Prerequisites: Do you meet them?

1. Students must be willing to enroll in the school where the academy is located for the length of the program, except for the Fire & Rescue Academy.
2. Students must have completed the prerequisite courses by the start of academy enrollment.
   - Academy of Finance
   - Science, Technology, Engineering and Mathematics (STEM) Academy
     - Project Lead the Way® engineering pathways
     - Project Lead the Way Computer Science
     - Project Lead the Way Aerospace
   - STEM Pathway
   - Fire & Rescue: ability to schedule the afternoon each day of junior and senior years for Academy study; student must be 16 years old by the start of the junior year.
   - Academy of Teaching Professions: algebra I, geometry
   - Environmental/Agricultural Science Academy: algebra I, geometry
   - Oracle Academy: algebra I, geometry

Note: Application to the following academies uses the Washington County Technical High School process.
- Pre-Civil Engineering & Architecture Academy-(Project Lead the Way®): Algebra II, Honors Geometry
- Biomedical Science Academy: Honors Biology, Algebra I, Geometry

3. Students must be able to complete all graduation requirements and all Academy coursework by the end of their senior year. If the applicant is interested in pursuing band, orchestra, or chorus in high school it is likely academy classes cannot be scheduled. Please consult your high school counselor before applying.

If so, complete the following steps:

__1. Complete the application form.
__2. Attach an official high school transcript to the application.
   (available from your counseling center)
__3. Attach of copy of your most recent grade report to the application.
   (available from your counseling center)
__4. Request two faculty members fill out a Faculty Evaluation Form about you.
   - The forms are attached to the application.
   - Fill out your name and date at the top of the form and note the selected academy.
   - Detach the forms and give to the teachers.
   - The teachers will send the recommendation directly to the academy director.
__5. Send the first three items to Steven Garland, CTE Office, Washington County Public Schools.

Any teacher can put it in the interschool mail for you.

The Board of Education of Washington County does not discriminate on the basis of race, color, sex, age, size, national origin, religion, or disability in matters affecting employment or in providing access to programs. For inquiries related to Board of Education policy please contact: Terri L. Baker, Director of Human Resources at (301)-766-8784

Revised 12/17 Please send this form directly to:  
Steven Garland: CTE Office
APPLICATION FOR ADMISSION TO AN ACADEMY

Please type or print using black ink:

Part A
Last name ____________________________ First name ____________________________ M.I. _______
Current high school ____________________________ Grade ___ Applying for school year 20___-20___
Home address: Street __________________________________________________________ City
& State ______________________________________________________________ Zip code _________ Home
phone number (____)________________________ E-mail address __________________________

Into which Academy are you seeking admission? Check the appropriate box.
☐ Academy of Finance at Williamsport High School
☐ Science, Technology, Engineering & Mathematics (STEM) at Williamsport HS
   ☐ Computer Science Pathway (PLTW) ☐ Aerospace Engineering Pathway (Project Lead the Way®)
   ☐ STEM Pathway ☐ Engineering Pathway (Project Lead the Way®)
☐ Fire and Rescue Academy DATE OF BIRTH __________________________
☐ Teaching Professions at North Hagerstown High School
☐ Environmental/Agricultural Science at Clear Spring High School
☐ Oracle Academy at South Hagerstown High School

Part B
List club memberships and extracurricular activities both in and out of school.

List any volunteer experiences you've had and the duties performed.

Briefly describe your computer competency, including any coursework you may have taken.

Attendance: How many days have you been absent this year? If more than 5, briefly explain why.

What is your career goal that points to enrollment in this academy?

Revised 12/17 Please send this form directly to: Steven Garland: CTE Office
Part C
Write a paragraph describing yourself and why you believe you are a good candidate for the Academy. Address what skills or special interest you have that will help you succeed in this industry.

How did you learn about this program?
☐ Friends ☐ Counselor ☐ Teachers ☐ Brochures/Posters
☐ Other? ________________________________

I understand that if I am accepted into this program, I will be committed to completing all the necessary courses and to participate in an internship, if provided. My acceptance further commits me to be a program completer during my senior year and could include enrollment and tuition at Hagerstown Community College.

_____________________________ _________________________
Signature of Student Applicant Date

I have reviewed this application and will support my child’s participation in the Academy if he/she is selected.

_____________________________ _________________________
Signature of Parent or Guardian Date

Revised 12/17 Please send this form directly to: Steven Garland: CTE Office
Dear Faculty Member,

The student listed below is applying for admission into an Academy program. As part of the application process, the student must secure two recommendations. Your assistance in providing an assessment of the student is appreciated.

**Faculty Evaluation Form**

Student’s name ____________________________ Date ______________
The Academy into which the student is seeking admission: (One box should be checked.)

- Finance at Williamsport High School
- Science, Technology, Engineering & Mathematics (STEM) at Williamsport HS
  - Computer Science Pathway (PLTW)
  - STEM Pathway
- Aerospace Engineering Pathway (Project Lead the Way®)
- Engineering Pathway (Project Lead the Way®)
- Fire and Rescue Academy
- Teaching Professions at __ North Hagerstown High School
- Environmental/Agricultural Science at Clear Spring High School
- Oracle Academy at South Hagerstown High School

Faculty Name ____________________________ School __________________________

Faculty Signature ___________________________________________________________________

**Course(s) taken from you:** Please include date(s) and grade(s)

**Please comment on applicants**

Academic ability: ________________________ Skills level: (if applicable)

Initiative:

Attendance/Punctuality:

Interaction with other students:

Additional comments: (please use the back of this page)

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☐ Environmental/Agricultural Science at Clear Spring High School
☐ Oracle Academy at South Hagerstown High School

Faculty Name _____________________________________________ School __________________________

Faculty Signature __________________________________________________________________________

**Course(s) taken from you:** Please include date(s) and grade(s)

*Please comment on applicant’s*

Academic ability: Skills level: (if applicable)

Initiative:

Attendance/Punctuality:

Interaction with other students:

Additional comments: (please use the back of this page)

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☐ Oracle Academy at South Hagerstown High School

Faculty Name ________________________________ School _________________________

Faculty Signature __________________________________________________________

Course(s) taken from you: Please include date(s) and grade(s)

Please comment on applicant’s

Academic ability:  Skills level:  (if applicable)

Initiative:

Attendance/Punctuality:

Interaction with other students:

Additional comments: (please use the back of this page)

Revised 12/17  Please send this form directly to:  Steven Garland: CTE Office