

## **DISTRICT TECHNOLOGY PLANNING ADVISORY COMMITTEE**

### **STATEMENT OF PURPOSE**

To involve the public in the planning and development of district technology, the Washington County Board of Education has created a standing Board advisory committee, known as the District Technology Planning Advisory Committee. This committee shall be comprised of representative parents, businesspersons, community leaders, and staff who are interested in making recommendations on issues and procedures relating to district technology.

### **THE COMMITTEE OBJECTIVES**

1. Review access to technology.
2. Examine the integration of technology into all essential curriculum areas.
3. Integrate technology training into staff development planning.
4. Make recommendations for the use of technology in a responsible and ethical manner.
5. Plan for community involvement in support of the use of technology in the schools.
6. Assess the impact of technology on instruction.
7. Coordinate long-range planning for the use of technology in education.
8. Review the Maryland Technology Plan.

### **MEMBERSHIP SPECIFICATIONS**

The members of the District Technology Planning Advisory Committee shall be appointed by the Board. Membership on the District Technology Planning Committee shall be limited to no more than 20 members of the staff and community. Two (2) of the voting members shall be one (1) each, a junior class representative and a senior class representative from different county high schools on a rotating basis. Membership should also include a representative from the Washington County Public Network and the Washington County Free Library Network. A representative for the Washington County Public School System from the elementary, middle and high school areas. Appointments shall consider broad representation from the community and the schools. The Washington County Board of Education Director of Technology is designated as committee chair, and as a voting member.

### **TERMS OF OFFICE**

1. Individuals may be appointed to a term of office of up to three (3) years.
2. The terms of office may be staggered to allow for the rotation of up to 1/4 of the membership of the committee every year.
3. No individual shall be appointed to serve for more than two (2) consecutive terms on the Committee unless specifically exempted by the Board. Reappointment to a second term is not automatic.

### **OPERATIONS SPECIFICATIONS**

1. Minutes of each meeting shall be kept and forwarded promptly by the staff liaison to the Board and the Superintendent.
2. The Committee will report to the Board at the following times:
  - a. when making recommendations to the Board
  - b. as requested by the Board
3. The reports to the Board shall focus on the following criteria of review:
  - a. financial impact analysis
  - b. acquisition and distribution of technology, with emphasis on equity

- c. assessment of the role of technology in student achievement
- d. status of technology in Washington County Public Schools

Committee Charge adopted: September 7, 1999 Revised: November 22, 2006  
Board of Education of Washington County