

## CALENDAR ADVISORY COMMITTEE

### STATEMENT OF PURPOSE

To involve the staff and public in the development of a two (2) year calendar, the Board of Education has created a standing Board of Education advisory committee, known as the Calendar Advisory Committee ("Committee"). The Committee shall be comprised of appropriate representatives from all employee groups and the community who are interested in the preparation of the annual school calendar. The Calendar Advisory Committee serves as an advisory committee to the Board of Education.

### THE CHARGE TO THE CALENDAR ADVISORY COMMITTEE

Develop two (2) consecutive school year calendars for the public school system within legal parameters and contractual provisions. Unforeseen circumstances may necessitate a request from the Committee to modify the calendar.

### MEMBERSHIP SPECIFICATIONS

The members of the Calendar Advisory Committee shall be appointed by the Board of Education. Membership on the Calendar Advisory Committee shall be limited to no more than 20 members. The voting members will include the following: five (5) teacher representatives — two (2) from the elementary school level and three (3) from the secondary level, with at least one (1) from the middle school level and one (1) from the high school level; two (2) representatives from the educational support personnel group; two (2) representatives from the administrators and supervisors group; two (2) representatives from the central office; two (2) [parents of Washington County Public Schools \(WCPS\) students](#) ~~representatives from the County Citizens Advisory Council~~; one (1) junior class representative and one (1) senior class representative from county high schools on a rotating basis; and two (2) ~~at-large~~ [representatives of the Washington County community](#). In addition, the staff liaison to the Committee is designated as Committee chair, and as a voting member.

[Preference will be given to members who have not previously served on the Calendar Advisory Committee or other Board of Education committees, members who live in Washington County, and members who work at different schools and/or represent a variety of different geographically defined high school attendance zones in Washington County.](#)

### OPERATIONS SPECIFICATIONS

1. The Committee will report to the Board of Education as requested.
2. Reports to the Board of Education shall focus on recommendations for the two (2) consecutive school year calendars.