

2022-2023

Hickory Elementary School
1101 Hickory School Road
Williamsport, MD 21795

**Title I Parent Involvement
Plan and School Compact**

Hickory Elementary 2022-2023

1116(b)(d) 1116(3) (B)

Title I General Expectations:

As a Title I school, Hickory Elementary School agrees to have programs, activities and procedures for the involvement of parents that are consistent with Title I, Part A Section 1118 of the Elementary and Secondary Education Act (ESEA) and the Washington County Public Schools Parent Involvement Policy/Plan.

Parents of participating Title I students are involved in the decisions regarding the spending of the parent involvement fund. The plan and compact enclosed are distributed to all parents of participating Title I students. The Plan and Compact are jointly developed and distributed to parents of these participating Title I students in a format and written in a language parents and families can understand and sent home via Title I folders. The documents are reviewed during parent conferences as needed, and additional copies are available from the main school office (301-766-8198) or upon request from the Title I School Family Liaison at 301-766-88202. Hickory Elementary School accepts the Washington County Public Schools Parent Involvement Policy and has aligned its school-level Parent Involvement Plan accordingly.

Title I General Expectation (1)

Hickory 2022-2023

1116(b) (d)

Greeting Hickory School Families,

Hickory Elementary School defines parent involvement as the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including and ensuring:

1. Parents play an integral role in assisting their child's learning;
2. Parents are encouraged to be actively involved in their child's education at school;
3. Parents are full partners in their child's education and are included, as appropriate in decision-making and on advisory committees to assist in the education of their child.

The Title I Federal Guidelines state that "schools receiving Title I funds must have a written parent involvement plan and compact that was developed with input from parents." This flipbook contains the plan and compact that was developed by Title I parents and staff. In addition to this hard copy, the plan is also available on the school website and in Spanish. We greatly appreciate the team that worked and supported this effort. An opportunity to give others who were unable to attend the Spring Review is provided by using the attached "Feedback and Agreement" page at the back of the flipbook. We sincerely appreciate the teamwork of parents and staff who continue helping our students reach success!

Title I Review Team: Diana Gray, Principal – Joslyn Moskowitz, Title I Achievement Coordinator – Katie Wolfensberger, Lead Teacher – Austin Gray, Lead Teacher – Julie Matheny, School Community Counselor- Becky Vantz, Title I School Family Liaison – Janet Trent, Parent – Shannon Rudisill, Parent – Jessica Shank, Parent – Maria Romero, Parent.

Greetings

(2)

Hickory Elementary School 2022-2023

1116(c) (3) 1116 (d) (2) (c)

Volunteers: Recruiting, organizing, and training parents and community partners to support students and assist staff.

- Provide Volunteer Orientations/Trainings
- Recognition of Appreciation to Volunteers
- Collaborate with colleges on educational observations and student teacher opportunities.
- Seek support for family adoptions for the holidays if sponsors are available.
- Collaborate with PTA.
- Instructional support by parent/tutor in classroom upon Background Check Approval.
- Partnership with local churches and organizations.
- Assist with programs, events, and activities.
- Involve parents of participating Title I students in an ongoing and timely way in the program planning, review, and improvement of the Section 1116(c) (3) School Parent & Family Engagement Plan and Schoolwide Plan and Compact.

Volunteer (3)

Learning at Home: Provide opportunities to families on how to help students at home with homework and other curriculum related activities, decisions, and planning. To actively involve the parents with their children in learning activities that reinforce skills learned in the classroom. Offer flexible times for meetings and events in different school/community locations as feasible.

- **Provide materials and trainings to help parents work with their children to improve academic achievement.**

Activities and Events
(More activities may be added during the school year)

(In these unprecedented times, there may be cancellations of events and activities do to health concerns, weather conditions or conditions that would make it unsafe to hold the activity.)

- Reading Night
- Math Night
- Curriculum/Academic Content Night
- Back to School Title I Presentation Night
- STEM Night or Activities/Events
- Parent Meetings on Academic Subjects (Reading & Math)
- Parent Information and Support Meetings
- Parenting Fliers
- Home Reinforcement Activities and/or Books for Home Libraries
- Summer Learning Opportunities (When funding is available)
- Extended Learning (After School Programs if funding is available)
- Attendance Recognition
- Supporting Multi-Culture School Events

Parenting Activities: Assist all families with skills to establish a home environment that supports student learning and assists Hickory Elementary School Staff in understanding our families.

- Home Visits
- Parent Workshops, Classes, Meetings and Activities will be held throughout the school year at **flexible times**.
- Provide needed resources if there is an interest and availability.
- Provide materials and trainings to help parents work with their children to improve academic achievement.
- College, Career and Civil Readiness activities.
- Share Information from Partners for Success/ Family Support Center, Head Start, and Birth to 5 Programs.
- Provide support for multi-cultural events and activities.
- Referrals and shared information on Community Resources.
- Refer families to: Parent Information Resource Center (PIRC) at www.mdpirc.org
- Activities and/or meetings addressing the Curriculum, Assessments, and Achievement levels of state standards and Parent Vu.
- Provide Family and Community Engagement Opportunities.

Parenting

(5)

Hickory Elementary School 2022-2023

1116 (3) (b)

1116 (c) (1)

1116 (c) (2)

1116 (e) (3)

Decision Making: Include parents in school decisions and advocacy through communities, action teams, focus groups, school improvement teams, and other parent organizations.

➤ ***Involve parents in an ongoing and timely way in the Title I Parent Involvement and Compact planning, review, and improvement as needed. Parents will be invited to also be involved on our School Improvement Team for input.***

- Back to School Night and Annual Title I Meeting
- Fall Title I Informational Folders with:
 - ❖ Title I District Level Parent and Family Engagement Policy
 - ❖ Hickory Elementary School's Title I Parent Involvement Plan and Compact
 - ❖ Title I Parent Involvement Budget-Fund Survey
- Spring Title I Review
 - ❖ Parents will participate in the review and development of the Title I Parent Involvement Plan and Compact for the following school year. Copies will be sent home, maintained in school Main and Title I Offices and on school website.
- Seek parent/s for School Improvement Team
- PTA
- Conduct at least one Parent Focus Group per school year.
 - ❖ Educating School Personnel with Parental Assistance
- End of Year Surveys or Needs Assessment conducted.
- Convene Parent meetings annually at flexible times.
- Provide Surveys/Questionnaires at all Parent meetings/workshops and family events.
- Work closely with Community Schools Advisory Committee.

Decision Making

(6)

Collaborating with the Community: Coordinate, identify and integrate community resources and services to strengthen family practices and enhance school programs and student learning. Incorporate programs that will facilitate an increase in parent involvement.

- Dental Mobile Unit
- Business/Civic/Church Organization Partners
- Referrals to Community Departments of Assistance
- Student Learning Projects
- Micah's Food Backpack Program
- College/Career Readiness Activities
- Birth to 5 Early Childhood Program
- PTA Affiliate
- Head Start and Judy Center Programs
- Special Education and EL Programs
- Pre-K Recruitment
- Collaboration with School Community Counselor & Family School Partnerships
- Move Up Day for all Grade Levels before School Ends for Summer Break
- 5th Grade Transition to 6th Grade Visit at Springfield Middle School

Collaborating with Community (7)

Hickory Elementary School 1116 (c) (3) 1116 (c) (4) 1116 (c) (5) 1116 (e) (5) 1116 (e) (14)
1116 (f)

Communication: Communicate by different methods to inform families about school programs and student progress ensuring a positive school-to-home relationship.

Interpreters and translated documents are available for many but not all types of communication.

- Convene a Back to School and Title I Information Night
- Provide information related to school programs in a language format that parents can understand when possible.
- Provide Title I Information to all students and families.
- Teacher or Student led conferences as necessary.
- Transportation and Childcare provided when providers are available.
- Opportunities to understand and learn how to access Parent Vu and other computer resources.
- Newsletters and fliers from administration, teachers and staff.
- Access to Hickory School Website and Hickory Face Book Page.
- Families are encouraged to contact school staff at 301-766-8198 or
<http://wcpsmd.com/schools/elementary-schools/hickory-elementary>
- Provide opportunities for participation of parents with limited English proficiencies, disabilities, and parents of migratory children.
- Provide additional support to our homeless student population.
- Provide timely information about school programs.

School Responsibilities

- Provide high-quality curriculum and instruction via Common Core State Standards, Next Generation State Science Standards and National Curriculum Standards for Social Studies. (WCPS Essential Curriculum)
- Endeavor to motivate students to learn.
- Ensure two-way, meaningful communication between home and school, in a language the family understands.
- Have high expectations and help every child develop a love of learning in a safe and encouraging learning environment.
- Communicate regularly with families on student progress;
 - Teachers will be accessible to parents by telephone (301-766-8198), or through the school website - <http://wcpsmd.com/schools/elementary-schools/hickory-elementary>
 - Provide school-wide opportunities for Parent-Teacher Conferences throughout the school year, as deemed necessary, using the School Compact for discussions relating to student's academic achievement.
 - Contact individual teachers using (first 5 letters of last name and first 3 letters of first name) @wcps.k12.md.us (EXAMPLE: Vantzbec@wcps.k12.md.us)
 - Teachers and administrators will keep you informed of your child's progress with report cards, conferences, Parent Vu and other opportunities scheduled or needed.
- Provide opportunities for parents to volunteer in the school and observe classroom activities scheduled in advance. (In these unprecedented times, our building may not be opened or could be limited to who enters the building. We follow WCPS criteria, regulations and guidelines.)
- Continue with PBIS Program (Positive Behavior Interventions and Supports) implementation.
- Recognize student's individual strengths and set goals for growth.
- Embrace and acknowledge diversity.
- Maintain contact with families encouraging daily attendance.
- Acknowledge perfect attendance on a monthly basis.
- Provide necessary assistance to families so they can help their child with school work.

School Staff		School Staff	
Name	Title	Name	Title
William Hoban	3rd grade teacher	Darlene Lowe	1st grade teacher
Peter A. Ryker	Secretary	Meghan Halverson	3rd Gr.
Joe Porter	Behavior support	David O'Brien	3rd Gr.
Carolyn Mackintosh	Title I Coord.	Sarah Cartwright	3rd Gr.
Kelana Lee	Principal	Jessica Lechert	School counselor
King, Earl	Pre-K Para	Lisa Myles	GATE Teacher
Wendy Wodewick	Grade 2 Teacher	Madison Stautner	Art Teacher
Allysa Galt	Kindergarten Teacher	Kate Wolfensberger	LT
Debrae King	2nd Grade Teacher	Jenni Trachsel	Sp. Ed. Case Mgr.
Pat Seelman	Math Tutor	Kaitlyn Ridemur	Grade 1
Ann Dodson	intervention teacher	Rachael Boling	K
Bethany Hulse	EL teacher	Carlin Somerville	Gr. 2
Calli Thomas	Pre-K Teacher	Rebecca Purdham	Gr. 5
Julie Matheny	Community Sch. Counselor	Breezy Kintz	T-E SPL
Jared Parker	g.c.		
Jennifer McCallon	OLms	Dea Taylor	Prek teacher

Staff Responsibilities

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(9)

Hickory Elementary School 2022-2023

As a Parent,Guardian,Caregiver or Family Member, I will:

- **Check bookbags, read, sign or respond to notes.**
- Communicate with teachers and staff about mu child's progress and behavior.
- Discuss concerns with the teacher before contacting the principal.
- Attend Parent/Teacher conferences when requested.
- Attend school activities/events or volunteer when possible.
- Send my child to school every day on time.
- Make sure my child gets a good night's sleep.
- Encourage my child to follow school and classroom rules. (PBIS)
- Discuss the importance of learning with my child.
- Help my child resolve conflicts in a positive, non-violent way.
- Praise my child for good behavior and working hard in school.

As a student, I will support my academic achievement by:

- Coming to school ready to learn, work hard and give my best effort.
- Bring necessary materials to school on time,
- Know and follow the 3 R's- be Respectful, Responsible, and Ready.
- Ask for help when I need it.
- Read every day at school and at home.
- Participate in learning experiences at school.
- Complete my homework when assigned.
- Come to school every day.
- Go to bed on time every night.
- Take pride in my learning.

**School/Student/Parent Compact
Parent & Student Responsibilities (10)**

Hickory Elementary School 2022-2023
Williamsport, MD 21795

11101 Hickory School Road

Title I School Parent Engagement Plan and Compact
1116(c)(5) Comments-Concerns-Suggestions

As a Parent/Caregiver/Guardian, I have read the Hickory Elementary School Parent Plan and Covenant. I have NO comments, concerns or suggestions at this time.

Name _____

As a student at Hickory Elementary School, I will support my academic achievement and learning as outlined in this covenant and school plan.

Student _____

Grade _____

OR

As a Parent/Caregiver/Guardian, I have read the Hickory Elementary School Parent Plan and Covenant. I have the following comments, suggestions or concerns.

Name _____ Phone _____
Number _____

Student/s _____

As a student at Hickory Elementary School, I will support my academic achievement and learning as outlined in this covenant and school plan.

Student _____

Grade _____

**Hickory Elementary School Parent Engagement Plan
and Compact**

Comments/Signature page

Please return this page to the school