File: EC

## IMPROVEMENTS ON SCHOOL OR CHANGES TO BOARD OF EDUCATION PROPERTY

## I. Purpose

Policy EC states the requirements for improvements or changes to Board of Education property.

## **II.** Definitions

Within the context of this policy, the following definition applies:

<u>Property</u>: Any school or other facility including grounds owned or leased by the Board of Education, Board owned buses and other Board vehicles, and equipment.

## **III. Policy Statement/Procedures**

- A. No Any improvements or changes to school buildings, grounds or equipment Board of Education property must be is permitted unless approved by the Chief Operating Officer or their designee. Director of Maintenance-Operations. This includes such things as window accessories, structural changes to the buildings, alterations or changes to electrical services, building equipment, or any other changes or improvements on grounds, etc.
- B. This policy applies to staff and any outside organization, including but not limited to Parent-Teacher Associations and booster groups, seeking to make improvements or changes to Board of Education property.
- C. All improvements or changes to Board of Education property must be done in compliance with state procurement laws and regulations and Board policy and school system administrative regulations.
- D. The Superintendent is authorized to promulgate an administrative regulation to implement this policy.

See also: Policy KC – "Public-Private Educational Partnerships – Construction Activity"

Policy adopted: June 27, 1978. Revised: Board of Education of Washington County