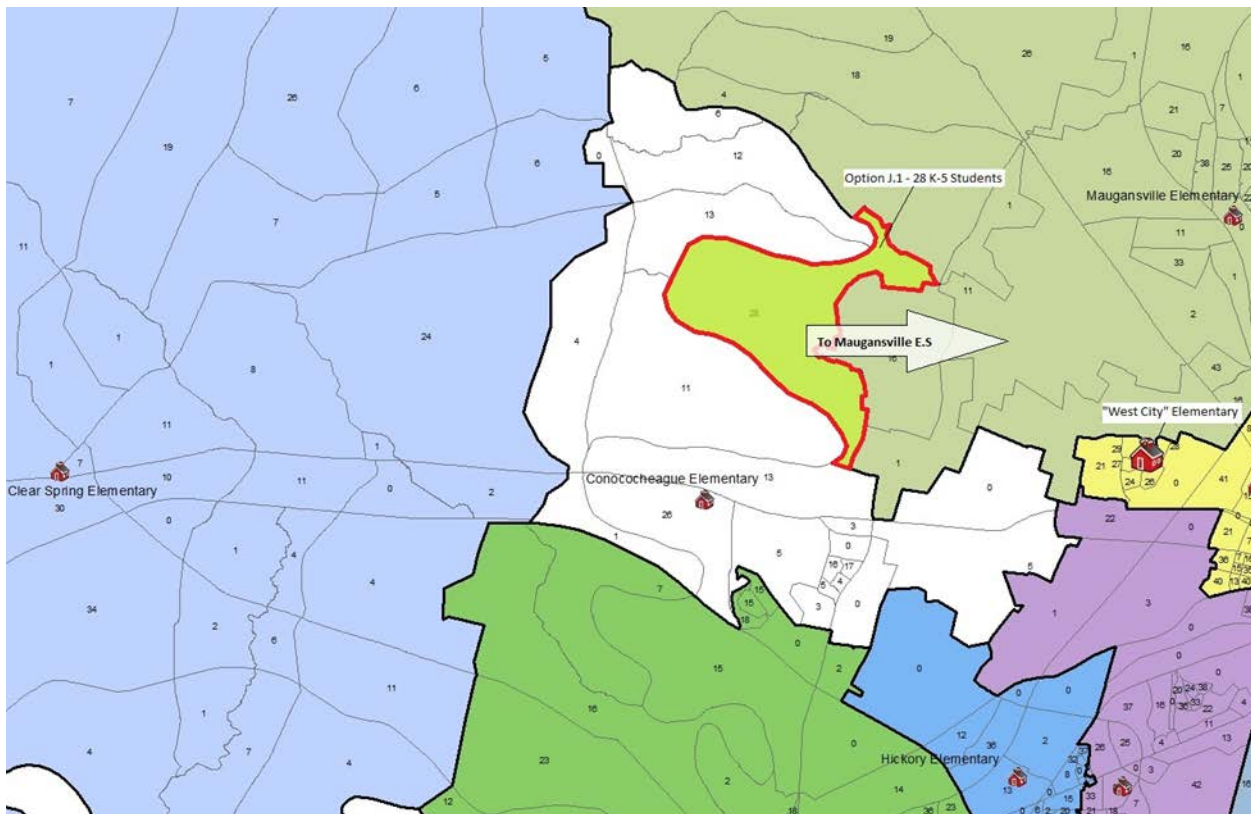
Option J.1: Area: North central portion of the Conococheague Elementary School boundary	Assign 28 students to Maugansville Elementary Move 28 students from Conococheague Elementary
This area generally is described by: -properties to the east of Conococheague creek to	

the west;

- properties along Hopp's Landing Road and south of the Conococheague creek to the north;
- properties to the west of Resh Road and the Maugansville Elementary boundary to the east.
- properties north of the Conococheague creek to the south;

*****This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes*****

(See Map Below for Option J.1 as discussed during meeting.)



Option J.1

Discussion: This option would move 28 K-5 students from the closing Conococheague Elementary attendance zone into the Maugansville Elementary attendance zone. It was noted that this option made sense due to its geographic location near Spade Road, Resh Road, and Broadfording Road, with close proximity to Greencastle Pike, as it addresses students in the north central area of the Conococheague Elementary attendance boundary which is directly adjacent to the current Maugansville Elementary attendance zone. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option J.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no effect on the Conococheague Elementary School FARM %, as this school is closing. Maugansville Elementary School currently has an overall FARM % of 47.6%. The general effect of this option could result in a slight increase in the Maugansville Elementary School overall FARM % depending on the final attendance zone determined.

Option K.1

Current School Attended: Conococheague Elementary School
Proposed School to Attend: Clear Spring Elementary School
Number of Students: 11

Option K.1:

Area: West central portion of the Conococheague Elementary School boundary

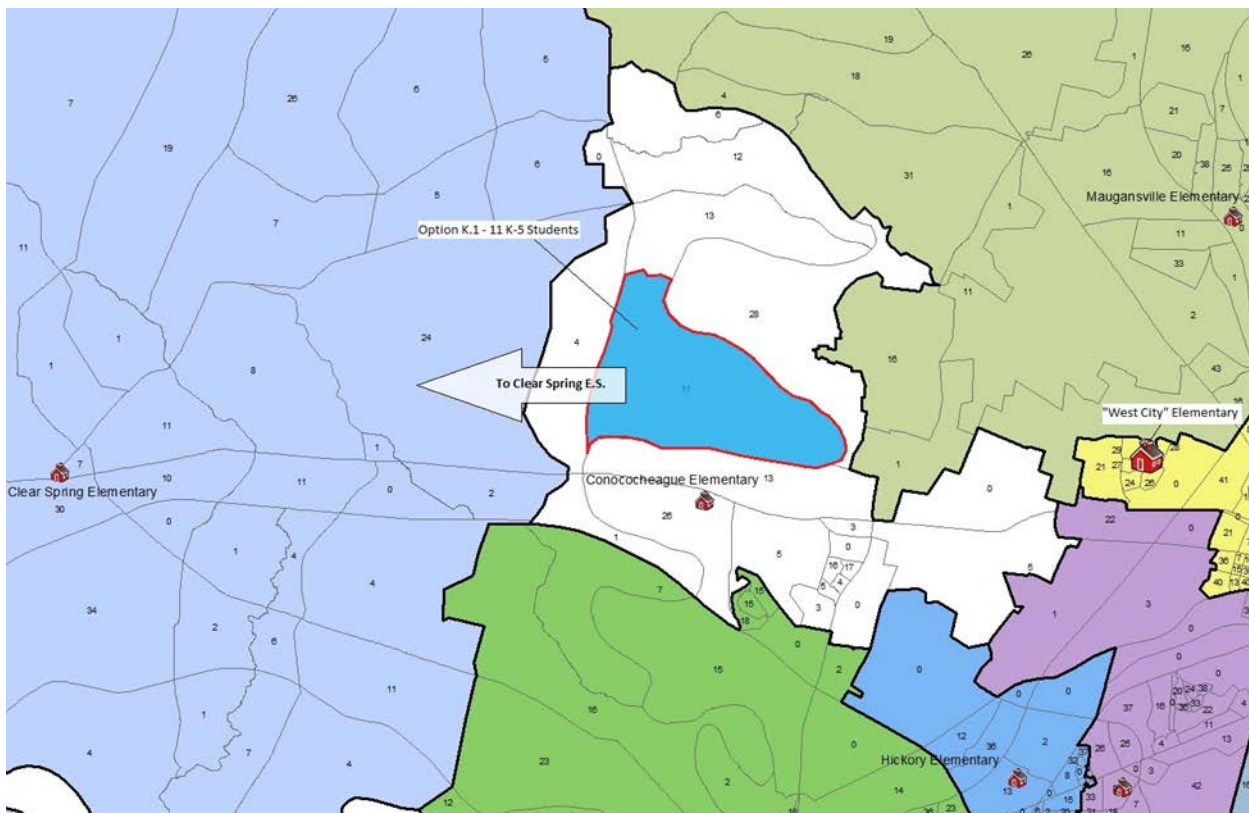
This area generally is described by:

- properties to the east of Rockdale Road to the west;
- properties to the south of Cresspond Road and the Conococheague creek to the north;
- properties along Kending Lane and to the west of the Conococheague creek to the east.
- properties north of the Conococheague creek to the south;

This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes

(See Map Below for Option K.1 as discussed during meeting.)

Assign 11 students to Clear Spring Elementary
Move 11 students from Conococheague Elementary



Option K.1

Discussion: This option would move 11 K-5 students from the closing Conococheague Elementary attendance zone into the Clear Spring Elementary attendance zone. It was noted that this option made sense due to its geographic location near Independence Road, Rockdale Road with close proximity to National Pike, as it addresses students in the north central portion of the Conococheague Elementary attendance boundary. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option K.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no effect on the Conococheague Elementary School FARM %, as this school is closing. Clear Spring Elementary School currently has an overall FARM % of 35.3%. The general effect of this option could result in a slight increase in the Clear Spring Elementary School overall FARM % depending on the final attendance zone determined.

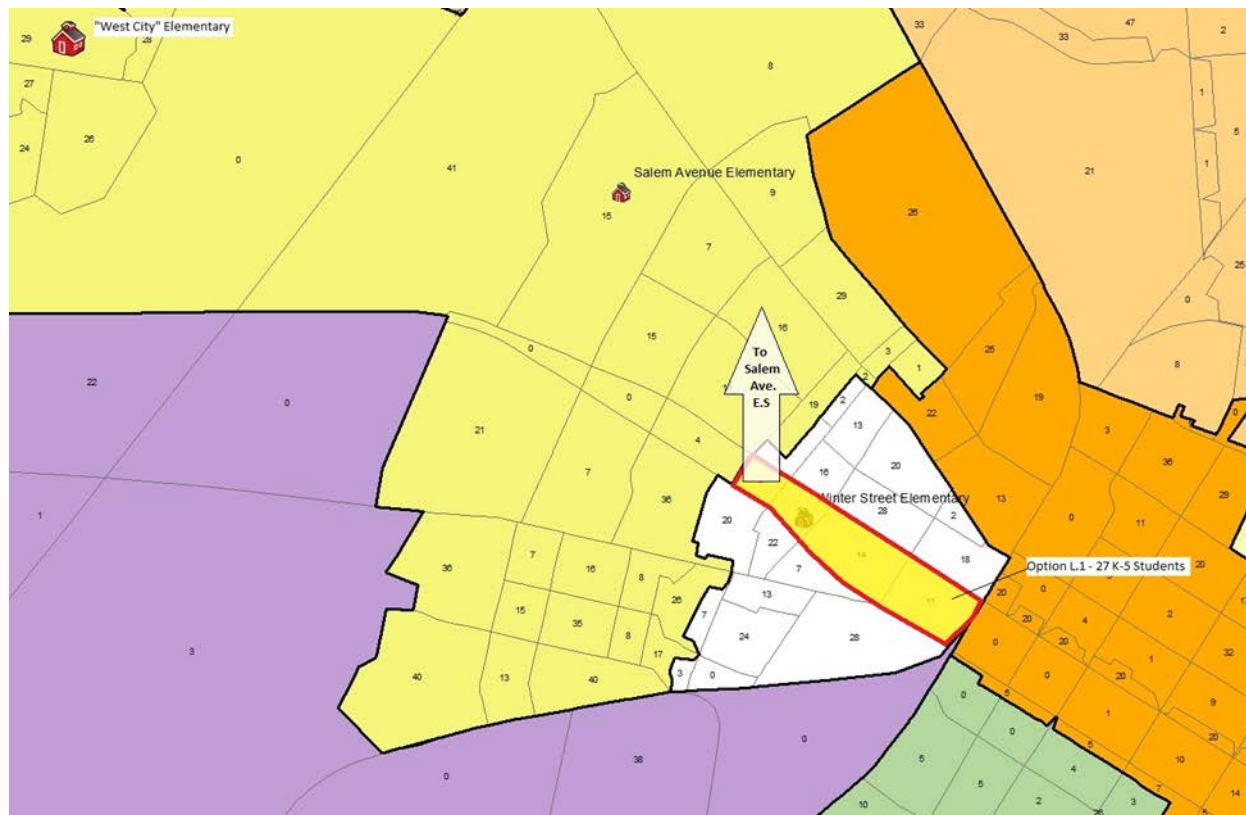
Mr. Criswell noted that with the proposed Option K.1, all of the existing Conococheague Elementary attendance zones had been re-assigned through the various options presented to the FEAC this far in the process. It was noted that none of these options have been formally voted on or recommended by the FEAC, and were all subject to change or revisions. He began to review the information and illustrations for Winter Street Elementary attendance zone options as requested by FEAC at their February 25, 2014 meeting.

Option L.1

Current School Attended: Winter Street Elementary School
Proposed School to Attend: Salem Avenue Elementary School
Number of Students: 27

<p>Option L.1: Area: Portion of the Winter Street Elementary School boundary Between US 40</p> <p>This area generally is described by: -properties to the east of Westside Avenue and the Salem Avenue Elementary boundary to the west; -properties to the south of West Franklin Street to the north; -properties along North Burhans Boulevard and to the west of the railroad tracks to the east. -properties to the north of Washington Avenue and West Washington Street to the south;</p> <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p>	<p>Assign 27 students to Salem Avenue Elementary School Move 27 students from Winter Street Elementary</p>
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(See Map Below for Option L.1 as discussed during meeting.)



Option L.1

Discussion: This option would move 27 K-5 students from the closing Winter Street Elementary attendance zone into the Salem Avenue Elementary attendance zone. It was noted that this option made sense due to its geographic location between West Franklin Street and West Washington Street, and that the existing Salem Avenue attendance zone is directly to the west of this area. Mr. Criswell stated that Salem Avenue Elementary School was completely modernized in 2005/2006, and is one of WCPS's newer facilities. It was noted that students in this area currently walk to Winter Street Elementary School and that the area is geographically within a mile of Salem Avenue Elementary School. Mr. Criswell stated that although the area is located within a 1-mile physical radius of Salem Avenue Elementary School, some areas of this option are located outside of a 1-mile walking distance (walking path via sidewalks, street crossings, etc.) and would require some of the students to be transported by bus to Salem Avenue Elementary, while other students may be able to continue to walk to school. He noted that until the last attendance zone realignment, Winter Street Elementary served grades Pre-K through 4, with 5th grade students moving from Winter Street Elementary to attend Salem Avenue Elementary School. Mr. Criswell stated that this change, along with other attendance zone realignments, was recommended by the FEAC at that time, in order to allow students to remain at Winter Street through their entire Elementary career. He stated that this move received positive praise at that time from the Principal at Winter Street Elementary. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option L.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

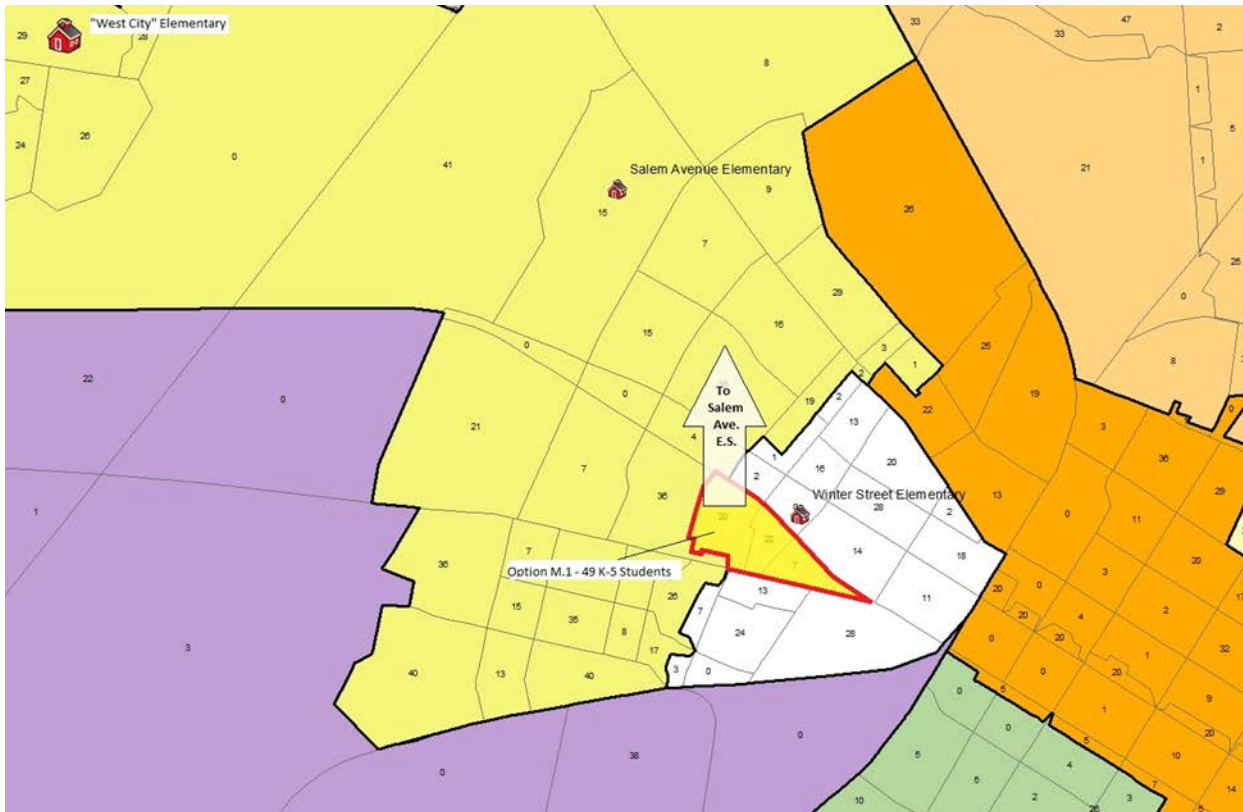
Mr. Criswell noted that there is no effect on the Winter Street Elementary School FARM %, as this school is closing. Mr. Criswell noted that there was a typographical error in Working Document 3 and that it was Salem Avenue Elementary that currently has an overall FARM % of 76.4 %, not Winter Street Elementary. He noted that the general effect of this option could result in a slight increase in the Salem Avenue Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that currently both Winter Street

Elementary School and Salem Avenue Elementary School are Title 1 facilities. He noted that withstanding any major economic or program changes, the general effect of this option should not impact Salem Avenue Elementary School's Title 1 designation. A committee member asked how Title 1 schools were determined and qualified. Another committee member stated that they were qualified based on a minimum FARM %. Mr. Criswell stated that there was a minimum percentage to qualify, but that typically it was determined by and allocated to the facilities with the highest FARM %. He asked the committee to turn to page 6 in the Working Document 1, dated January 28, 2014, which showed in succession, the FARM % for each WCPS school. Mr. Criswell stated that he would invite Kerry Walent, Title I Supervisor, to the next FEAC meeting to speak to the committee about FARM % and the qualification criteria. He reminded the committee that "West City" Elementary School at a minimum will not be Title 1 during its first year of operation, even if the FARM % would qualify it as a Title 1 facility, due to Title 1 grant rules and regulations.

Option M.1

Current School Attended: Winter Street Elementary School
Proposed School to Attend: Salem Avenue Elementary School
Number of Students: 49

<p>Option M.1: Area: West central portion of the Winter Street Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> -properties along Westside Avenue and the Salem Avenue Elementary boundary to the west; -properties to the south of Washington Avenue to the north; -properties to the west of the Washington Avenue and West Washington Street intersection to the east. -properties to the north of West Washington Street to the south; <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option M.1 as discussed during meeting.)</p>	<p>Assign 49 students to Salem Avenue Elementary Move 49 students from Winter Elementary</p>
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Option M.1

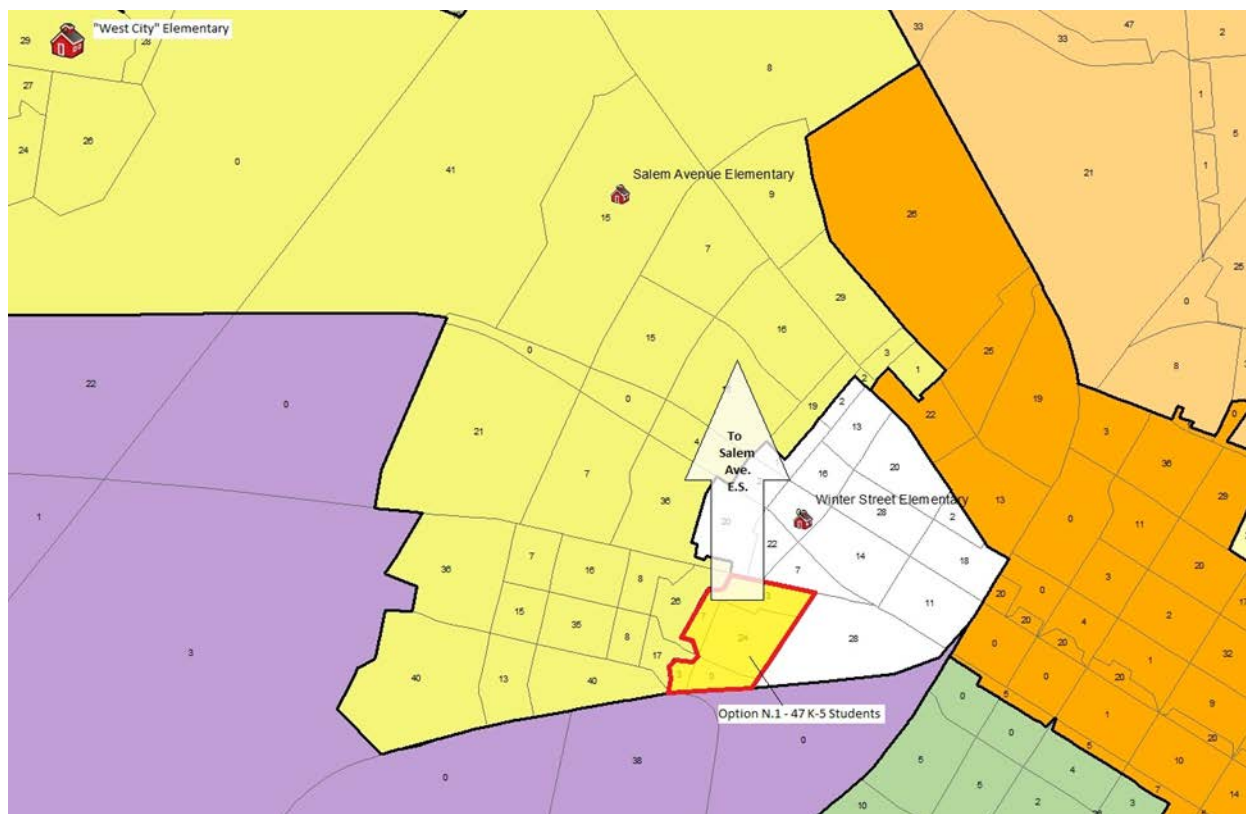
Discussion: This option would move 49 K-5 students from the closing Winter Street Elementary attendance zone into the Salem Avenue Elementary attendance zone. It was noted that this option made sense due to its geographic location between Washington Avenue and West Washington Street, and that the existing Salem Avenue attendance zone is directly to the west of this area. It was noted that students in this area currently walk to Winter Street Elementary School and that the area is geographically within a mile of Salem Avenue Elementary School. Mr. Criswell stated that although the area is located within a 1-mile physical radius of Salem Avenue Elementary School, some areas of this option are located outside of a 1-mile walking distance (walking path via sidewalks, street crossings, etc.) and would require some of the students to be transported by bus to Salem Avenue Elementary, while other students may be able to continue to walk to school. It was noted that the County’s “Blue Dot” map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option M.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no effect on the Winter Street Elementary School FARM %, as this school is closing. Mr. Criswell noted that there was a typographical error in Working Document 3 and that it was Salem Avenue Elementary that currently has an overall FARM % of 76.4 %, not Winter Street Elementary. He noted that the general effect of this option could result in a slight increase in the Salem Avenue Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that currently both Winter Street Elementary School and Salem Avenue Elementary School are Title 1 facilities. He noted that withstanding any major economic or program changes, the general effect of this option should not impact Salem Avenue Elementary School’s Title 1 designation.

Option N.1

Current School Attended:	Winter Street Elementary School
Proposed School to Attend:	Salem Avenue Elementary School
Number of Students:	47

<p>Option N.1: Area: Southwestern portion of the Winter Street Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> -properties along Elgin Boulevard and the Salem Avenue Elementary boundary to the west; -properties to the south of West Washington Street to the north; -properties along Elizabeth Street to the east. -properties along South Burhans Boulevard, Eutaw Place, and the Lincolnshire Elementary boundary to the south; <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option N.1 as discussed during meeting.)</p>	<p>Assign 47 students to Salem Avenue Elementary Move 47 students from Winter Street Elementary</p>
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Option N.1

Discussion: This option would move 47 K-5 students from the closing Winter Street Elementary attendance zone into the Salem Avenue Elementary attendance zone. It was noted that this option made sense due to its geographic location between West Washington Street and South Burhans Boulevard, and that the existing Salem Avenue attendance zone is directly to the west of this area. It was noted that students in this area currently walk to Winter Street Elementary School and that the area is geographically within a mile of the Salem Avenue Elementary School. Mr. Criswell stated that while the area is located within a 1-mile physical radius of Salem Avenue Elementary School, some areas of this option are located outside of a 1-mile walking distance (walking path via sidewalks, street crossings, etc.) and would require some of the students to be transported by bus to Salem Avenue

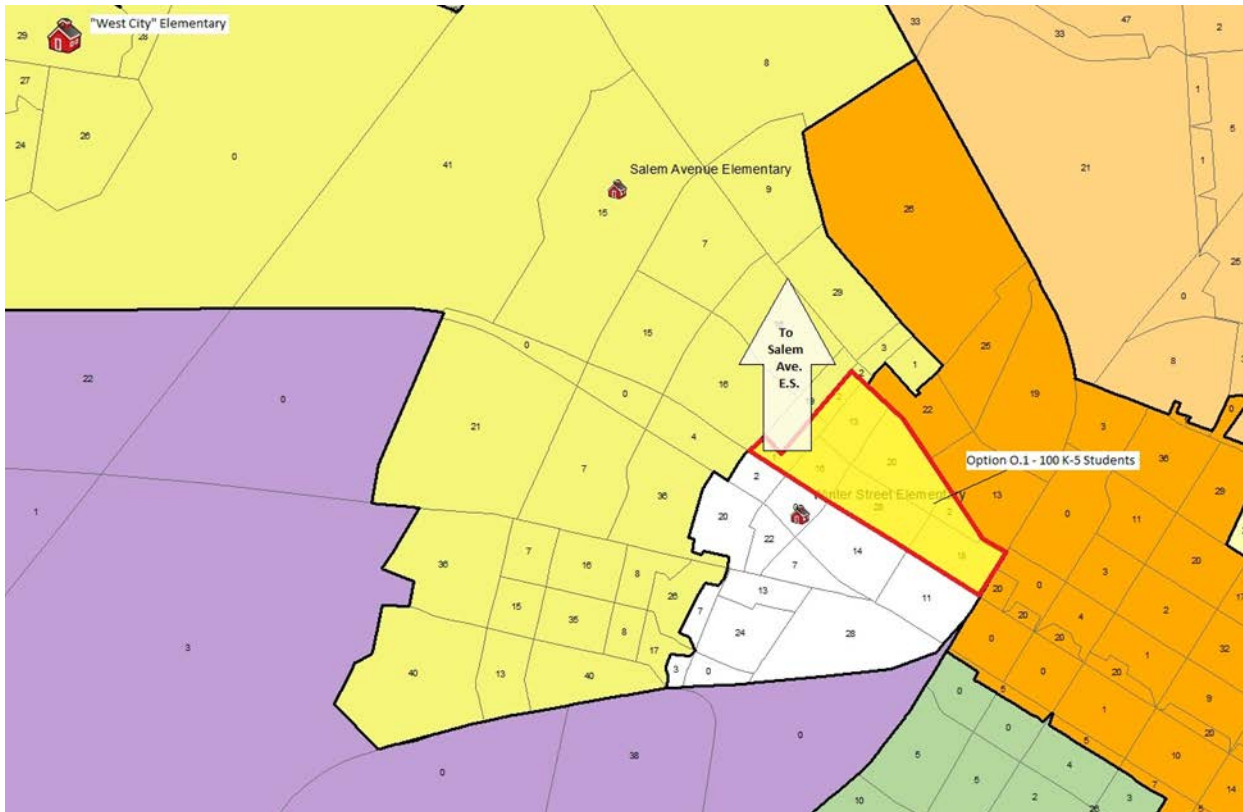
Elementary, while other students may be able to continue to walk to school. It was noted that the County’s “Blue Dot” map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option N.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no effect on the Winter Street Elementary School FARM %, as this school is closing. Mr. Criswell noted that Salem Avenue Elementary currently has an overall FARM % of 76.4 %, and the general effect of this option could result in a slight increase in the Salem Avenue Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that currently both Winter Street Elementary School and Salem Avenue Elementary School are Title 1 facilities. He noted that withstanding any major economic or program changes, the general effect of this option should not impact Salem Avenue Elementary School’s Title 1 designation.

Option O.1.

Current School Attended: Winter Street Elementary School
 Proposed School to Attend: Salem Avenue Elementary School
 Number of Students: 100

<p>Option O.1: Area: Northern half of the Winter Street Elementary School boundary</p> <p>This area generally is described by: -properties along Alexander Street, to the east of Westside Avenue, and the Salem Avenue Elementary boundary to the west; -properties to the south of Salem Avenue and the Ruth Ann Monroe Primary/Eastern Elementary boundary and the Salem Avenue Elementary Boundary to the north; -properties along McPherson Street and the Ruth Ann Monroe Primary/Eastern Elementary boundary to the east. -properties to north of West Franklin Street to the south;</p> <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i> (See Map Below for Option O.1 as discussed during meeting.)</p>	<p>Assign 100 students to Salem Elementary Move 100 students from Winter Street Elementary</p>
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Option O.1

Discussion: This option would move 100 K-5 students from the closing Winter Street Elementary attendance zone into the Salem Avenue Elementary attendance zone. It was noted that this option made sense due to its geographic location between West Franklin Street and Salem Avenue and that the existing Salem Avenue Elementary School and attendance zone is directly to the west of this area. It was noted that students in this area currently walk to Winter Street Elementary School and that the area is geographically within a mile of the Salem Avenue Elementary School. Mr. Criswell stated that while the area is located within a 1-mile physical radius of Salem Avenue Elementary School, some areas of this option are located outside of a 1-mile walking distance (walking path via sidewalks, street crossings, etc.) and would require some of the students to be transported by bus to Salem Avenue Elementary, while other students may be able to continue to walk to school. A member of the WCPS transportation department noted that the majority of these students would be designated as able to walk to school. It was noted that the County’s “Blue Dot” map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option O.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no effect on the Winter Street Elementary School FARM %, as this school is closing. Mr. Criswell noted that Salem Avenue Elementary currently has an overall FARM % of 76.4 %, and the general effect of this option could result in a slight increase in the Salem Avenue Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that currently both Winter Street Elementary School and Salem Avenue Elementary School are Title 1 facilities. He noted that withstanding any major economic or program changes, the general effect of this option should not impact Salem Avenue Elementary School’s Title 1 designation.

Option P.1.

Current School Attended:	Winter Street Elementary School
Proposed School to Attend:	Bester Elementary School
Number of Students:	28

Option P.1:

Area: Southeastern portion of the Winter Street Elementary School boundary

This area generally is described by:

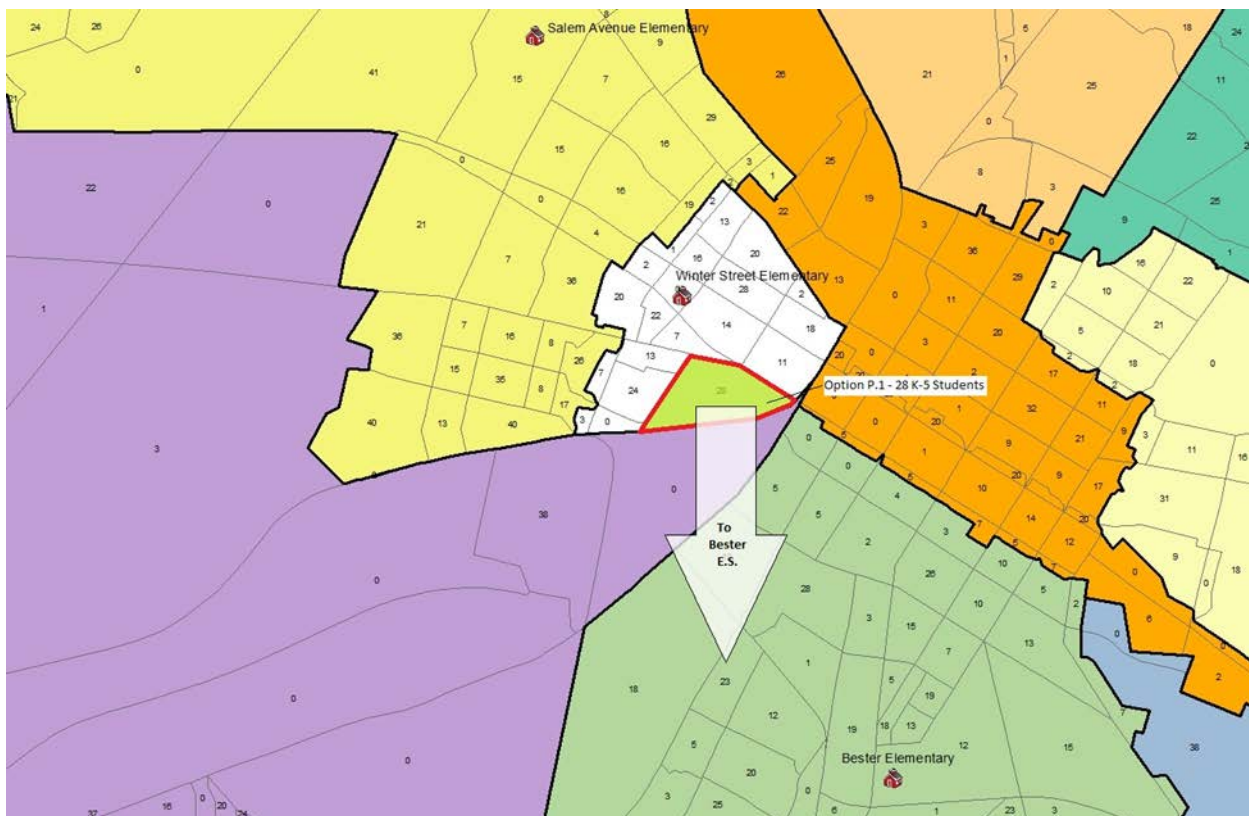
- properties along Madison Avenue to the west;
- properties to the south of West Washington Street to the north;
- properties along South Burhans Boulevard and the Lincolnshire Elementary boundary to the east and the south.

This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes

(See Map Below for Option P.1 as discussed during meeting.)

Assign 28 students to Bester Elementary

Move 28 students from Winter Street Elementary



Option P.1

Discussion: This option would move 28 K-5 students from the closing Winter Street Elementary attendance zone into the Bester Elementary zone. It was noted that this option made sense due to its geographic location between West Washington Street and South Burhans Boulevard. It was noted that this area is geographically located within a 1.25 mile radius of Bester Elementary School. Mr. Criswell stated that these students will most likely require transportation by school bus to Bester, but that students located within a 1-mile walking path to the school may be able to walk. He reminded the committee that the new Bester Elementary School will open in August of 2014, and will be the newest WCPS elementary school. Mr. Criswell indicated that this area is located a similar distance away from Bester Elementary as it is to Salem Avenue Elementary. It was noted that the County's

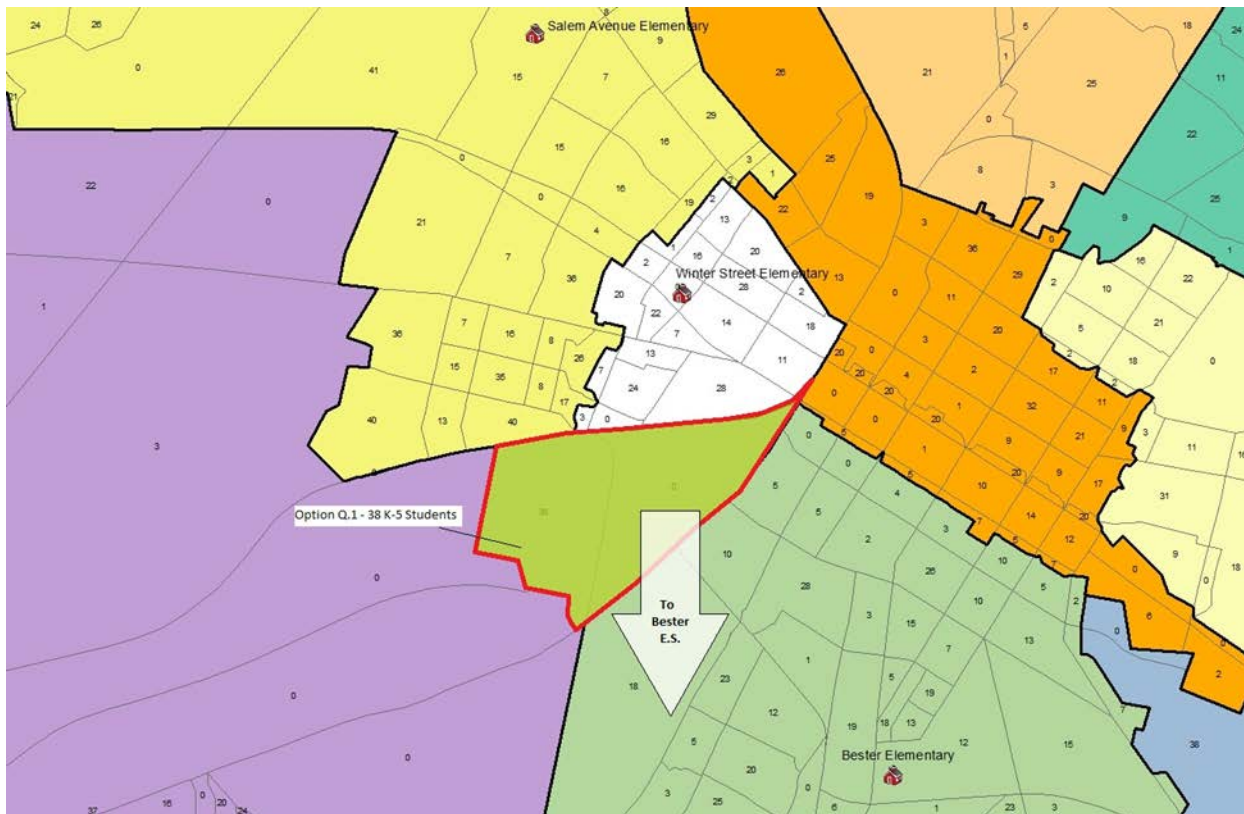
“Blue Dot” map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option P.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that there is no general effect on the Winter Street Elementary School FARM %, as this school is closing. Mr. Criswell noted that Bester Elementary currently has an overall FARM % of 83.6 %, and the general effect of this option could result in a slight decrease in the Bester Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that currently both Winter Street Elementary School and Bester Elementary School are Title 1 facilities. He noted that withstanding any major economic or program changes, the general effect of this option should not impact Bester Elementary School’s Title 1 designation.

Option Q.1

Current School Attended:	Lincolnshire Elementary School
Proposed School to Attend:	Bester Elementary School
Number of Students:	38

<p>Option Q.1: Area: Eastern portion of the Lincolnshire Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none">-properties along Brewer Avenue and Ridge Avenue to the west;-properties to the south of the Salem Avenue Elementary boundary and the Winter Street Elementary boundary, and railroad tracks to the north;-properties to the west of the railroad tracks and the Bester Elementary boundary to the east.-properties to north of Wesel Boulevard to the south; <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option Q.1 as discussed during meeting.)</p>	<p>Assign 38 students to Bester Elementary Move 38 students from Lincolnshire Elementary</p>
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Option Q.1

Discussion: This option would move 38 K-5 students from the Lincolnshire Elementary attendance zone into the Bester Elementary zone. It was noted that this option made sense due to its geographic location off of South Burhans Avenue and Wesel Boulevard, and is approximately within a 1.25 mile geographic radius of Bester Elementary School. It was stated that both the current and projected enrollment at Lincolnshire Elementary School is over its state-rated capacity and that moving this area to Bester would help relieve the projected over-enrollment by 38 students. It was noted that students in this area are currently bused to Lincolnshire Elementary School. Mr. Criswell showed the committee that this area is actually located closer to Bester Elementary School than it is to Lincolnshire Elementary School. Mr. Criswell stated that these students will most likely need to be transported by school bus to Bester Elementary School, but that students located within a 1-mile walking path to the school may be able to walk. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option Q.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that Lincolnshire Elementary School currently has an overall FARM % of 72.8%. The general effect of this option will result in a slight decrease in the Lincolnshire Elementary School overall FARM % depending on the final attendance zone determined for Lincolnshire. Bester Elementary School currently has an overall FARM % of 83.6 %. The general effect of this option could result in a slight increase in the Bester Elementary School overall FARM % depending on the final attendance zone determined. Both Lincolnshire Elementary School and Bester Elementary School are Title 1 facilities. The general effect of this option should not impact either School's Title 1 designation.

Option R.1

Current Schools Attended: Ruth Ann Monroe Primary and Eastern Elementary School

Proposed School to Attend: Salem Avenue Elementary School

Number of Students: 73

Option R.1:

Area: Westernmost panhandle of the Ruth Ann Monroe Primary and Eastern Elementary School boundary

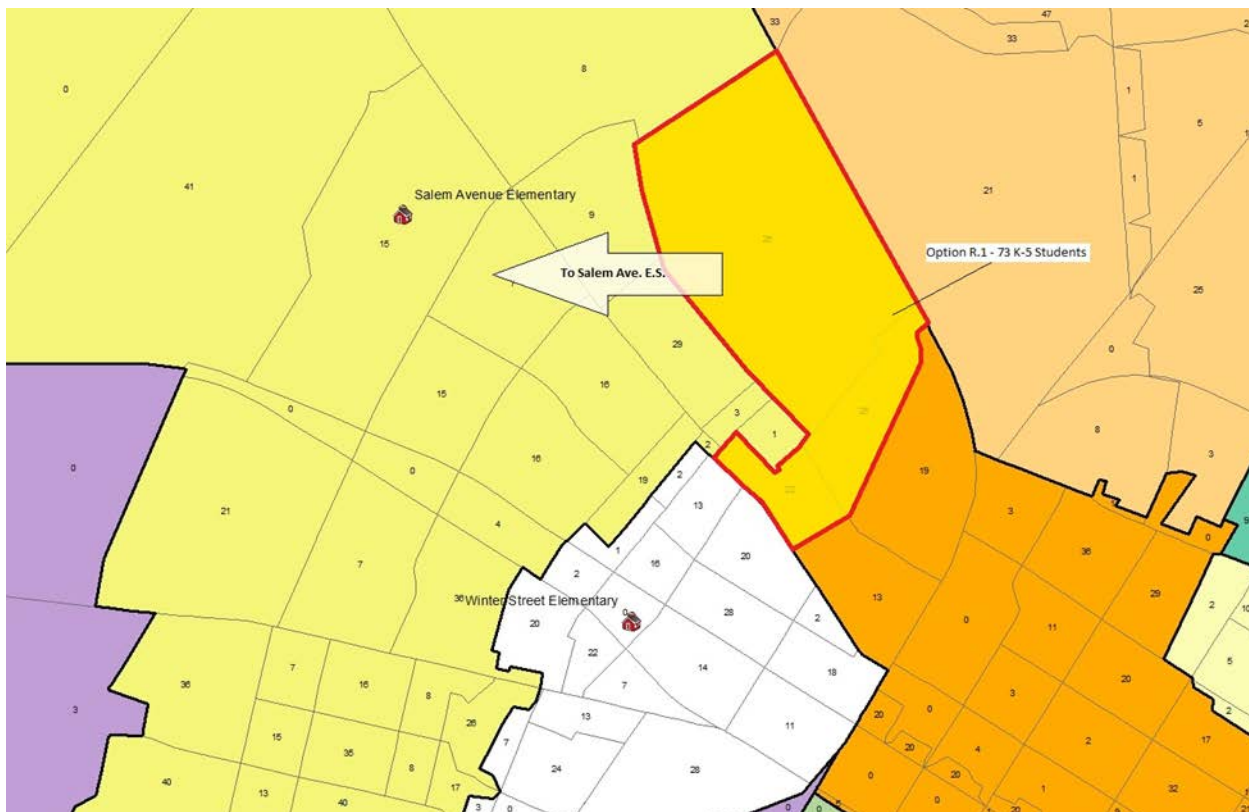
This area generally is described by:

- properties along Arlington Avenue and the Salem Avenue Elementary boundary to the west;
- properties along Florida Avenue and Langdon Street and the Fountaindale Elementary boundary to the north;
- properties to the west of Mitchell Avenue to the east.
- properties along Salem Avenue and the Winter Street Elementary boundary to the south;

This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes

(See Map Below for Option R.1 as discussed during meeting.)

Assign 73 students to Salem Avenue Elementary
Move 73 students from Ruth Ann Monroe Primary and Eastern Elementary



Option R.1

Discussion: This option would move 73 K-5 students from the Ruth Ann Monroe Primary School and Eastern Elementary School attendance zone into the Salem Avenue Elementary zone. It was noted that this option made sense due to its geographic location between Marshall Street and Florida Avenue and is within a 1 mile radius of Salem Avenue Elementary School. It was noted that students in this area are currently bused to Ruth Ann Monroe

Primary and Eastern Elementary. He stated that Ruth Ann Monroe Primary opened in 2011 and was a newer facility than Salem Avenue Elementary School. However, Eastern Elementary opened in 1992 and was an older facility than Salem Avenue Elementary School. Mr. Criswell noted that Option R.1 was a portion of the area that was brought up and discussed by the FEAC during the recent Pangborn/Paramount redistricting process. He noted that this area had been re-assigned from Salem Avenue Elementary to Ruth Ann Monroe Primary and Eastern Elementary during the last attendance zone realignment process. It was noted that although the area is located within a 1-mile physical radius of Salem Avenue Elementary School, some areas of this option could be located outside of a 1-mile walking distance (walking path via sidewalks, street crossings, etc.) and would require some of the students to continue to be transported by bus (in this case to Salem Avenue Elementary), while other students would be able to walk to school. A member of the WCPS transportation department noted that a majority of these students would be designated as able to walk to school. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option R.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that Ruth Ann Monroe Primary and Eastern Elementary School currently have overall FARM %'s of 70.2% and 64.4%, respectively. He stated that the general effect of this option will result in a slight decrease in both the Ruth Ann Monroe Primary and Eastern Elementary School overall FARM % depending on the final attendance zone determined for those schools. He stated that the general effect of this option could result in a slight increase in the Salem Avenue Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that all three (3) facilities are currently Title 1 facilities.

Mr. Criswell mentioned that the remaining portion of the Ruth Ann Monroe Primary School and Eastern Elementary School attendance zone that the committee had previously discussed increased the number of students projected to attend Salem Avenue Elementary above its state-rated capacity based on the current options. This remaining area extended from Option R.1 over to North Burhans Boulevard. Mr. Criswell noted that this area could be discussed later within the meeting, and the committee could review additional options on how to include this area within the recommendations.

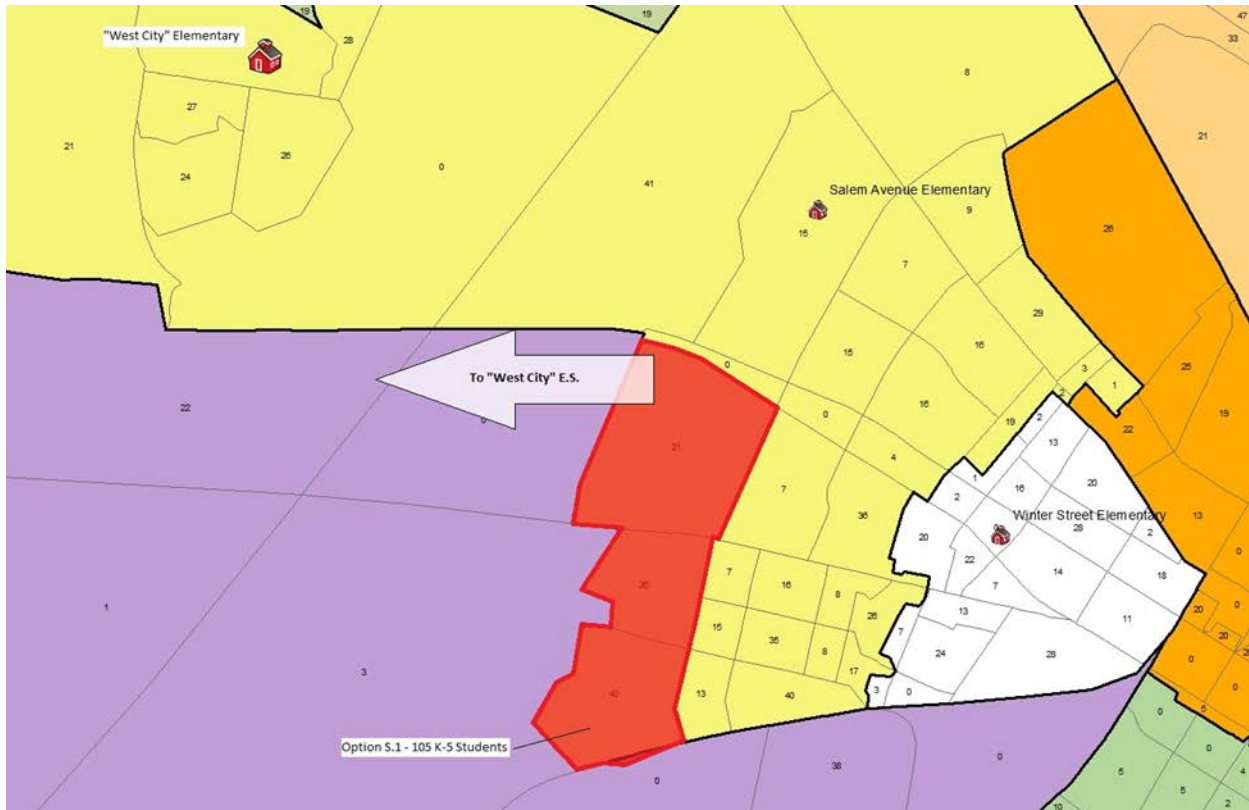
Option S.1

Current School Attended:	Salem Avenue Elementary School
Proposed School to Attend:	West City Elementary School
Number of Students:	105

<p>Option S.1: Area: Southwestern portion of the Salem Avenue Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> -properties along Western Maryland Parkway and the Lincolnshire Elementary boundary to the west; -properties to the south of Washington Avenue to the north; -properties to the west of Nottingham Road and East Place, properties west of, and including 1041 Ross Street to the east. -properties along Ross Street (up to 1041 Ross Street), and the Lincolnshire Elementary boundary to the south; <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting</i></p>	<p>Assign 105 students to "West City" Elementary Move 105 students from Salem Avenue Elementary</p>
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*minutes***

(See Map Below for Option S.1 as discussed during meeting.)



Option S.1

Discussion: This option would move 105 K-5 students from the Salem Avenue Elementary School attendance zone into the West City Elementary zone. It was noted that this option made sense due to its geographic location between Merbaugh Circle, Nottingham Road/East Place Road and South of West Washington Street. Students in this area are currently transported by bus to Salem Avenue Elementary and would continue to be transported by school bus to "West City" Elementary School. Mr. Criswell stated that the projected travel time should be generally the same or slightly less than current travel time based on proximity. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option S.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged). Mr. Criswell noted that this Option would be required in order to create projected capacity in Salem Avenue Elementary for Option R.1, as previously discussed.

Mr. Criswell noted that Salem Avenue Elementary School currently has an overall FARM % of 76.4 %. The general effect of this option could result in a slight decrease in the Salem Avenue Elementary School overall FARM % depending on the final attendance zone determined for Salem Ave. The projected "West City" FARM % is to be determined based on the final attendance zone options recommended by the FEAC. "West City" Elementary School at a minimum will not be Title 1 during its first year of operation, even if the FARM % would qualify it as a Title 1 facility, due to Title 1 grant rules and regulations.

Mr. Criswell noted that with the options presented thus far, (A.1 – S.1) the entire existing Conococheague Elementary attendance zone and the Winter Street Elementary attendance zone had been assigned to different attendance zones. He began to review the resulting enrollment projections for these moves.

Adjusted for Pre-K Program	School	State-Rated K-5 Capacity	Actual September 2013 K-5 Enrollment	Projected September 2018 K-5 Enrollment	Difference between SRC and 2018 K-5 Projected Enrollment	Projected 2018 Percent Capacity	Options "In"	Total K-5 Students "In"	Options "Out"	Total K-5 Students "Out"
*	Bester ES	568	427	504	64	89%	P.1,Q.1	66		0
	Boonsboro ES	514	556	546	(-32)	106%		0		0
	Cascade ES	274	194	193	81	70%		0		0
*	Clear Spring ES	375	367	341	34	91%	H.1, K.1	16		0
	Conococheague ES	249	176	-6	6				B.1, D.1, E.1, F.1, H.1, I.1, J.1, K.1	172
	Eastern ES	567	483	539	28	95%		0	R.1	33
	Emma K. Doub ES	299	304	235	64	79%		0		0
	Fountain Rock ES	298	188	194	104	65%		0		0
	Fountaindale ES	352	351	349	3	99%		0		0
*	Funktown ES	150	50	51	99	34%		0		0
	Greenbrier ES	252	197	189	63	75%		0		0
*	Hancock ES	278	237	204	74	73%		0		0
*	Hickory ES	215	206	204	11	95%		0		0
*	Lincolnshire ES	535	564	553	(-18)	103%		0	C.1,Q.1	64
	Maugansville ES	735	645	708	27	96%	I.1, J.1	59	G.1	20
	Old Forge ES	377	312	259	118	69%		0		0
	Pangborn ES	745	745	750	(-5)	101%		0		0
	Paramount ES	409	383	445	(-36)	109%		0		0
	Pleasant Valley ES	229	232	207	22	90%		0		0
	Potomac Heights ES	274	214	219	55	80%		0		0
*	Rockland Woods ES	735	599	614	121	84%		0		0
*	Ruth Ann Monroe PS	645	629	582	63	90%		0	R.1	40
*	Salem Ave. ES	705	625	665	40	94%	L.1,M.1,N.1,O.1, R.1	296	A.1,S.1	260
*	Sharpsburg ES	242	276	259	(-17)	107%		0		0
*	Smithsburg ES	399	357	358	41	90%		0		0
*	West City E.S.	431	0	403	28	94%	A.1, B.1,C.1,D.1, E.1,F.1,G.1,S.1	403		
*	Williamsport ES	570	622	601	(-31)	105%		0		0
*	Winter Street ES	265	269	5	(-5)				L.1,M.1,N.1,O.1, P.1	251

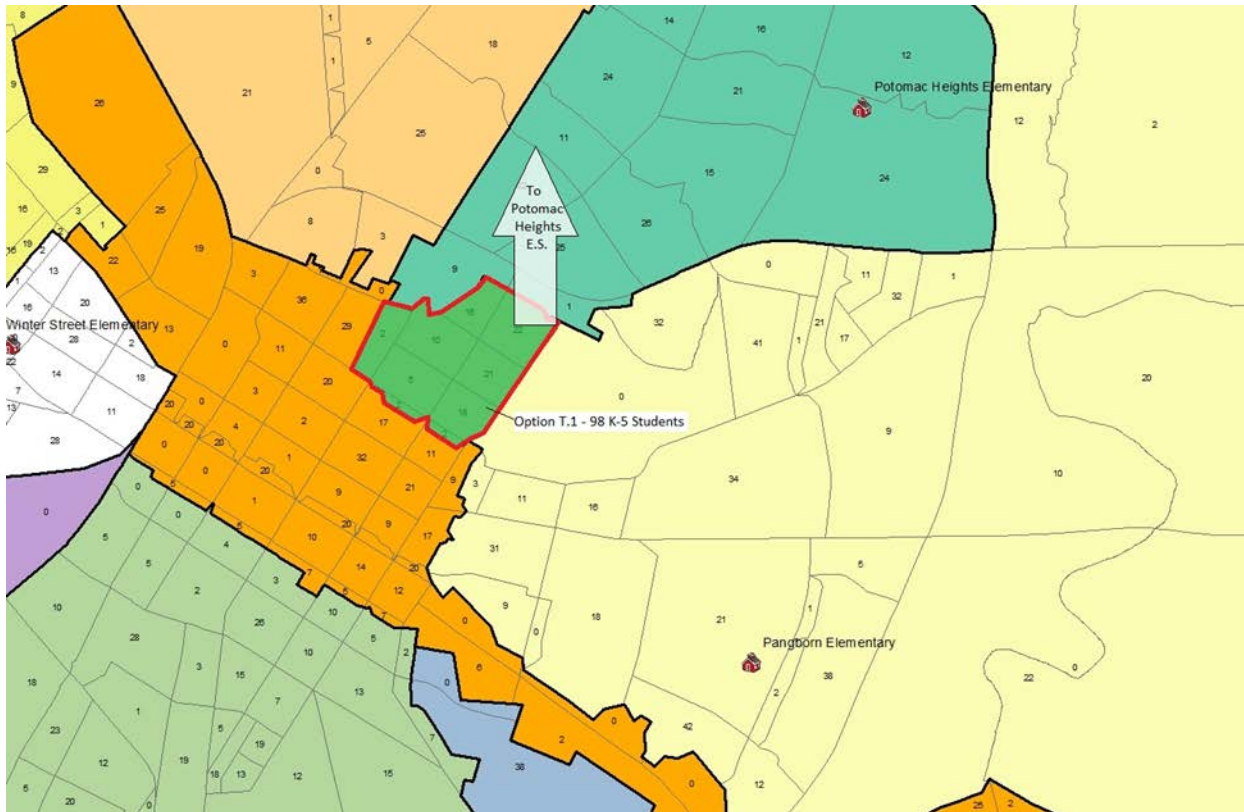
It was noted that none of these options had been formally voted on or recommended by the FEAC, and were all subject to change or revisions. Mr. Criswell informed the FEAC that based on the current options (A.1, B.1, C.1, D.1, E.1, F.1, G.1 and S.1); "West City" Elementary was projected to have a FARM % of 57.3 % in 2018.

Option T.1

Current School Attended: Pangborn Elementary School
Proposed School to Attend: Potomac Heights Elementary School
Number of Students: 98

<p>Option T.1: Area: Easternmost portion of the Pangborn Elementary School boundary</p> <p>This area generally is described by: -properties along North Potomac Street and the Ruth Ann Monroe Primary/Eastern Elementary boundary to the west; -properties along Fairground Avenue and the Potomac Heights Elementary boundary to the north; -properties along North Mulberry Street to the east. -properties along East North Avenue and the Ruth Ann Monroe Primary/Eastern Elementary boundary to the south;</p> <p><i>**This is not a formal boundary description, and is</i></p>	<p>Assign 98 students to Potomac Heights Elementary Move 98 students from Pangborn Elementary</p>
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*stated above only for the purpose of the meeting minutes***
(See Map Below for Option T.1 as discussed during meeting.)



Option T.1

Discussion: This option would move 98 K-5 students from the Pangborn Elementary School attendance zone into the Potomac Heights Elementary zone. It was noted that this option was being considered due to its geographic location and the projected enrollment at Pangborn Elementary School is over its state-rated capacity. This area is located between Fairground Avenue, East North Avenue and North Potomac Street. It was noted that this option was a similar geographic distance away from the Potomac Heights Elementary School as it is from the Pangborn Elementary School. Mr. Criswell noted that the students in this area are currently transported by bus to Pangborn Elementary School and would most likely need to be transported by school bus to Potomac Heights Elementary School. Mr. Criswell stated that the projected travel time should be generally the same or slightly less than current travel time based on proximity. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option T.1 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that Pangborn Elementary School currently has an overall FARM % of 68.6%. The general effect of this option could result in a decrease in the Pangborn Elementary School overall FARM % depending on the final attendance zone determined for Pangborn. Potomac Heights Elementary School currently has an overall FARM % of 34.4%. It was noted that the general effect of this option could result in an increase in Potomac Heights Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that Pangborn Elementary is currently a Title 1 facility, and that Potomac Heights is currently not a Title 1 school.

Option T.2

Current School Attended: Pangborn Elementary School
 Proposed School to Attend: Potomac Heights Elementary School
 Number of Students: 38

Option T.2:

Area: Easternmost portion of the Pangborn Elementary School boundary

This area generally is described by:

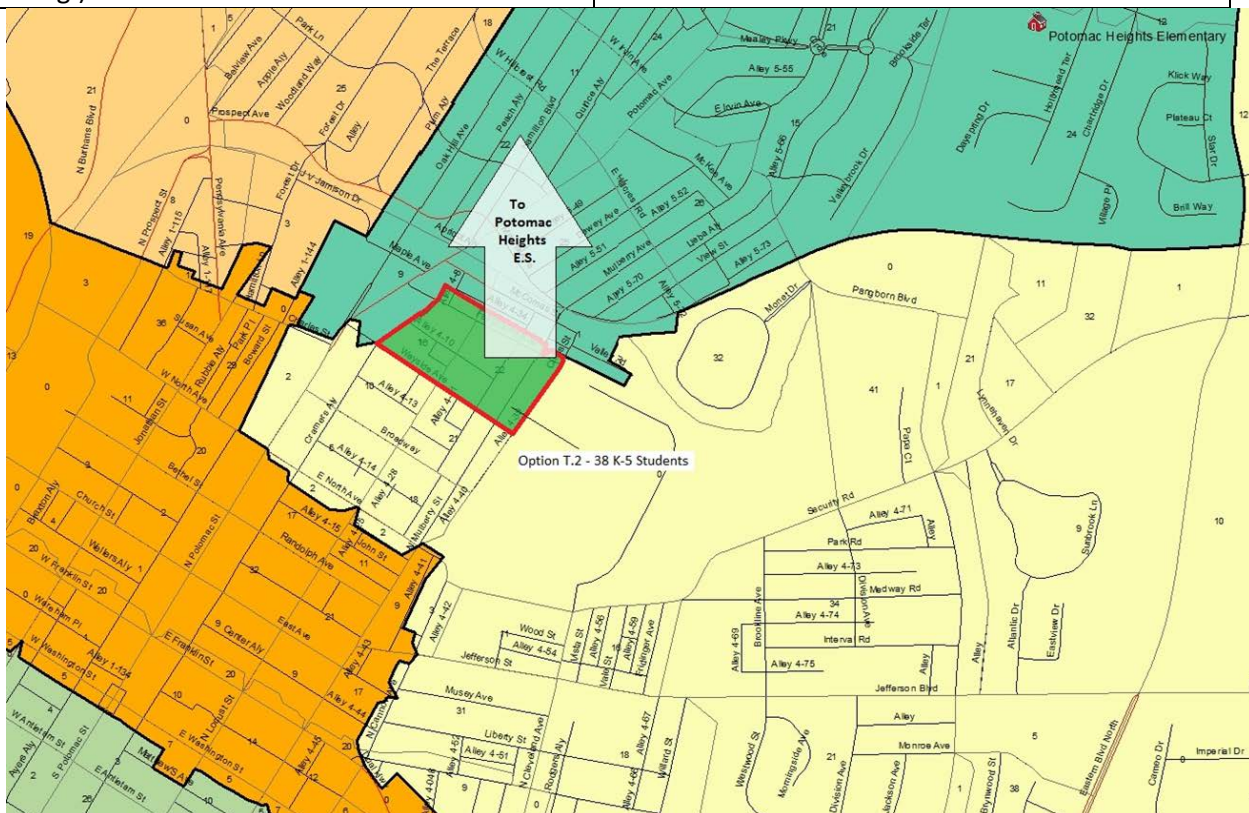
- properties along North Locust Street and the Potomac Heights Elementary boundary to the west;
- properties along Fairground Avenue and the Potomac Heights Elementary boundary to the north;
- properties along North Mulberry Street to the east.
- properties located north of Wayside to the south;

This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes

(See Map Below for Option T.2 as discussed during meeting.)

Assign 38 students to Potomac Heights Elementary

Move 38 students from Pangborn Elementary



Option T.2

Discussion: Mr. Criswell shared that Option T.1 would increase the projected enrollment at Potomac Heights

Elementary to 118% over its state rated capacity (SRC). Based on this result, Mr. Criswell stated that he created an Option T.2 for the FEAC to review.

This option, while similar to T.1, would move approximately 38 K-5 students from the Pangborn Elementary Schools attendance zone into the Potomac Heights Elementary zone. Mr. Criswell noted that this option would result in a projected enrollment at Potomac Heights of 94% of its state-rated capacity and still provide some relief to Pangborn Elementary School. The area is located between Fairground Avenue and Wayside Avenue, and Cramer's Alley and North Mulberry Street. It was noted that option T.2 is located a similar geographic distance away from Potomac Heights Elementary as it is from Pangborn Elementary School. Mr. Criswell noted that the students in this area are currently transported by bus to Pangborn Elementary School and would most likely continue to be transported by school bus to Potomac Heights Elementary School. Mr. Criswell stated that the projected travel time should be generally the same or slightly less than current travel time based on proximity. It was noted that the County's "Blue Dot" map showing potential residential development indicates no major residential development in this area. Mr. Criswell added this option only addressed the elementary school boundary lines and that the secondary feeder schools of Option T.2 would not be affected, (i.e. the middle school and high school boundary lines would remain unchanged).

Mr. Criswell noted that Pangborn Elementary School currently has an overall FARM % of 68.6%. The general effect of this option could result in a decrease in the Pangborn Elementary School overall FARM % depending on the final attendance zone determined for Pangborn. Potomac Heights Elementary School currently has an overall FARM % of 34.4%. It was noted that the general effect of this option could result in an increase in Potomac Heights Elementary School overall FARM % depending on the final attendance zone determined. Mr. Criswell stated that Pangborn Elementary is currently a Title 1 facility, and that Potomac Heights is currently not a Title 1 school.

Mr. Criswell reviewed the projected 2018 enrollment based on the proposed Options, A.1, B.1, C.1, D.1, E.1, F.1, G.1, H.1, I.1, J.1, K.1, L.1, M.1, N.1, O.1, P.1, Q.1, R.1, S.1, and T.2.

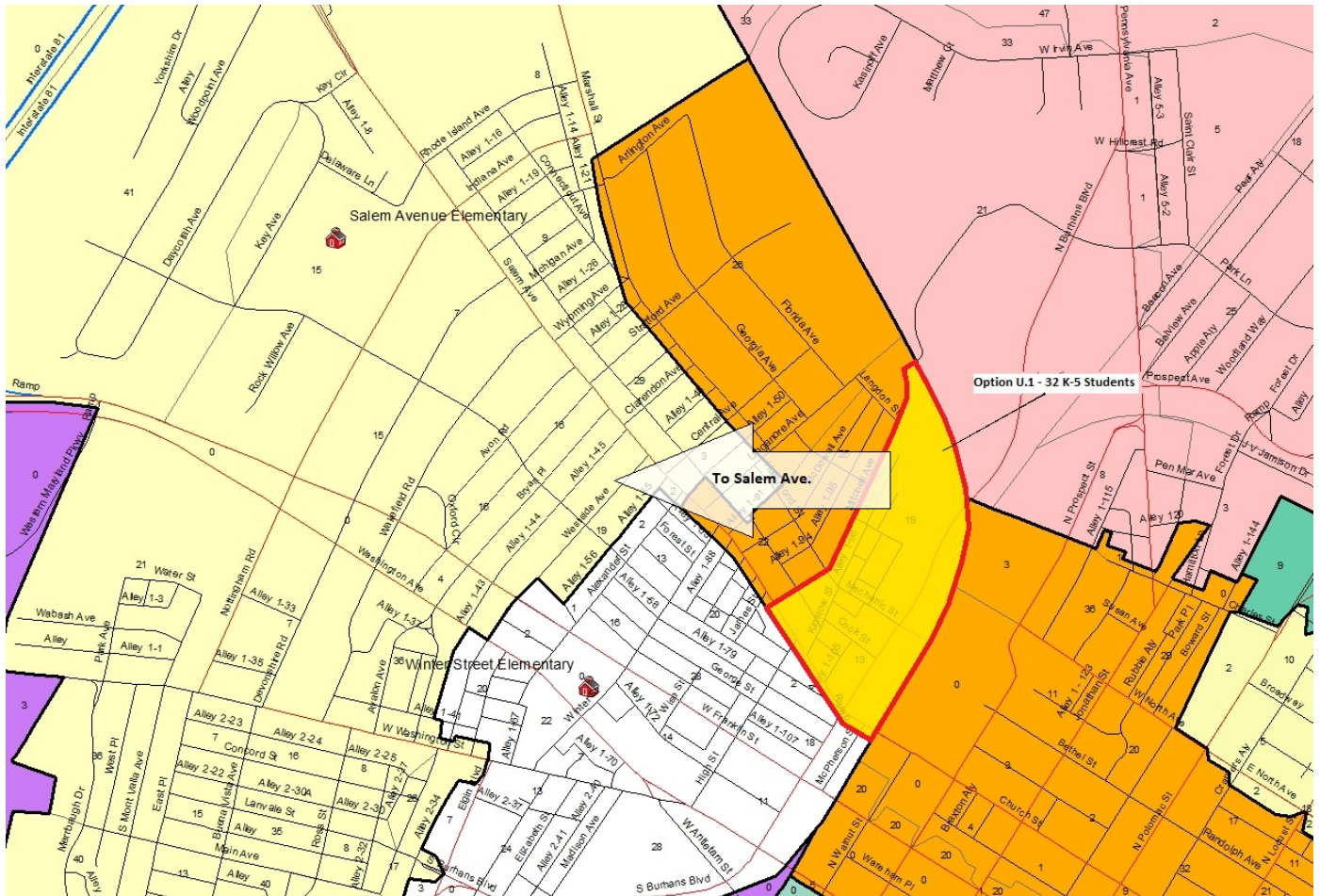
Adjusted for Pre-K Program	School	State-Rated K-5 Capacity	Actual September 2013 K-5 Enrollment	Projected September 2018 K-5 Enrollment	Difference between SRC and 2018 K-5 Projected Enrollment	Projected 2018 Percent Capacity	Options "In"	Total K-5 Students "In"	Options "Out"	Total K-5 Students "Out"
	* Bester ES	568	427	504	64	89%	P.1, Q.1	66		0
	Boonsboro ES	514	556	546	(-32)	106%		0		0
	Cascade ES	274	194	193	81	70%		0		0
	* Clear Spring ES	375	367	341	34	91%	H.1, K.1	16		0
	Conococheague ES	249	176	-6	6				B.1, D.1, E.1, F.1, H.1, I.1, J.1, K.1	172
	Eastern ES	567	483	539	28	95%		0	R.1	33
	Emma K. Doub ES	299	304	235	64	79%		0		0
	Fountain Rock ES	298	188	194	104	65%		0		0
	Fountaindale ES	352	351	349	3	99%		0		0
	* Funkstown ES	150	50	51	99	34%		0		0
	Greenbrier ES	252	197	189	63	75%		0		0
	* Hancock ES	278	237	204	74	73%		0		0
	* Hickory ES	215	206	204	11	95%		0		0
	* Lincolnshire ES	535	564	553	(-18)	103%		0	C.1, Q.1	64
	Maugansville ES	735	645	708	27	96%	I.1, J.1	59	G.1	20
	Old Forge ES	377	312	259	118	69%		0		0
	Pangborn ES	745	745	712	33	96%		0	T.2	38
	Paramount ES	409	383	445	(-36)	109%		0		0
	Pleasant Valley ES	229	232	207	22	90%		0		0
	Potomac Heights ES	274	214	257	17	94%	T.2	38		0
	* Rockland Woods ES	735	599	614	121	84%		0		0
	* Ruth Ann Monroe PS	645	629	582	63	90%		0	R.1	40
	* Salem Ave. ES	705	625	665	40	94%	L.1, M.1, N.1, O.1, R.1	296	A.1, S.1	260
	* Sharpsburg ES	242	276	259	(-17)	107%		0		0
	* Smithsburg ES	399	357	358	41	90%		0		0
	* West City E.S.	431	0	403	28	94%	A.1, B.1, C.1, D.1, E.1, F.1, G.1, S.1	403		
	* Williamsport ES	570	622	601	(-31)	105%		0		0
	* Winter Street ES	265	269	5	(-5)				L.1, M.1, N.1, O.1, P.1	251

Mr. Criswell asked members if there were any comments or questions concerning the proposed options. He added that no option has been finalized at this point in the process. It was noted that the area adjacent to Option R.1 still needed to be discussed and reviewed by the FEAC. Based on the updated projected enrollment, the FEAC discussed options to offer enrollment relief to Williamsport Elementary and Lincolnshire Elementary. The committee also discussed the projected enrollment at Boonsboro Elementary and Sharpsburg Elementary. Mr. Criswell pointed out that the current enrollment projections indicate that both Boonsboro Elementary and Sharpsburg Elementary would have lower enrollments in 2018 than they currently have in the 2013-2014 school year. Mr. Michael stated that the enrollment at Boonsboro Elementary dropped by approximately 30 students this year, as compared to the 2012-2013 school year. Mr. Criswell informed the committee that the current projections include new developments in the South County area, and that they assume students will be generated by one of those developments starting in the 2014-2015 school year. He noted that he and the WCPS enrollment projections consultant, Public Pathways, Inc., included these additional students and growth, even though it is not highly anticipated that development will actually generate students that quickly. It was pointed out to the committee that the current 2013 Educational Facility Master Plan (EFMP) indicated that the next major Washington County Public Schools project was a replacement Sharpsburg Elementary School. Mr. Criswell informed the committee that this project would increase the state-rated capacity of Sharpsburg Elementary from 252 to 471 students. It was noted that there were current discussions occurring about whether the 2014 EFMP would keep the replacement Sharpsburg Elementary School as the next project, or if a new "South County" Elementary School would take its place on the schedule. Mr. Criswell noted that the 2013 EFMP plans for the new "replacement" Sharpsburg Elementary school to open in August of 2019. A committee member noted that it would not make sense to change the attendance boundaries if the enrollments are declining to levels less than the current enrollment, especially if the attendance boundaries would have to be adjusted again prior to the opening of either of these two projects. Mr. Criswell noted that based on the current time line and schedule the FEAC was utilizing; the committee could review and verify the enrollments for Boonsboro Elementary and Sharpsburg Elementary this coming fall (Sept 2014). He stated that if anything changed, or if the projections appeared to be incorrect, the FEAC could consider attendance area adjustments at that time, prior to making a final recommendation to the WCBOE. The committee decided not to alter the Boonsboro Elementary or Sharpsburg Elementary attendance zones at this time and agreed to revisit the attendance zones base upon review of the fall 2014 enrollment.

The committee looked at, briefly discussed, and proposed having staff bring back the following options to be formally considered by the committee at the next meeting:

OPTION	COMMENTS
<p>Option U.1: Area: Westernmost panhandle of the Ruth Ann Monroe Primary and Eastern Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> - properties to the east of Mitchell Avenue to the west; -properties along Florida Avenue and Langdon Street and the Fountaindale Elementary boundary to the north; -properties to the east of North Burhans Boulevard to the east; - properties along Salem Avenue and the Winter Street Elementary boundary to the south. <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p>	<p>Assign 32 students to Salem Avenue Elementary Move 32 students from Ruth Ann Monroe Primary and Eastern Elementary</p>

(See Map Below for Option U.1 as discussed during meeting.)	
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Option U.1

Option N.2:

Area: Southwestern portion of the Winter Street Elementary School boundary

This area generally is described by:

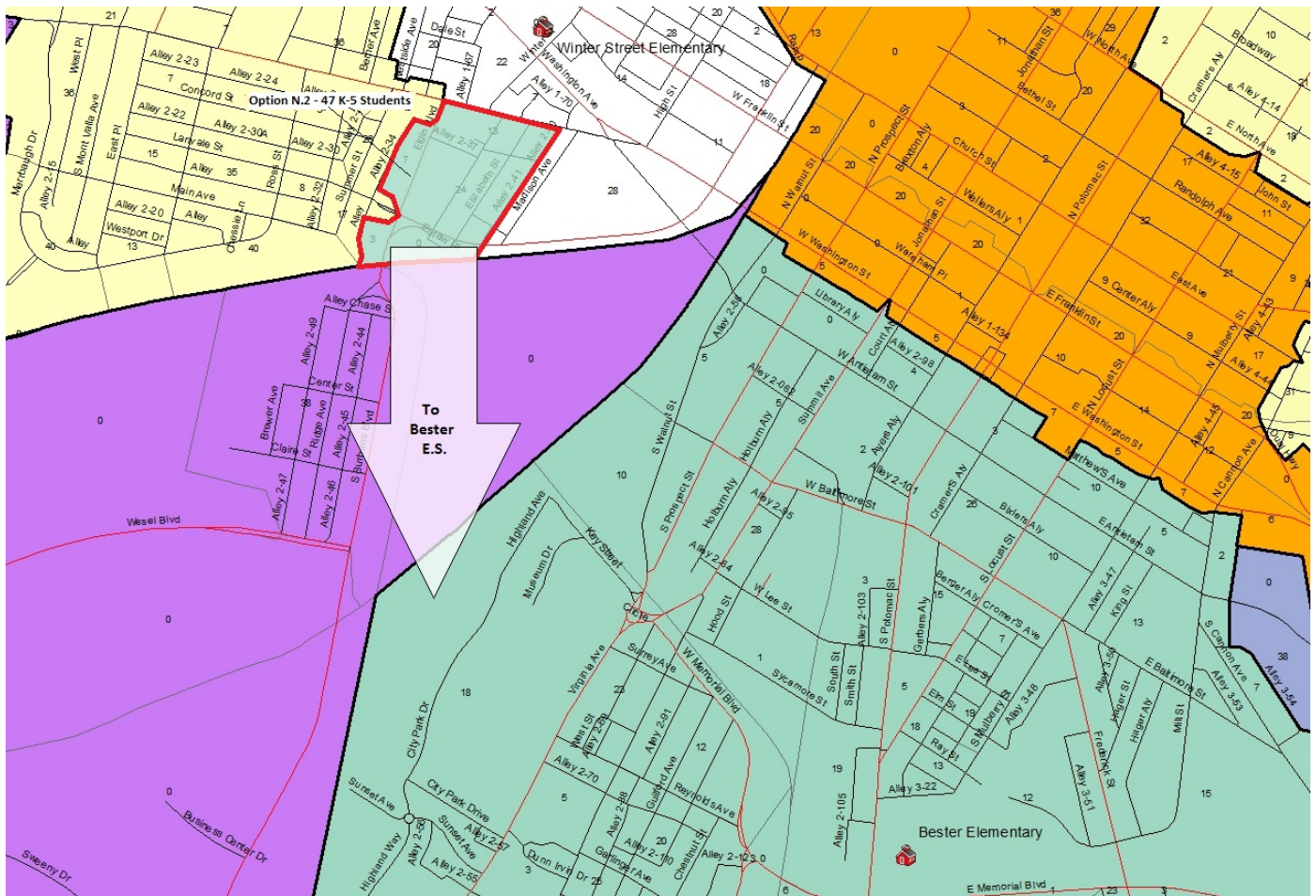
- properties along Elgin Boulevard and the Salem Avenue Elementary boundary to the west;
- properties to the south of West Washington Street to the north;
- properties along Elizabeth Street to the east.
- properties along South Burhans Boulevard, Eutaw Place, and the Lincolnshire Elementary boundary to the south;

This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes

(See Map Below for Option N.2 as discussed during meeting.)

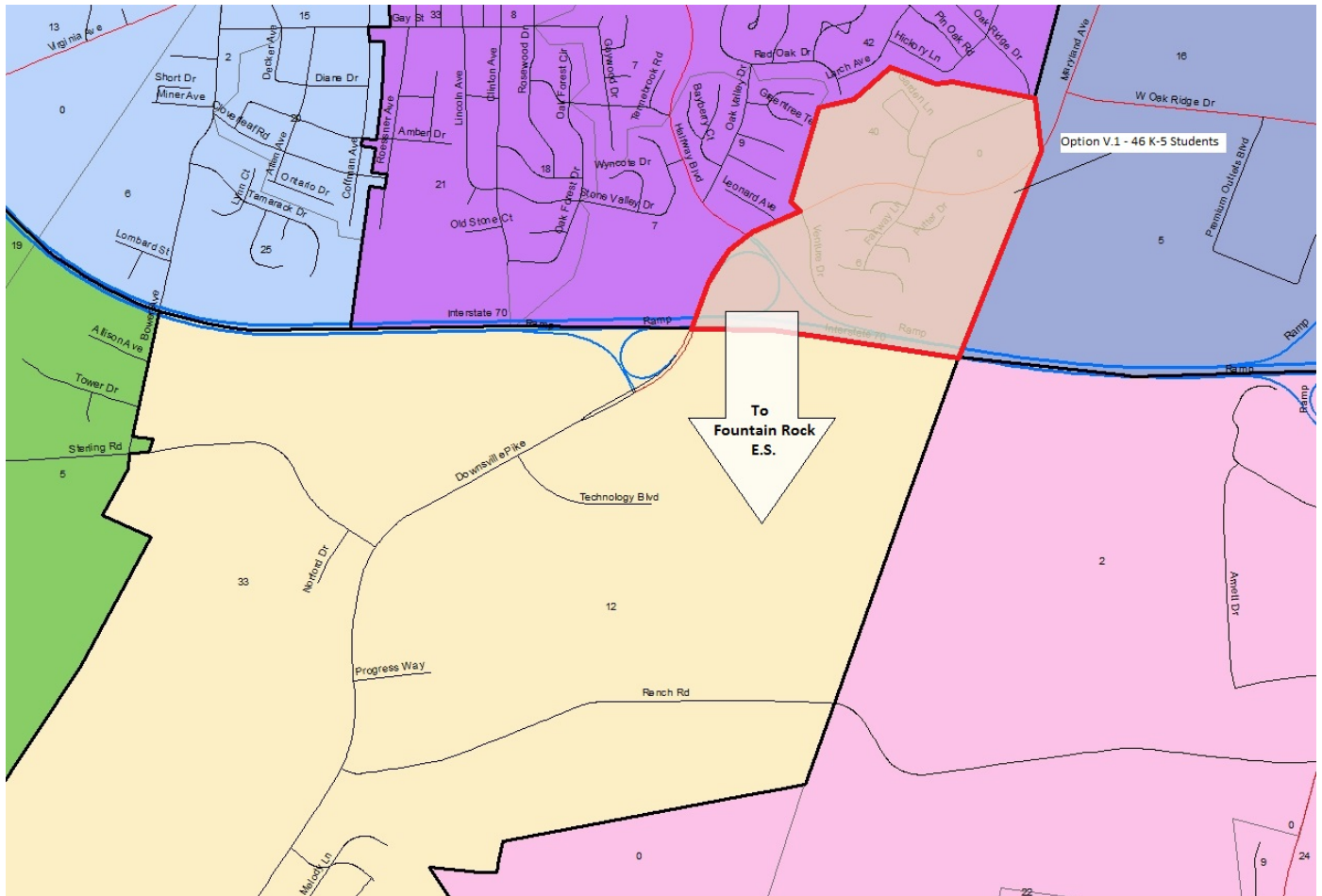
Assign 47 students to Bester Elementary

Move 47 students from Winter Street Elementary

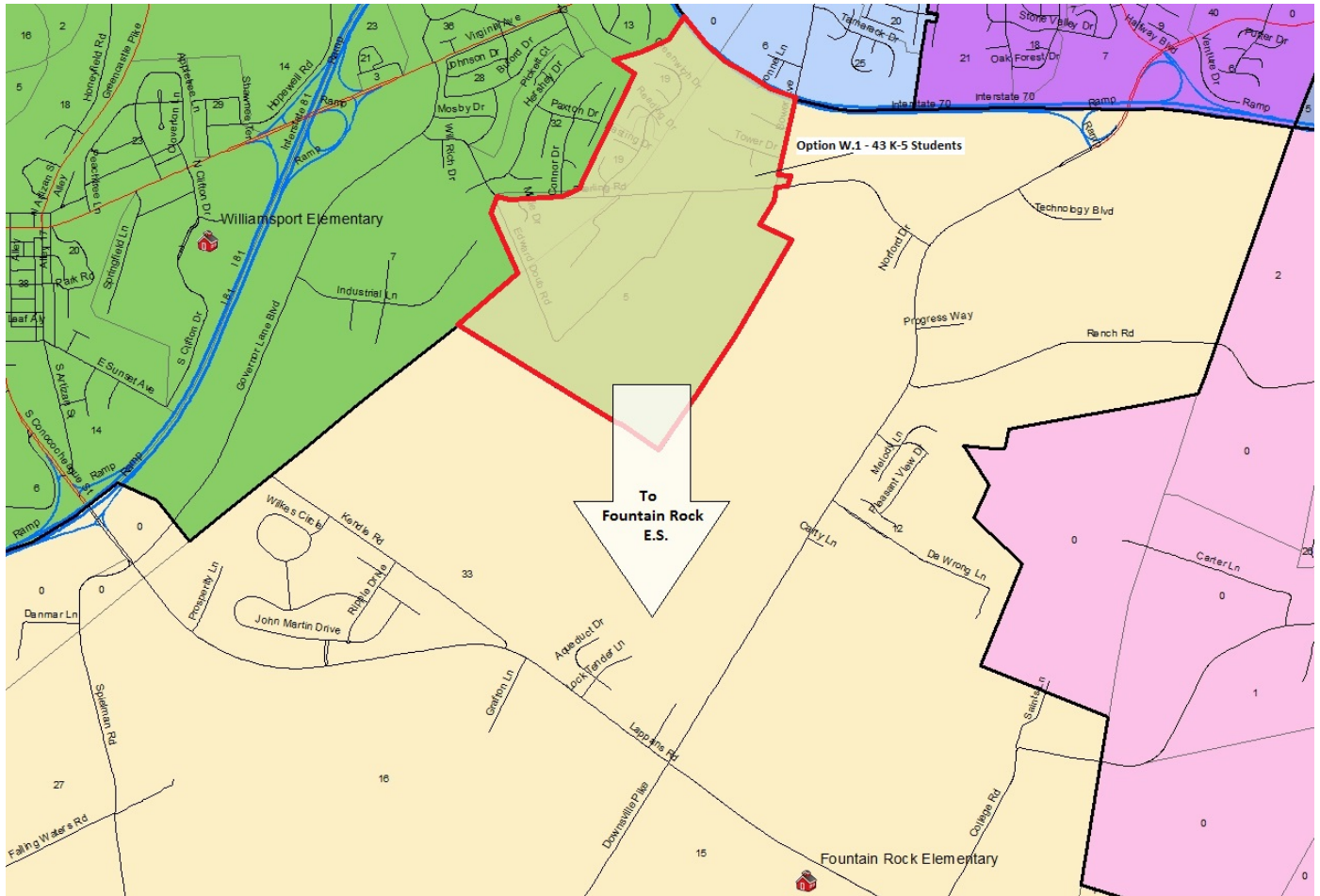


Option N.2

OPTION	COMMENTS
<p>Option V.1: Area: Southeastern corner of the Lincolnshire Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> - properties to the west of Oak Ridge Drive, Garden Lane, and Fairway Lane to the west; -properties along Downsview Pike, Oak Ridge Drive, and Garden Lane to the north; -properties along the Emma K. Doub Elementary boundary to the east; - Properties north of Interstate 70 and the Fountain Rock Elementary boundary to the south. <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option V.1 as discussed during meeting.)</p>	<p>Assign 46 students to Fountain Rock Elementary Move 46 students from Lincolnshire Elementary</p>

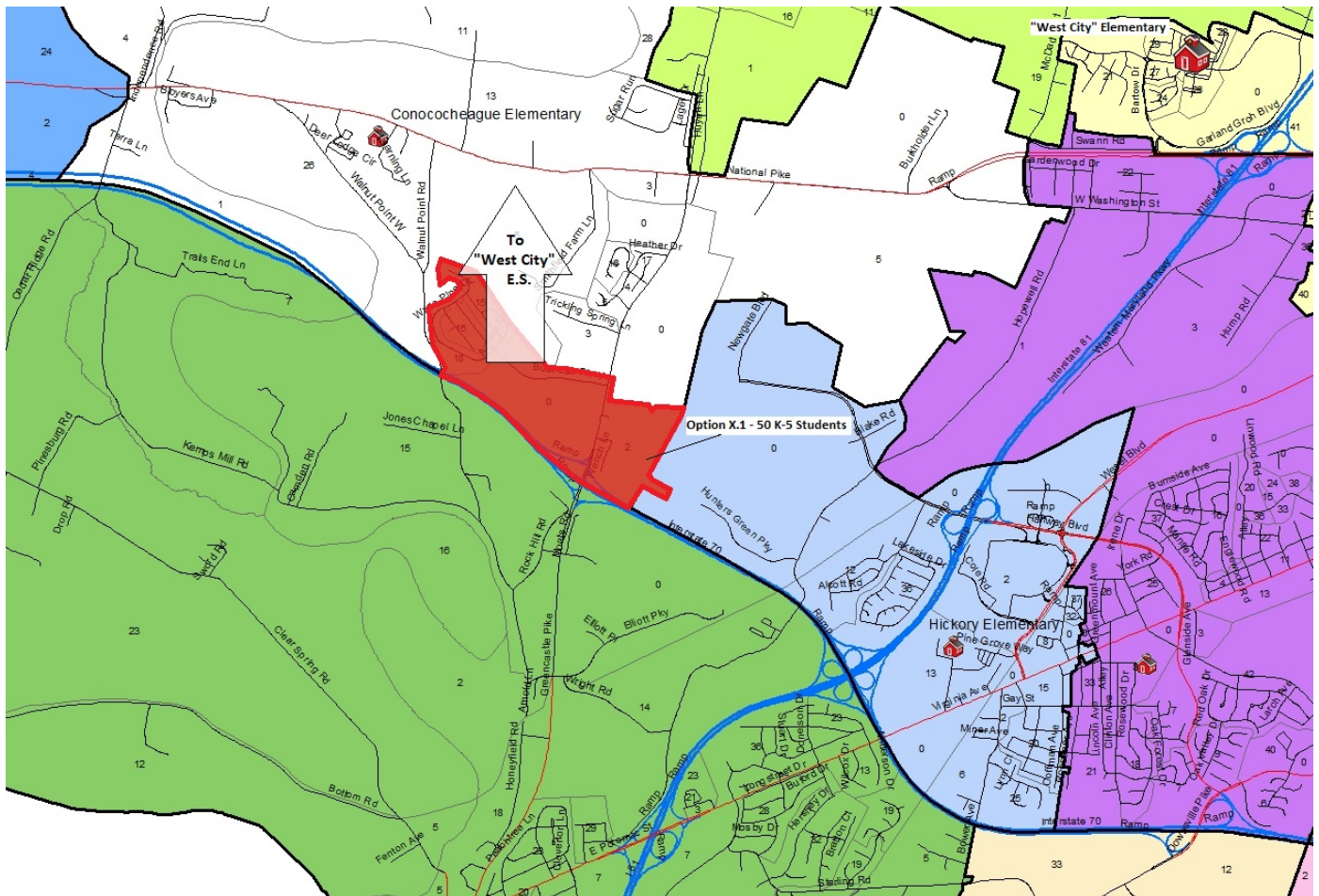


OPTION	COMMENTS
<p>Option W.1: Area: Easternmost portion of the Williamsport Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> - properties and roads accessed from Greenwich Drive and along Edward Doub Road to the west; - properties south of Sterling Road, and properties south of Interstate 70 and the Hickory Elementary boundary to the north; - properties to the west of Bower Avenue and the Rockland Woods Elementary boundary to the east; - properties south or west of Edward Doub Road and the Fountain Rock Elementary boundary to the south. <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option W.1 as discussed during meeting.)</p>	<p>Assign 43 students to Fountain Rock Elementary Move 43 students from Williamsport Elementary</p>



Option W.1

OPTION	COMMENTS
<p>Option X.1: Area: Northeastern portion of the Williamsport Elementary School boundary</p> <p>This area generally is described by:</p> <ul style="list-style-type: none"> - properties to the west of White Pine Drive and Cardenia Court to the west; -properties along Gardenia Court, Azalea Drive and the Conococheague Elementary boundary to the north; -properties to the east of Greencastle Pike, French Lane and the Hickory Elementary boundary to the east; - properties north of Interstate 70 to the south. <p><i>**This is not a formal boundary description, and is stated above only for the purpose of the meeting minutes**</i></p> <p>(See Map Below for Option X.1 as discussed during meeting.)</p>	<p>Assign 50 students to “West City” Elementary Move 50 students from Williamsport Elementary</p>



Option X.1

Mr. Criswell shared that he will gather the appropriate information for the proposed options, U.1, N.2, V.1, W.1 and X.1 prior to the next meeting, scheduled for March 25, 2014, at which time they can be formally discussed by the committee.

Closing Discussion:

Mr. Criswell reiterated that he would invite Ms. Kerry Walent, Title I Supervisor, to the March 25, 2014 meeting to provide information on Title I grant rules and regulations. The committee will plan to meet closed session to review FARM percentages for the proposed options at the March 25, 2014 in preparation for formal approval.

Mr. Criswell noted that at this point in the process, there were no formally approved attendance zone realignment options and that the committee is still in the process of requesting information for additional options. Mr. Criswell added that he had not received any public correspondence regarding the proposed options.

Mr. Criswell suggested that at some point in the FEAC process, grouping the options together by proposed school areas might be easier for the public to follow, and simplify/reduce the total number of recommendations to the WCBOE in the FEAC's final report. He stated he would bring a sample back to the FEAC at the next meeting

Mr. Criswell reminded members that they can forward recommendations or comments, at any time, by email and copying co-chairs, Mr. Oliver and Mrs. Newby. Mr. Criswell thanked the committee members for their time, and asked if there were any other questions or discussions that needed to occur. There were none, and the committee decided to adjourn the meeting.

The meeting adjourned at 8:00 p.m.

Submitted by: Kay Kennedy