

The Policy Committee approved language in blue at its public work session on 9-14-23.

File: CM

SCHOOL SYSTEM DISTRICT ANNUAL REPORTS

I. Purpose

The Board of Education recognizes the importance of reporting to the community on the state of Washington County Public Schools and will follow the reporting requirements set forth in this policy.

II. Background

In addition to information shared throughout the year about WCPS the Board of Education will produce reports required by state law, the Maryland State Board of Education, or the State Superintendent along with the required annual report.

III. Policy Statement/Procedures

- A. ~~This report shall address student achievement, curriculum and instruction, as well as financial and other information. The annual report shall be published before the end of the calendar year and made available to all Washington County Public School System stakeholders.~~ The Superintendent, on behalf of the Board of Education shall prepare, publish, and make available to interested parties an annual report on the condition, current accomplishments, and needs for improvement of the schools as well as a statement of the business and financial transactions of the Board before the end of each calendar year.
- B. The Board of Education may request the Superintendent to include additional information in the annual report beyond the items listed above.
- C. The Superintendent shall prepare a draft of the annual report and seek approval of that draft from the Board of Education. The Superintendent will present the final annual report to the Board of Education for adoption.
- D. In addition to the annual report, ~~the Superintendent, on behalf of the Board of Education, shall also make all the~~ produce all reports required by the State Board of Education and by the State Superintendent of Schools. Such reports shall be made at the time of the request and include the items requested on the forms as required by the State Board and the State Superintendent. ~~at such time, upon such items, and on such forms, as may be prescribed by these departments.~~
- E. ~~The public schools shall be required to utilize a~~ The Superintendent shall require schools to use a uniform method prescribed by the Superintendent for reporting the receipts, expenditures, and the balances of the operations and activities conducted by the schools.
- F. At the request of the Board of County Commissioners of Washington County ("County Commissioners"), made in writing at least 30 days before the reporting deadline, the Board of Education or Superintendent shall report to the County Commissioners as required by law on the school system's operations, including any adjustment made to the approved annual budget.
- G. At the request of the Board of Education, made in writing at least 30 days before the reporting deadline, the County Commissioners shall report to the Board of Education as required by law on Washington County's fiscal status for the immediate fiscal year and the subsequent fiscal year.

Legal Reference: Education Article §4-205(e)(2)(i) and (ii) and §5-111(~~b~~) of the Annotated Code of Maryland —2006

Policy adopted: December 17, 1974. Amended October, 1977. Amended May 30, 1990. Amended: October 2, 2007. [Amended:](#)
Board of Education of Washington County