

The Policy Committee recommended changes in blue at its public work session on 7/14/22.

File: BHD

BOARD OF EDUCATION MEMBER COMPENSATION AND EXPENSES

I. Purpose

Policy BHD acknowledges that elected and appointed Board of Education members will be compensated as provided by law. ~~and~~ Policy BHD also authorizes elected and appointed Board members to be reimbursed for expenses at the same rates and using the same procedures as all Washington County Public Schools employees.

II. Background

When it is necessary for elected and appointed Board of Education members to incur out-of-pocket expenses while conducting official Board business, the Board believes that its members should be reimbursed for such expenses. Such reimbursable expenses can include, but are not limited to meals, parking fees, or public transportation fees.

III. Policy Statement/Procedures

- A. The yearly budgeted amount for elected and appointed Board of Education members shall be divided equally among the elected and appointed Board members to be utilized for each individual member's incurred expenses.
- B. An individual elected or appointed Board member may, at his or her their own discretion, direct that all or any portion of his or her their allocation be made available to reimburse the incurred expense of another elected or appointed Board member.
- C. Any elected or appointed Board member whose incurred expenses exceeds the sum of his or her their budgeted amount and any amount made available to him or her them by another member shall have sole responsibility to reimburse the difference to Washington County Public Schools.
- D. Any portion of an elected or appointed Board member's allocation that is not spent or encumbered by the end of the fiscal year will be returned to the general fund.
- E. The Superintendent is authorized to promulgate an administrative regulation ~~The accompanying regulations will~~ to be used in requesting reimbursement to assure that accepted accounting procedures are followed.

Legal Reference: Annotated Code of Maryland, Education Article, Section 3-1301

Policy adopted: August 29, 1989. Amended: November 4, 1991. Revised: November 5, 2013. Revised: Board of Education of Washington County